

OLNEY TOWN COUNCIL



Olney Town Council, The Olney Centre, High Street, Olney MK46 4EF
Tel: 01234 711679 Email: townclerk@olneytowncouncil.gov.uk Website: www.olneytowncouncil.gov.uk

Minutes of the meeting of **Olney Town Council held** at The Olney Centre on **Monday 15th May 2023 at 7pm**

Present: Cllrs Whitworth (Chair), Bethune, Brock, D. Hall, R. Hall, Prosser, Rodden, Rowland, Tennant and Tyler

In attendance: Jane Brushwood, Town Clerk, Rob Mungham, Deputy Town Clerk and 3 members of the public

OTC23/5/01: Election of the Mayor

Resolved: Councillor Rowland nominated Councillor Whitworth. With no further nominations and no objections, Councillor Whitworth accepted the nomination, signed the Declaration of Acceptance of office, and took up the position of Mayor.

OTC23/5/02: Election of the Deputy Mayor

Resolved: Councillor Rowland nominated Councillor Rodden. Councillor Prosser nominated Councillor D. Hall. Councillors Rodden and D. Hall accepted the nomination and voting took place. Councillor Rodden received 4 votes, Councillor D. Hall received 6 votes. Councillor D. Hall signed the Declaration of Acceptance of office and took up the position of Deputy Mayor.

OTC23/5/03: Apologies for absence

Resolved: Apologies were received from Cllrs Stokes and Varley

OTC23/5/04: Declarations of interests on items on the agenda

Resolved: None

OTC23/5/05: To approve the minutes of the last meeting of the Council on 3rd April 2023

Resolved: Cllr Prosser proposed, Cllr Rodden seconded that the minutes of 3rd April 2023 be approved. All in favour

OTC23/5/06 (a): To receive the minutes of the last meetings of committees

Resolved: Cllr Whitworth proposed, Cllr Prosser seconded that the minutes of the last meetings of committees be received. All in favour

OTC23/5/06 (b): Consideration of the recommendations made by a committee

Resolved: Noted

OTC23/5/06 (c): Review of delegation arrangements to committees, staff and other local authorities

Resolved: Noted

OTC23/5/06 (d): To review the Scheme of Delegation and Terms of Reference

Resolved: The Planning and Olney Development Group Committees Terms of Reference were merged under the new title of Development committee. Approved with all councillors in favour.

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OTC23/5/06 (e): Appointment of Members to Committees

Resolved: Cllr R. Hall to join Olney Centre Management. All other committee members to remain the same.

OTC23/5/06 (f): To review and adopt the Standing Orders

Resolved: The Standing Orders were approved with the suggested amendments.

OTC23/5/06 (g): To review and adopt the Financial Regulations

Resolved: Noted with no change.

OTC23/5/06 (h): Review of inventory of land and other assets including buildings and office equipment

Resolved: Noted

OTC23/5/06 (i): Confirmation of arrangements for insurance cover in respect of all insurable risks

Resolved: Noted

OTC23/5/06 (j): Review of the Council's and/or staff subscriptions to other bodies

Resolved: Noted

OTC23/5/06 (k): Review of the Council's Complaints Procedures

Resolved: Noted with no change.

OTC23/5/06 (l): Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation

Resolved: To approve the Data Protection Policy.

OTC23/5/06 (m): Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Resolved: Noted.

OTC23/5/07: To receive the schedule of payments.

Resolved: Noted

OTC23/5/08: To approve the AGAR for submission.

Resolved: The AGAR was approved for submission to the external auditor

OTC23/5/09: To approve bank signatories.

Resolved: Current signatories Cllr Bethune, Jane Brushwood, Rob Mungham and Laura Watts to remain. Cllr Whitworth to be added. Approved.

OTC23/5/10: To consider exclusion of Public and Press Representatives pursuant to the Public Bodies (admission to meetings) Act 1960 on the basis that publicity would be prejudicial to the public interest by the confidential nature of the business to be contracted.

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Resolved: Cllr Whitworth proposed, Cllr Prosser seconded that the public and press be excluded from the remainder of the meeting. All voted in favour.

OTC23/5/11: To discuss property issues

Cllr Tennant declared an interest on this agenda item, as a paying member of Caveman Conditioning, therefore abstained from voting.

Resolved: Cllr D. Hall proposed, Cllr Prosser seconded that Olney Town Council serve Caveman Conditioning with a 28day notice to leave the East Street building (formerly the Olney Town Football Club clubhouse) due to concerns regarding health and safety conditions for its tenant and users, due to the declining state and condition of the building. Councillors present voted: 6 in favour, 1 against, with 3 abstentions. Therefore, the motion was passed.

The meeting closed at 7.44pm

Next meeting: Monday 3rd July 2023