

OLNEY TOWN COUNCIL



Minutes of Olney Centre Management Committee meeting held at The Olney Centre on 23rd May 2022 at 7:00pm

Present: Cllrs, Bethune (Chair), Brock and Aldred

In attendance: Jane Brushwood, Town Clerk

OCM22/05/1: To receive apologies for absence

Resolved: Apologies for absence were received from Cllrs Geach, Varley and Ward

OCM22/05/2: Declaration of interests in items on the agenda

Resolved: None declared

OCM22/05/3: To elect a Chairman of the Committee

Resolved: Cllr Brock proposed and Cllr Aldred seconded that Cllr Bethune be elected as Chairman of the Olney Centre Management Committee.

OCM22/05/4: To approve the minutes from the last meeting dated 18th October 2021

Resolved: That the minutes of the meeting are approved with the removal of Cllr Whitworth who was not present.

OCM22/05/5: An update on the review of the Terms and Conditions for the Olney Centre

Resolved: To approve the Terms and Conditions for the Olney Centre

OCM22/05/6: To receive information regarding wedding charges at the Olney Centre

Resolved: Clerk to review charges and return to the next meeting

OCM22/05/7: To review the Risk Assessment

Resolved: To continue to monitor the document

OCM22/05/8: To review the Asset Register

Resolved: To agree the Olney Centre element of the asset register

OCM22/05/9: To consider a Trophy Cabinet for TTOF

Resolved: To allow a cabinet in room 4 or offer space in the cabinet in room 1, clerk to discuss with TTOF

OCM22/05/10: To agree the proposed tree display shelf in the children's library

Resolved: To agree the proposed tree shelf in the children's library

OCN/22/05/11: An update on the current schedule of works

Resolved: clerk to determine pre-school priorities of works and establish budget and S106 availability.

The next meeting to be held on Monday 8th August at 7pm

The meeting finished at 8.10pm