

OLNEY TOWN COUNCIL



Minutes of Dickens of a Christmas Committee

held at The Olney Centre on Monday 9th November 2021 at 7:00pm

Present: Cllrs Bethune (Chair), Brock, Brown, Geach, Whitworth

Also: Trevor Aldred, Colin Dooley, Andy Stewart, Gill Parker,

In attendance: Sarah Kennedy, Deputy Town Clerk

DoaC21/19: Apologies for absence

Apologies were received from Cllr Leanne Ward, Bill Bethune, Mike Kennedy, Kathy Danskin

DoaC21/20: Declarations of interests on items on the agenda

None declared

DoaC21/21: To approve the minutes of the DoaC meeting held on 18th October 2021

Colin Dooley proposed that the minutes were approved, seconded by Cllr Whitworth.

Resolved: The minutes from the 18th October meeting were approved

DoaC21/22: To receive an update on stall applications received

Action: Jane Brushwood and Cllr Bethune to discuss the stalls applications received after the application date

Resolved: Cllr Geach proposed that today (9th November), would be the cut-off date for stall applications, Cllr Brock seconded, all voted in favour.

DoaC21/23: An update on actions from the last meeting

- Souls Coaches will not be charging, due to overcharge from 2019.
- Buses will stop at the Bull and Opposite Brocks Garage

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- Marshalling will be done by volunteers, from 10:00am – 16:00am, a shift pattern to be drawn up by Cllr Brock and Geach
- It was noted that a SAG form had been submitted

Resolved: noted

DoaC21/24: An update on logistical arrangements to date

- OTC will have a gazebo, which will house the sound system and lost children area
- Mike Kennedy has volunteered to put the signs up
- Colin Dooley to mark and number all the pitches the Thursday before Dickens.
- Cllr Geach to liaise with Colin Dooley to schedule morning events to ensure all stallholders are aware of requirements
- There will be a timetable for the entertainers
- Marshalling will start at 6:00am, Colin in Market place and Cllr Brown in the Farmers Market
- Cllr Bethune to co-ordinate on the day
- Mike Kennedy and Jane Brushwood to mark out the Farmers Market
- Cllr Bethune to arrange for the circulation of telephone numbers and plans
- Cllr Brock said volunteer would put cones out night before
- Cllr Bethune to speak to the Bull to say no cars to be parked on Market Place
- Leaflets are to be left on cars week before – Cllr Bethune to check with Jane Brushwood the leaflets are set up
- Cllr Brock liaising with school choirs and the choirs are to speak to Neill on the day
- Cllr Bethune will speak to Jane regarding timings
- Cllr Brock to find out who owns the field, to see if a banner can be sited there.
- Cllr Aldred is going to send a poster to Sarah to post online and use as poster
- Cllr Brock distributing posters

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- Dignitaries attending are the Mayor of MK and Newport Pagnell, Lord Lieutenant, one Ward Councillor.

The meeting finished at 8:05pm