



Board of Trustees Meeting

Tuesday, January 10, 2023

7:00 pm

Hyde Park Community United Methodist Church

Agenda

1. Welcome

Location of future meetings:

- February 14th: Hyde Park Community United Methodist Church, Little Theater

2. Guests (please limit comments to 3-4 minutes each)

- Cincinnati Police Department, Officer Christine Barry
- Cincinnati Fire Department, Lieutenant Dan Coletta
- Hyde Park Library, Ben Lathrop
- Cincinnati Recreation Center, Blake Williams
- Hyde Park School, Jull Sunderman
- Withrow University High School, Resource Coordinator, Belinda Carson
- Other Guests

3. Approval of Consent Agenda (Minutes, Officer Reports, Committee Reports)

4. Officer Reports

Reports have been posted to the HPNC website as part of the meeting packet.

5. Committee Reports & Representatives

Reports have been posted to the HPNC website as part of the meeting packet.

6. Old Business

- HPNC Website Improvements
 - As discussed at our October 11 meeting, the current website has many limitations.
 - Communications Committee has been working on addressing the following objective:
 - Find a new website solution that specializes in member management, while enabling us to create a customized, functional website that meets our council and community's needs.
 - The Communications Committee will share a presentation with further details and a recommendation.
- Neighborhood Support Program (NSP) – Preparing our 2023 Application
 - Thank you to HPNC's Treasurer for working with Invest to get our 2022 report approved!
 - The next application due date is 2/10/23 by 4pm ET. The next Review Committee meeting is 2/21/23. The soonest we will be able to write checks that can be paid for by NSP is when we

have a signed contract. The NSP check to HPNC will likely be delayed due to City contracting process delays.

- The City's NSP process has two requirements for community involvement:
 1. Anyone in the community must be able to propose ideas for NSP funding. We previously welcomed proposals at our December meeting.
 2. Anyone in the community can vote for or against the proposed NSP application.
- Tonight, the Treasurer will present a NSP proposal for consideration.
- If there is a motion and a second from HPNC trustees, the proposal will be open to a vote from all attendees at the meeting (i.e., not just HPNC trustees).
- If a motion passes, the NSP proposal can be submitted.
- More information on NSP is available at <https://www.investinneighborhoods.org/nsp/>
- Preparing HPNC's complete 2023 Budget
 - HPNC receives revenue from 3 main sources:
 - Neighborhood Support Program (NSP) – often \$8000/yr, but \$9872 in 2023.
 - Annual Interest Grant (AIG) – often around \$600.
 - <https://www.investinneighborhoods.org/support/aig-guidelines/>
 - Membership dues & donations – varies annually
 - HPNC's budget typically sets expenses equal to projected revenues.
 - We need to approve a budget so that the Treasurer can spend money according to the approved budget.
 - The Treasurer will present a budget for consideration.
- Neighborhood Activation Fund (NAF)
 - We will return unused funds to Invest In Neighborhoods.

7. New Business

- Residential Tax Abatement (RTA) reform
 - Residential Tax Abatement (RTA) reform will be proposed this week. Please read the President's Report and expect to be ready to discuss it at our February meeting.

8. Adjourn



HPNC Committee and Representative Updates

- Finance Committee
 - HPNC welcomes Brian Smyth and Kevin Gade to the HPNC Finance Committee
- Hyde Park Neighborhood Improvement Corporate (HPNIC)
 - Thank you to HPNC Trustees Alex Schutte and Tommy McEvoy for volunteering to be HPNC's final two representatives to HPNIC.
- Openings
 - We are still seeking **trustee** and **non-trustee** committee members for
 - Zoning, Vice Chair
 - If you would like to join a committee, please email hpncpres@gmail.com.

Holiday Light Recycling – Recycle old lights at Great Parks

Great Parks is running a campaign to recycle old holiday lights and keep them out of the landfill:

Help Keep Holiday Lights Out of Landfills

When: December 1, 2022–February 1, 2023

Don't throw away holiday lights that have lost their twinkle! We'll give your lights new life by keeping them out of landfills.

Drop off your broken or unwanted holiday lights at six convenient park locations. Lights must be removed from any bag, box or container before recycling them.

Great Parks Holiday Lights Recycling is made possible thanks to a partnership with Cohen Recycling.

Find a Drop-off location at <https://www.greatparks.org/discovery/holiday-lights-recycling>

City Hall Updates & Upcoming Legislation

- With Council Member (CM) Greg Landsman moving to the US Congress, several changes have occurred:
 - Seth Walsh has taken his place on City Council. Seth was at College Hill CDC for a while. He is community minded. He has worked well with the CC. Not concerned he will ignore CCs.
 - CM Reggie Harris is now Chair of the Budget & Finance Committee.
 - CM Jeff Cramerding is now chair of Equitable Growth & Housing.
- Legislative Issues.
 - Council is going to start moving forward with new pieces of legislation under name of Connected Communities. It will start with **Residential Tax Abatement (RTA)** reform. Invest and others have met with Markiea Carter (Dept of Community & Economic Development) and Jon Harmon (Director Policy & Legislation, Office of the Mayor). They have listened to lots of feedback from communities. Since the original proposal, many changes have been made. They

will propose 3 tiers of incentives. The proposal will be announced by Mayor next week. Then will go to Council on 1/19. Then to committee on 1/31, but not voted until 2/14. So they are announcing and giving opportunities for feedback.

- They will eventually do **Commercial Tax Abatement**, but that will require a similar community engagement process that will take time. That will address mixed use.

2023 Matching Grant Program to help Landlords pay for Energy Efficiency Upgrades

The City of Cincinnati's Office of Environment and Sustainability has announced changes to their matching grant funding program that seeks to help landlords pay for energy efficiency improvements that can help save low-income renters money on energy bills. The grants are paid for by Duke Energy. More details and contact information are below.

RE: ** MATCHING GRANT FUNDING**2023 CHANGES**

To date, 34 Landlords have received 53 matching grants totaling over \$250,000 to make energy efficiency upgrades to their multifamily buildings. Investments have impacted 243 households and counting in 19 city neighborhoods helping to save low-income renters 150,000 kWh of electricity annually.

The City of Cincinnati's Office of Environment and Sustainability announces the availability of its first of two rounds of funding for 2023 for property owners as we work together to reduce the energy burden faced by low-income tenants and, in turn, make housing more affordable.

Matching Grants for Property Owners - first 2023 round of applications due 2/3/23

- Up to \$80,000 to be dispersed in the form of \$5,000 matching grants
- Register for an optional, virtual Info Session to be held on 1/10/23 at https://teams.microsoft.com/join/0b9Vb2k2_UGg48mNVq2znw,HsN72b7h3EWkTp-qv9ZM6w,zRc5JfCle0GGCSM5U5VYlg,VCBZQd1Cc0O3w58TQL6n0A,XFgjMsh2dUeseoF9ZP3gdA,dDDnRx-gEE-LqhzSOOJJ6g?mode=read&tenantId=6f55bfd1-3669-41fd-a0e3-c98d56adb39f
- Contact Molly Robertshaw with questions after reviewing the <https://www.cincinnati-oh.gov/oes/energy-equity/energy-equity-programs/>
- Funding for this effort is provided by Duke Energy Ohio.

Key Changes for 2023 include:

- Two deadlines before funding guidelines change
- Windows for electrically-heated properties only
- Heat pumps highly preferred in place of aging, central A/Cs
- All appliances replaced must be recycled

Many thanks for your consideration and support as we continue to build momentum for reducing energy burden through energy efficiency upgrades in our City! Please reply with questions and hope to see you on 1/10! Register at https://teams.microsoft.com/join/0b9Vb2k2_UGg48mNVq2znw,HsN72b7h3EWkTp-qv9ZM6w,zRc5JfCle0GGCSM5U5VYlg,VCBZQd1Cc0O3w58TQL6n0A,XFgjMsh2dUeseoF9ZP3gdA,dDDnRx-gEE-LqhzSOOJJ6g?mode=read&tenantId=6f55bfd1-3669-41fd-a0e3-c98d56adb39f

Molly Robertshaw
molly.robertshaw@cincinnati-oh.gov
Equity and Engagement Programs Manager
City of Cincinnati, Office of Environment & Sustainability



HPNC Committee Reports

January 2023

55 North – Brianna Frappier-Schirmang

55North is now part of SW Ohio Meals On Wheels. They merged at the end of December to better serve more seniors and to not duplicate efforts. Both boards were in full support of the merger, and leadership was excited to join forces.

Traffic & Safety – Todd Roe

DOTe gave Todd a preview of the 2023 funding assessment. There were 57 submissions from across the city.

- HPNC's submission (improvements to HP square crosswalks) ranked 51 out of the 57 based on DOTE's criteria.
- Linwood improvements (submitted by Mt. Lookout's neighborhood council) ranked 21. This project might make the cut based on available funding.

HPNC's request is nowhere close to making the funding, although the Observatory solution has been apparently approved via a separate education-related fund.

Treasurer Report and Neighborhood Support Program – Norm Lewis

- Spent no funds this month and received only one membership (\$19.33 in income).
- Met with Kevin Gade and Brian Smith, volunteers who will likely be added to HPNC's finance committee. Attended 2023 NSP training.
- Updated budget is a slightly revised proposal from what was presented last month for the 2023 NSP contract that moves \$600 from the website hosting fees category and distributes it among our community partners. If the board approves this revised proposal, I will submit our 2023 NSP proposal that I hope could be approved by mid-February.
- We need to approve the overall 2023 HPNC budget so we can spend money in 2023.

HPNC Financial Report December 12, 2022 – January 8, 2023

RECEIPTS

	Membership	19.33
TOTAL		\$19.33

DISBURSEMENTS

		0
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New Zoning Business

3685 Saybrook (ZH20220180) An application for a replacement deck using same footprint as the existing one. A canopy proposed for the new deck requires a variance. An approval letter from adjacent neighbor has been submitted. Since it is in the rear yard, it is unlikely HPNC Zoning Committee will comment. No hearing date has been announced.

No other applications for hearings before the Zoning Hearing Examiner are visible in CAGISdocs.

Old Business

2739 Observatory (SE Corner Michigan/Observatory – The Zoning Committee has met twice with Peter Horton of Terrex working for owners of 2739 Observatory. At the most recent meeting on December 5, Peter was joined by the owner James Smith. A three family condo development is proposed. A rear setback variance, demolition and new construction permit under the new “contributing structures” addition to the Urban Design Overlay District be required with public hearing at the Zoning Board of Appeals. Application for demolition, construction and variance has not been submitted to City. Peter agreed to discuss the plan in detail with the two abutting neighbors before presenting to HPNC. As of January 4, an abutting neighbor told me plans had been dropped off at his house but there had been no discussion with at least 3 of the 4 abutting property owners. Phone numbers and e-mail contact info was shared with both parties on December 28. The presentation to HPNC is now planned for the February meeting.

Since this is Hyde Park’s first §1437-07. (b) “Contributing structures” application and Maria Dienger, City Planner, has not yet completed the §1437 contributing structures addendums for UD#4 (Hyde Park Square) and UD#11 (Hyde Park East) business districts, Maria has agreed to provide training to HPNC on the procedure. The training date (by Zoom) has not yet been determined.

Hyde Park Library Parking Lot – It appears the fill and new curbs have been installed. The following is excerpt Brett Macht, Project Architect message on December 5, 2022:

The currently permitted project (the work that is actively being performed on site) does not require any Variances or Special Exceptions.

We had actually submitted a Zoning Hearing Examiner (ZHE) Application back on 10/24/2022, per the plans in the presentation we shared at the 10/11/2022 HPNC Meeting.

When the City went to process it, they noted that we did not have a review letter nor a denial letter from City Zoning. After reviewing our 10/24/2022 application with City Zoning Staff, we actually Voided our 10/24/2022 Application, based on the Zoning Staff review comments:

- b. The plans we previously shared with HPNC and HPNC Zoning showed less than 3 feet along the eastern property line.*
- c. We were under the impression this would require a Variance.*

- d. *City Staff noted that this actually requires a Special Exception, per 1445-07*
- e. *So we still need to resubmit a revised ZHE Application to request less than 3 feet of perimeter landscape along the eastern property line.*

All of that to say, we are still working on our formal Zoning Hearing Examiner Application Resubmission. At this time, with the holidays, I do not yet have an ETA on this resubmission.

3666 Kendall (ZH20220164) - A zoning hearing application for a replacement deck in the rear yard has been submitted. The hearing was November 30. A rear setback variance of 4.8 feet is requested. HPNC offered no comment on the matter. A decision approving the variance was issued December 19, 2022

Sandwich Sign Ordinance – No new information

Hyde Park Flats 3460 Michigan (2741 Erie) – Excavation complete, the material has been relocated to library parking lot as fill.

Hyde Park School (3401 Edwards) – Construction has started, there is a foundation and first floor walls where new classroom addition will be.

Urban Design District Contributing Structure Review – HPNC Recommendations

While there has been some clarifying communication with Maria Dienger-Planner, and she hopes to complete this fall, there has been no date or time proposed for the meeting to discuss the City’s evaluation and recommendation.

Virtual Zoning Hearing Instructions

In accordance with orders issued by state and local officials and applicable guidance concerning COVID-19, this hearing will be conducted using video-conferencing technology. This hearing will be closed to in-person attendance to comply with social distancing requirements. The link above will allow you to join this hearing using the Zoom website. It is important that each participant familiarize themselves with the Zoom video-conferencing technology **BEFORE** joining the hearing. Participants are strongly encouraged to visit the following link to join a test Zoom meeting - <https://zoom.us/test>. The test Zoom meeting will allow participants to ensure that all audio and video components are working properly on your computer or device. All desktop/laptop computers, tablets, and smartphones with internet access can join and participate in the hearing. Participants may also visit the Zoom Support Center to learn more about Zoom video-conferencing – [link](#).

Important Disclaimers

- Applicants and/or Owners may choose to **opt out** of the video-conferencing option. If an Applicant and/or Owner elects to opt out, the hearing will be placed on hold until in-person hearings resume. If you are an Applicant and/or Owner that would like to opt out of the video-conferencing option, please reply to this email immediately.

- Please be mindful of your environment when participating in the hearing. All participants must ensure that they eliminate background noise and distractions during the hearing. All participants are required to dress appropriately.
- Please avoid using virtual backgrounds during the hearing. If you have used virtual backgrounds in previous Zoom meetings, please ensure that they are turned off prior to joining this hearing.
- In the event of any technical difficulties or unforeseen circumstances, the Hearing Examiner reserves the right to continue or postpone this hearing at their discretion.
- The Hearing Examiner reserves the right to remove any participant from the hearing at their discretion.

If you have additional questions or would like more information about these process changes, please reply to this email or visit www.cincinnati-oh.gov/boards.



Board of Trustees Meeting

Tuesday, December 13, 2022

Meeting Minutes

Meeting at Hyde Park Community United Methodist Church called to order by B. Smyth (standing in for President, S. Hassell) at 7:02 p.m.

January's meeting will be held at the HP Community United Methodist Church.

In Attendance: J. Buening, A. Edwards, B. Frappier-Schirmang, D. Hapner, N. Lewis, T. McEvoy, S. Mullin, T. Roe, A. Schutte, B. Smyth B. Whitney, and V. Woodham.

Advance Notice of Absence: S. Hassell, A. Rusche, and G. Wollenweber.

Guests:

Cincinnati Police Department, District 2 Officer Christine Barry distributed the neighborhood crime report. 1 violent crime was reported during the period and 4 (non-violent crimes. Crime in general is down 21.4% compared to this time last year. A trespasser was reported at HP United Methodist Church this evening at 5 p.m. Police conducted a sweep of the building and believe the white male mid-50's is no longer on the premises. J. Buening asked Officer Barry if something could be done about the individual in Hyde Park Square holding the large banner sign, as the individual is standing in the right-of-way and likely could be struck by a car or cause an accident. Officer Barry said that citizens are not allowed to stand in the right-of-way and Dist. 2 officers would address the matter. Officer Barry can be reached at 979-4480.

Christine.Barry@cincinnati-oh.gov. Captain Danita Pettis can be reached at: 979-4444

Danita.pettis@cincinnati-oh.gov. Police non-emergency line 765-1212.

Hyde Park Library—Manager, Ben Lathrop shared that the CCM Suzuki holiday concert on Friday was very successful. He reported that programming at the temporary branch in Hyde Park Plaza was in full swing and reported on the most popular adult and children's books over the last month. Visit the temporary location at 3764 Paxton Avenue. Contact the branch at (513) 369-4456.

Hyde Park School—Resource Coordinator, Elise Averit shared that the foundation for the new addition to the building is now complete and the renovation and construction work continue. The school's first graders collected over 1,000 pairs of new socks for families in need also

provided clothing, coats, and toiletries for 25 families. Last week the school held its winter concert at Withrow High School which was a great success and well attended. The year-end break will be from 12/19-1/2.

Withrow University High School—Resource Coordinator, Belinda Carson reported that she is working on a partnership with Meijer to get access to gift cards for students to use to purchase food during breaks from school/weekends. The schools' snack drive has been successful and the snacks collected will be distributed among students in need prior to the winter recess. The Adopt-a-Child program will provide sweatshirts, \$50 Kroger gift cards, and \$50 gifts for 25 Withrow students. Cincinnati Bengals' players and P&G representatives held a career panel for the students. Before the visit from the Bengals, there was a pep rally honoring student athletes and several students and teachers were awarded tickets to a Bengals' game. Belinda's contact information: (513) 363-9207 or Belindacarson@familiesforward.net

Clark Montessori—LSDMC, Dave Hapner reported that the school continues to offer free breakfast for all students. A clothing drive is underway, contact Resource Coordinator Joya Johnson if you would like to donate. The school was built to accommodate a maximum of 660 students, and with the 3 feeder schools (P. Ridge, Sands, and North Avondale) having full classrooms, there will be 206 students for only an available 138 spots. The LSDMC is trying to address the limited capacity/overcrowding issues.

Rachel Heisman, HP Resident addressed the HPNC regarding her proposal/request that gates be erected at Sonny Kim Park to ensure safety of residents and children using the park and playground area. CRC is addressing the issue and will have an update as things progress.

1. **Approval of Consent Agenda**

The Consent Agenda was approved by acclamation.

2. **Old Business**

- a. **Neighborhood Activation Fund (NAF)**

N. Lewis shared that \$2,200 NAF funds are still available to spend by the end of January, 2023. Katie de Pompei (HPS business owner) proposed that gift cards for businesses be purchased with the funds and raffled off to community members. The purpose of NAF is to engage residents with neighborhood businesses.

N. Lewis moved, ***"That the HPNC approves the use of the remaining \$2,200 NAF funds for a gift card raffle provided such plan meets with NAF regulations. \$800 of the gift cards to be allocated to HPNC to encourage members to attend and participate in our meetings and \$1,400 of the gift cards to the HPSBA to be offered to any Hyde Park Square businesses and divided equally among those wishing to participate."*** Second by V. Woodham. One abstention, all others in favor. Motion carried.

3. **New Business**

a. **NSP—N. Lewis**

N. Lewis submitted the 2022 final report to the City and Invest in Neighborhoods and thinks the report will be accepted as filed. The 2023 proposal can be entertained once the 2022 report is accepted. The 2023 proposal is attached, and the major change would be the website host fees increasing from \$600/year to \$3,000/year. The contributions to all public schools in Hyde Park at \$500 each. The contract year is 1/1-12/31 and the first proposals are due 1/6/2023, but we can submit our proposal in February.

The Trustees discussed the webhosting upgrades. A. Schutte and T. McEvoy both researched options and think that the proposed hosting platform (Wild Apricot) upgrades will reduce the amount of work required to maintain our database, renew memberships, solicit donations, and make communication to/with our membership simpler. A. Schutte and T. McEvoy talked to other local community councils who presently use Wild Apricot and have positive feedback about its capabilities.

The Trustees agreed to table the vote on the proposed NSP Budget until the January meeting. A. Schutte and T. McEvoy will find out some additional information about the Wild Apricot platform and report back at the January meeting after which we will vote.

b. **Hyde Park Square Business Association (HPSBA)**

T. McEvoy reported that the DORA start-up has been delayed until spring. The HPSBA needs to secure liability insurance through HPNIC, and the restaurants will pay for the Directors/Officers insurance coverage.

Adjourn: Without objection the meeting was adjourned at 7:59 p.m.

Sybil Mullin, Recording Secretary

HPNC Financial Report - 2023

HPNC budget 2023		Budget	Jan/Feb	March	April	May	June	July	August	September	October	November	December	Total
	Revised Jan 8, 2023													
BEGINNING OPERATING BALANCE		20472.37	20472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37
RECEIPTS														
	NSP - 2023	9,872												0.00
	Membership	1,500												0.00
	Halloween Event	300												0.00
	Fundraiser	0												0.00
	Invest In Neighborhoods	630												0.00
	Miscellaneous Donations	500												0.00
	NAF funding	0												0.00
	TOTAL RECEIPTS	12,802	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DISBURSMENTS														
	<i>To Be Submitted to NSP</i>													
	<i>Newsletter</i>													
	- Mailing	50												0.00
	- Printing	50												0.00
	-membership	400												0.00
	<i>HPNC Expenses</i>													
	- Intern	400												0.00
	- Web Hosting Fees	2,300												0.00
	ost	200												0.00
	- D/O Insurance	0												0.00
	- Halloween Event	400												0.00
	- Annual Meeting	400												0.00
	<i>Community Grants</i>													0.00
	- Withrow	600												0.00
	-----Clark	600												
	- Wasson Way	600												0.00
	- Hyde Park East	600												0.00
	- Hyde Park School	600												0.00
	- HydeParkChurch IHN	500												0.00
	- Knox Church	0												0.00
	- HPCOA (55 North)	600												0.00
	- Ault Park Fireworks	1,500												0.00
	NSP Subtotal	9,800	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Not Submitted to NSP</i>													0.00
	<i>HPNC Expenses</i>													0.00
	- Ault Park Advisory Council	50												0.00
	- Meet & Greet	100												0.00
	NAF projects	2,200												0.00
	Website Host fees	200												
	TOTAL DISBURSMENTS	12550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING OPERATING BALANCE		20,724	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37	20,472.37

HPNC Financial Report - 2023
Proposed NSP 2023 Budget--Revised for January Meeting

[illegible]