



Board of Trustees Meeting

Tuesday, December 13, 2022

7:00 pm

Hyde Park Community United Methodist Church

Agenda

Subject to change

1. Welcome

Location of future meetings:

- January 10th: Hyde Park Community United Methodist Church, Little Theater

2. Guests (please limit comments to 3-4 minutes each)

- Cincinnati Police Department, Officer Christine Barry
- Cincinnati Fire Department, Lieutenant Dan Coletta
- Hyde Park Library, Ben Lathrop
- Cincinnati Recreation Center, Blake Williams
- Hyde Park School, Jull Sunderman
- Withrow University High School, Resource Coordinator, Belinda Carson
- Other Guests

3. Approval of Consent Agenda (Minutes, Officer Reports, Committee Reports)

4. Officer Reports

Reports have been posted to the HPNC website as part of the meeting packet.

5. Committee Reports & Representatives

Reports have been posted to the HPNC website as part of the meeting packet.

6. Old Business

- Community request for a gate at Police Officer Sonny Kim Park in East Hyde Park Commons
 - A resident has proposed a gate be installed near playground to reduce risk of a child running into the intersection of Erie and Marburg.
 - Cincinnati Recreation Commission is considering this request and may share a proposal at our January meeting.
- Neighborhood Activation Fund (NAF)
 - HPNC has ~\$2200 in remaining funds.
 - Funds must be spent by end of January 2023.
 - Remaining funds must be returned to City of Cincinnati via Invest In Neighborhoods.
 - After considering an HPNC-organized event, we determined we lacked capacity to organize an event. We invited a proposal from HPSBA. HPSBA agreed to submit a proposal prior to HPNC's December meeting, though we may receive it the day of the meeting.
 - Review and consider whether to approve HPSBA proposal.

- Neighborhood Support Program (NSP) – Preparing our 2023 Application
 - The City’s NSP process has two requirements for community involvement:
 1. Anyone in the community must be able to propose ideas for NSP funding.
 2. Anyone in the community can vote for or against the proposed NSP application.
 - Tonight, the Treasurer will present an NSP proposal for consideration.
 - HPNC will welcome additional ideas from the community.
 - If there is a motion and a second from HPNC trustees, the proposal will be open to a vote from all attendees at the meeting (i.e., not just HPNC trustees).
 - If a motion passes, the NSP proposal can be submitted. If a motion does not pass, we will resume discussion at the January meeting.
 - More information about NSP is available at <https://www.investinneighborhoods.org/nsp/>
 - The NSP proposal should include sufficient funds for us to improve our website capabilities:
 - As discussed over the past ~6 months, we should transition to a website that can improve our contact-relationship management (CRM) needs so we can better serve the Hyde Park community. Changing website should help automate key functions (including renewal of dues), make it easier to create content and communicate with members, and ultimately make better use of scarce time from trustees and volunteers.
 - In recent months, our Communications Chair and President met with Oakley Community Council and Green Umbrella to learn about their implementations of Wild Apricot (WA). WA appears to meet our needs.
 - To make this change, we should prioritize funding for new website and continue to pay for the current site while the transition is underway.
 - Depending on how quickly the transition can be implemented, and if we pre-pay for 12 months of the new service, we expect to be able to re-allocate some of this budget. Following approval from Invest, we can re-direct unused funds this year.

7. New Business

- Preparing HPNC’s complete 2023 Budget
 - Tonight, we discussed our 2023 NSP Application. This is the largest component of our budget, but not the only part.
 - HPNC’s budget is funded from 3 sources:
 1. Neighborhood Support Program (NSP) – often \$8000/yr, but \$9872 in 2023.
 2. Annual Interest Grant (AIG) – often around \$600.
 - a. <https://www.investinneighborhoods.org/support/aig-guidelines/>
 3. Membership dues & donations – varies annually, but should improve with CRM website
 - In 2022, HPNC also received *one-time* Neighborhood Activation Fund (NAF) funds.
 - To complete our 2023 budget, what do we want to support beyond the items included in the NSP proposal?

- HPNC should plan to approve a complete budget in December or January so that the Treasurer can begin spending money according to the approved budget.

8. Adjourn



HPNC Volunteer Needs

- **Thank you to those individuals that have volunteered or reached out to assist with the Finance Committee.** We expect to follow up with you further in the coming days and weeks.
- We are still seeking **trustee** and **non-trustee** committee members for
 - Zoning, Vice Chair
 - Finance Committee
- We are also seeking volunteers for HPNC representatives to the Hyde Park Neighborhood Improvement Corporation (HPNIC).
- If you would like to join a committee, please email hpncpres@gmail.com.

Holiday Light Recycling – Recycle old lights at Great Parks

Great Parks is running a campaign to recycle old holiday lights and keep them out of the landfill:

Help Keep Holiday Lights Out of Landfills

When: December 1, 2022–February 1, 2023

Don't throw away holiday lights that have lost their twinkle! We'll give your lights new life by keeping them out of landfills.

Drop off your broken or unwanted holiday lights at six convenient park locations. Lights must be removed from any bag, box or container before recycling them.

Great Parks Holiday Lights Recycling is made possible thanks to a partnership with Cohen Recycling.

Find a Drop-off location at <https://www.greatparks.org/discovery/holiday-lights-recycling>

Home Repair Assistance

Do you know anyone that needs assistance to continue living in their home or to bring their home in compliance with code requirements?

The City prepared a list of programs that can help at <https://www.cincinnati-oh.gov/buildings/property-maintenance-code-enforcement/code-enforcement-quarterly-abatement-fee/home-repair-assistance-programs/>

City launches survey seeking community input on possible changes that would affect housing, pedestrian safety, transit, zoning, and land use. Please respond by December 31.

The City of Cincinnati has issued a survey to seek community input to inform efforts to update zoning and land use policies, especially as they relate to housing, pedestrian safety, transit, and supporting small business. Please complete the survey before 12/31/22. Excerpts from the City's press release follows.

City of Cincinnati Releases Connected Communities Survey to the Public

The City of Cincinnati has released a public survey to seek community input on the ongoing work to update zoning and land use policies. Residents can access the survey and make their voice heard at the following link:

Connected Communities Survey: https://bit.ly/connected_communities_survey

“From Day One, our mission has been to craft policies that build connected, accessible communities,” Mayor Aftab said. “For too long, our City has been designed to segregate neighborhoods and concentrate poverty. We have to move forward, and as with all our work, empowering residents in the process is critical.”

Councilmember Reggie Harris, Chair of the Equitable Growth and Housing Committee, said “As we face head on some of the city’s greatest issues – housing, pedestrian safety, supporting our small businesses – now is the time we set our vision for how we will grow. Housing is a key tool to achieve our boldest goals, and this survey will help us build a sustainable, forward-thinking, and responsive plan to drive a more sustainable future.”

The Connected Communities Survey will be open through the end of the year. Residents completing it will be asked questions related to their current and past experiences, where they would like to see an increase in the diversity of housing options, and where they would like to see changes made to parking requirements.

The survey is another important step in a months-long process to craft people-focused zoning and land use policies, with the goal of creating a foundation for walkable, diverse neighborhoods with healthy business districts. On June 11th, Mayor Aftab, Councilmember Harris, and other City and community Partners hosted a Housing Summit in West Price Hill, to engage with residents on their priorities. This fall, the Department of City Planning and Engagement have held a series of deep dives with subject matter experts and community advocates to drive the conversation toward policy action.

Upon completion of the survey, the City will hold additional in-person and virtual engagement sessions, followed by a Neighborhood Summit in the Spring.



HPNC Committee Reports

December 2022

Communications – Tommy McEvoy

We have decided to move to a new hosting, membership management, and communications platform. After some research and a number of reference calls, we have decided Wild Apricot is likely the platform that gives us the best overall set of benefits. We plan to discuss this further at this week's meeting.

Traffic & Safety – Todd Roe

The committee is still waiting to hear back from DOTE re: outcomes of the 2023 funding request process.

Treasurer Report and Neighborhood Support Program – Norm Lewis

- This month HPNC received a donation and memberships totaling 188.22 and we had expenses of \$345.22 from the Halloween event. I still think there are some leftover expenses from the HPE event yet to come in.
- Invest in Neighborhoods received our 2022 NSP final report. They asked for a few updates that I provided. Approval of the 2022 report is needed before a 2023 proposal may be submitted.
- NSP 2023 contract period is from January to December 2023. To submit a 2023 proposal, HPNC needs to vote on an NSP budget. I have attached a possible 2023 NSP budget.

There are several changes from last year's numbers. Contract total is allowed to rise \$9872 from \$7358. The proposal includes a huge increase in HPNC web services--from 600 to 2900, and maybe that alone warrants a separate web services discussion and vote on that particular issue. Other totals are adjusted to reflect the higher web services cost. Note school donation to Hyde Park and Clark and Withrow (our neighborhood public schools) are at an equal \$500.

HPNC Financial Report November 7, 2022 – December 11, 2022

RECEIPTS

11/28/22	Membership	38.22
12/08/22	Donation	150.00
TOTAL		\$188.22

DISBURSEMENTS

11/16/22	1509	Sybil Mullin (Halloween NAF)	244.05
12/11/22	1510	Sybil Mullin (Halloween NAF)	20.69
11/6/22	1511	Blair Whitney (Halloween NAF pumpkins)	80.48
TOTAL			\$345.22



Board of Trustees Meeting

Tuesday, November 8, 2022

Meeting Minutes

Meeting at Hyde Park Community United Methodist Church called to order by President, S. Hassell at 7:03 p.m.

S. Hassell thanked new HPNC members and donors for their support and generosity. December's meeting will be held at the HP Community United Methodist Church.

In Attendance: J. Buening, B. Frappier-Schirmang, D. Hapner, S. Hassell, T. McEvoy, S. Mullin, T. Roe, A. Rusche, A. Schutte, B. Whitney, G. Wollenweber, and V. Woodham.

Advance Notice of Absence: A. Edwards, N. Lewis, and B. Smyth.

Guests:

Cincinnati Police Department, District 2 Officer Christine Barry and Sergeant Linda Sellers distributed the neighborhood crime report for the period. Violent crime is down compared to the same period last year. The menacing reported for the period was an incident between Clark Montessori students. Mailbox thefts continue as well as check washing and forgeries. Officer Barry encouraged residents to pay bills on-line and if mailing checks to mail them inside the post office. Officer Barry can be reached at 979-4480. Christine.Barry@cincinnati-oh.gov. Captain Danita Pettis can be reached at: 979-4444 Danita.pettis@cincinnati-oh.gov. Police non-emergency line 765-1212.

Hyde Park Library—Manager, Ben Lathrop shared that the temporary location has been open in Hyde Park Plaza for 4 weeks with all programming taking place on site. To date the branch has had 4,000 visitors and 7,000 books have been checked out. The Halloween story time on the Square was a great success thanks to Library staff from Hyde Park and Walnut Hills, over 200 parents and children attended the event. borrowed. The renovations are expected to be complete in late spring or early summer.

Hyde Park School—Assistant Principal Gary Tate shared that the renovation/addition construction work is ongoing. The school's fundraising "Pumpkin Chuck" the week after Halloween was a great success, a total of 347 pumpkins were chucked and students and

families enjoyed cookies and games. The school's Resource Coordinator is collecting clothing, toiletries and cleaning supplies for the students. Donations can be made at the school.

Withrow University High School—Resource Coordinator, Belinda Carson introduced herself as the new Resource Coordinator for Withrow. She shared that the football team made it to the playoffs, the students were energized by the successful season. The school's band was reconstituted in 2022 and has been getting better with every practice. Withrow is holding a Christmas snack drive to provide for students over the Christmas break, donations accepted in the school office. There is also an adopt a student program (6 students per grade, total of 36) for holiday gifting, contact Belinda if interested in participating. (513) 363-9207 or Belindacarson@familiesforward.net.

1. **Approval of Consent Agenda**

A. Schutte moved to approve the Consent Agenda. Second by T. McEvoy. All in favor. Motion carried.

2. **Old Business**

a. **UDOD Sandwich Board Text Amendments**

G. Wollenweber gave a brief summary of the text amendments. Mt. Washington contacted Vice Mayor Kearney to ask for her support to use sandwich board signage in their UDOD. Vice Mayor Kearney agreed to sponsor a text amendment as applicable to Mt. Washington. Following the motion passed at the November HPNC meeting, Kearney agreed to sponsor text amendments as applied to UDOD's #4 (Hyde Park Square) and #11 (Hyde Park East). Kearney has agreed to sponsor text amendments for several other UDOD's in the City, including College Hill.

Vice Mayor Kearney shared the procedure for the sponsorship of text amendment. Once the proposed legislation is ready, a draft is sent to the Planning Commission for review and approval, then a public engagement session to receive comments from the community, followed by a vote by the Equitable Growth and Housing Committee, and finally to full City Council vote.

Kearney also shared that the Healthy Neighborhoods Committee will meet on Thursday, November 10 from 6-8 p.m. at Woodward High School in a joint session with CPS to discuss pedestrian safety and absenteeism. She also mentioned that DOTE has funded 45 of 70 pedestrian safety projects using the catalytic project neighborhood fund monies from the carryover budget.

b. **Membership Drive Update—Annie Rusche**

The HPNC membership drive ended on 10/31 with a goal of 50 new memberships/donations, and we received 51! Total revenue (not including PayPal fees) was \$1,200. The new members were automatically entered into a raffle for gift certificates to Peace Love and Little Donuts and St. Francis Apizza. The two raffle winners were William Montgomery and Jeremiah Kirkland. Great work, Annie!

c. **Neighborhood Activation Fund Update-S. Hassell for N. Lewis**

HPNC has received \$12,844 in NAF funds. All but \$2,200 was spent for the HP East family festival and Circus in the Square events. S. Hassell will contact the HPSBA to inquire if they are planning any holiday events that we might use the NAF funds to support. Trustees suggested that the additional funds be used for snack/clothing funding to Withrow and Hyde Park School. Other ideas include a holiday kids event partnering with the Library and Knox in Hyde Park Square or a light the fountain event. A. Rusche, B. Whitney, and S. Mullin will work on options.

d. **HPNC Committee Needs—S. Hassell**

S. Hassell reminded Trustee and residents that we are still seeking a Chair for the Finance Committee and a Vice Chair for the Zoning Committee. One resident has volunteered to serve on the Finance Committee and several others have expressed interest.

e. **Neighborhood Activation Fund Update**

N. Lewis shared that additional Round 1 funds are available and as a result the HPNC has received an additional \$2,844.00. The Council has until 1/31/2023 to expend the funds. The Trustees discussed allocating some of the additional funds to the Hyde Park East Family event and the HPSBA Circus event. N. Lewis moved, ***“That the HPNC allocate \$1,700 of the additional NAF funds to the HPSBA for gift cards and decorations as requested for the Circus in the Square event and \$1,144 for the Halloween events to be planned.”*** Second by A. Schutte. All in favor. Motion carried.

f. **Membership Drive Update**

S. Hassell (on behalf of A. Rusche) reminded residents and Trustees to renew their memberships. The membership entitles members to join our mailing list and participate in the Hyde Park Perks program (discounts and special offers at local businesses in Hyde Park). The Committee is looking into software for membership rosters and email/ mailing addresses.

3. **New Business**

a. **Proposal from HP Resident for gate at Sonny Kim Park in East Hyde Park Commons**

S. Hassell shared a Hyde Park resident’s proposal for the installation of a gate near the playground to reduce the risk of a child running into the intersection of Erie and Marburg. CRC is considering the request and a proposal may be shared at the December meeting.

b. **Hyde Park Neighborhood Improvement Corporation (HPNIC)**

HPNIC serves as the Development corporation for Hyde Park. HPNIC leases the north frame parking lot from the City for \$1 per year, manages the lot’s operation, collects revenue, pays for the flags around Hyde Park, and holiday lights at Hyde Park Square. S. Hassell, J. Buening, and N. Lewis presently serve as Trustees of HPNIC, and current board chair, Michael Wagner is stepping down from the Board, creating a vacancy. S. Hassell

encouraged Hyde Park residents and fellow trustees to consider serving on HPNIC. The commitment is not extensive, and they meet 2 times per year. Michael Mauch of RWA Architecture is willing to serve as board chair. Reach out to J. Buening, S. Hassell, of N. Lewis if you have interest in serving.

c. **NSP Updates—S. Hassell for N. Lewis**

The main source of HPNC funding is the City's NSP program, this year the funding was up by \$2,000, for a total of \$9,872. The process includes submission of an application and budget in January of 2023 to the Invest in Neighborhood panel (consisting of 10 members from various neighborhood council boards) for review. The funds must be spent by January, 2024. Any Hyde Park resident may submit a proposal for expenditure of NSP funds, and all Hyde Park residents are entitled to vote on how NSP funds are expended. We will discuss merits of proposals/ideas for NSP funds at our December meeting.

One Trustee suggested expending funds to engage the services of a database manager. Another Trustee suggested that we allocate some NSP funds to the Withrow holiday snack drive.

Adjourn: Without objection the meeting was adjourned at 8:06 p.m.

Sybil Mullin, Recording Secretary

HPNC Financial Report - 2022

HPNC report for 2022		Budget	Jan/Feb	March	April	May	June	July	August	September	October	November	December	Total
	Revised July 10, 2022													
BEGINNING OPERATING BALANCE		22910.78	22910.78	22,833.43	32,852.54	32,809.09	31,128.03	28,207.53	28,045.53	27,264.64	24,981.81	20,377.66	20,284.15	22,910.78
RECEIPTS														
	NSP - 2022	rec'd 2021												0.00
	Membership	500	57.33	19.11	95.55	38.22	19.11	20.00	19.11	133.77	447.99	286.65	38.22	1,175.06
	Halloween Event	300												0.00
	Fundraiser	500												0.00
	Invest In Neighborhoods	630			861.00									861.00
	Miscellaneous Donations	500							100.00			200.00	150.00	450.00
	NAF funding	12844		10,000.00						2,844.00				12,844.00
	TOTAL RECEIPTS	15,274	57.33	10,019.11	956.55	38.22	19.11	20.00	119.11	2,977.77	447.99	486.65	188.22	15,330.06
DISBURSMENTS														
	<i>To Be Submitted to NSP</i>													
	<i>Newsletter</i>													
	- Mailing	0												0.00
	- Printing	0												0.00
	-membership	450								342.60				342.60
	<i>HPNC Expenses</i>													
	- Intern	600								600				600.00
	- Web Domain Fee	600	20.98							440.00				460.98
	- Post Office Box	146						182.00						182.00
	- D/O Insurance	0												0.00
	- Halloween Event	300	113.70											113.70
	- Annual Meeting	300				277.28	39.61							316.89
	<i>Community Grants</i>													0.00
	- covid school supplies	500								500.00				500.00
	- Wasson Way	750								750.00				750.00
	- Hyde Park East	500								500.00				500.00
	- Hyde Park School	1,000			1,000.00									1,000.00
	- HydeParkChurch IHN	500							500.00					500.00
	- Knox Church covid relief	0												0.00
	- HPCOA (55 North)	1000								1,000.00				1,000.00
	- Ault Park Fireworks	1,442				1,442.00								1,442.00
	NSP Subtotal	8,088	134.68	0.00	1,000.00	1,719.28	39.61	182.00	500.00	4,132.60	0.00	0.00	0.00	7,708.17
	<i>Not Submitted to NSP</i>													0.00
	<i>HPNC Expenses</i>													0.00
	- Ault Park Advisory Council	50												0.00
	- Meet & Greet	100												0.00
	Miscellaneous Expenses	200										19.60		19.60
	NAF projects	12,844												0.00
	HPS NAF	3,300					2,900.00				2,094.70			4,994.70
	NAF HPE	6,300							400.00	1,128.00	2,957.44	560.56		5,046.00
	NAF-Halloween Event											147.44	345.22	
	TOTAL DISBURSMENTS	21282.00	134.68	0.00	1000.00	1719.28	2939.61	182.00	900.00	5260.60	5052.14	580.16	345.22	17768.47
ENDING OPERATING BALANCE		16,903	22,833.43	32,852.54	32,809.09	31,128.03	28,207.53	28,045.53	27,264.64	24,981.81	20,377.66	20,284.15	20,127.15	20,472.37

HPNC Proposed Budget 2023

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