



## **Board of Trustees Meeting**

**Tuesday, May 10, 2022**

**7:00 pm**

**Clark Montessori**

### **Agenda**

*Subject to change*

#### **1. Welcome**

#### **2. Meeting Overview, including HPNC Trustee Election Process**

#### **3. Location of June and July Meetings**

- June: Knox Commons, Knox Presbyterian Church, 3400 Michigan Ave.
  - Agenda will include an update from Wasson Way regarding potential access points in East Hyde Park
- July: The Little Theater, Hyde Park Community United Methodist Church, 1345 Grace Ave

#### **4. Presentation of “Outstanding Student of the Year” Awards**

- Clark Montessori
- Hyde Park
- Kilgour
- St. Mary
- Springer
- Summit Country Day
- Withrow University

#### **5. Presentations on Pedestrian Safety and Trails**

- City Council Member Mark Jeffreys
- Tri-State Trails Director Wade Johnson

#### **6. Election of HPNC Trustees**

- Nominees since last annual meeting
  - Alex Schutte
  - Tommy McEvoy
- Nominees previously elected:
  - Annie Rusche
  - Blair Whitney
  - Norm Lewis
  - Scott Hassell
  - Todd Roe

## **7. Consent Agenda—*Is there a motion to approve:***

- Minutes, Officer Reports, Committee Reports
- Zoning Committee's UDOD Contributing/Non-Contributing Structure Recommendations as distributed on May 5, 2022.

## **8. Old Business**

- Neighborhood Activation Fund – (NAF)
  - Proposal from Hyde Park Square Business Association (HPSBA) requesting \$2900 contribution to their proposal for "Circus in September"
  - Potential Vote: HPSBA has requested response ASAP to allow booking with Cincinnati Circus
- Committees
  - Chairs and volunteers needed for two committees
    - Community Outreach
    - Finance
  - Trustees and non-trustees are eligible
  - If you are interested, please contact [hpncpres@gmail.com](mailto:hpncpres@gmail.com)

## **9. Adjourn**



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## **Summary of April 6 City Presentation on Biennial Budget Process & Community Budget Requests**

In late April, the City shared a recording of the 4/6/22 webinar on the basics of the Cincinnati biennial budget and ways to provide input, including the Community Budget Request (CBR) process. The recording is available at <https://youtu.be/G1Xuy99S5Tw>

Community councils have the opportunity to submit up to 3 requests during the CBR process. The City recommended that community councils:

- Use a summer meeting in July/early August to brainstorm/select preliminary ideas to share with departments by mid-August.
- Consider an early/mid-September meeting to obtain community council approval prior to the anticipated late September submission date.
- The city suggested submitting 2 modest requests and 1 large one, recognizing that the modest requests are more likely to be funded.
- Many common desires are not accepted within the program; this is often because the City has a dedicated budget/program/process for those topics. There is more detail on these in meeting recording.
- Proposals that are good candidates for funding include:
  - wayfinding for parking in business districts,
  - neighborhood gateway signage, and
  - neighborhood plan development.

### **Next Steps:**

- In early July, the City will invite community councils to a CBR kick-off session during which City staff will go over the CBR process in detail.
- CBRs will be due in late September 2022. Please note that you are encouraged to reach out to departmental contacts to discuss their project ideas prior to submission. The deadline to reach out to departmental contacts will be in mid-August 2022.



### DORA – Tommy McEvoy

Letters of support were prepared and submitted to both the city and the Park Board for the DORA application on Hyde Park Square.

### Education – Dave Hapner

There is much excitement surrounding the Student of the Year presentations on May 10. I have heard back from all (7) of the schools that they will be represented at the meeting, and from (5) indicating exactly who would be presenting.

### Traffic & Safety –Todd Roe

#### May topics:

- 1) Linwood
- 2) Observatory
- 3) HP Square

#### Linwood

- **Updates:** **no updates yet vs. April report. Still awaiting results of DOTE/ODOT assessment**
- From April report
  - **Background:** *in working w/ the local neighbors, we identified two potential, low-cost interventions to calm traffic on Linwood between HP and MTL squares:*
    - 1) **request a reduction in the posted speed limit** (from 35mph down to 25 or 30)
    - 2) **install a 4-way stop at Linwood/Cryer.** *This would break-up the extended stretch of road between Observatory and Paxton (which should help reduce auto speeds) and could also add an incremental crosswalk across Linwood.*
  - **Update:** *I met w/ DOTE on April 7 to discuss feasibility and next steps. The following wheels are in motion:*
    - 1) **Speed limit:** *DOTE has initiated the process through the State of Ohio to request a speed limit reduction. The first step in the process is a speed study, which DOTE agreed to execute ASAP. This is all very good news.*
    - 2) **4-way stop:** *at the guidance of DOTE, I submitted a formal, written request to install a 4-way stop at Linwood/Cryer.*

#### Observatory

- **Updates:**
  - **Hyde Park School engagement** – I met w/ HPS Principal, Jill Sunderman, on May 4 to review desired Observatory improvements from the school's perspective. Not surprising, the biggest priorities for HPS are: traffic calming on Observatory, improvements to the Observatory/Edwards pedestrian signals/phasing, and retention of dedicated school bus parking. Ms. Sunderman also agreed to "join forces" w/ HPNC in our continued dialog w/ DOTE. (Thanks, Jill!)

- **DOTE meeting** – I had a call w/ DOTE on May 6 to discuss action plan for Observatory. DOTE agreed to send detailed drawings of a solution w/ one clearly-defined lane in each direction, a center turn-lane, and dedicated (striped) parking on one side of the street. I agreed to physically distribute the plans to the residents on Observatory and host a neighborhood dialog on the topic. TO BE CLEAR: funding remains the biggest challenge. The hope w/ the neighbor engagement is simply to push for a singular, aligned proposal from Observatory residents so every box is checked as we await funding
- **Private funding** – I am also pursuing a couple of work-around solutions involving private road striping companies. This could potentially open the door to a self-funding solution amongst the neighbors if DOTE funding remains a long-shot.

### HP Square

- **Updates:** In my May 6 meeting w/ DOTE, it was re-confirmed that the in-street “paddle” signs (the ones used in the crosswalks in HP Square) are being phased-out by DOTE due to the high cost of frequent replacement. As an alternative, DOTE submitted a work order for HP Square to install side-mounted paddle signs (same paddles as before, but no longer mounted in the middle of the street). In addition, I requested that the crosswalks also be repainted as the current paint is barely existent. DOTE agreed to include the repainting in the work order. Timing is TBD (but a work order means that it’s officially in the system for scheduling, and funding presumably won’t be a show-stopper)

### Treasurer Report and Neighborhood Support Program – Norm Lewis

- 1st required interim report for 2022 filed with Invest In Neighborhoods for Neighborhood Support Program.
- We received 2 memberships for \$38.22 of income.
- We spent \$277.28 for plaques for student of the year (to be awarded at the May annual meeting), and made the budgeted award of \$1442 to Ault Park Advisory Council for July 4th Fireworks

### HPNC Financial Report

April 11, 2022-May 8, 2022

#### RECEIPTS

5/1/22	Membership	\$19.11
5/3/22	Membership	\$19.11
<b>TOTAL</b>		<b>\$38.22</b>

#### DISBURSEMENTS

5/8/22	1484	Blair Whitney plaquesfor Student of the Year	\$277.28
5/8/22	1485		\$1442.00
<b>TOTAL</b>			<b>\$1719.28</b>



**Hyde Park School (HPS) Addition 3401 Edwards** – A letter of support was prepared and submitted to the Zoning Hearing Examiner for the: 1) expanded conditional use, 2) urban design approval, 3) roof height variance, 4) rear fence height variance. The public hearing was May 4, 2022. No decision has been issued.

**3460 Michigan Ave - Hyde Park Baptist Church re-development (Michigan and Erie)** – A letter of support was prepared and submitted to the Zoning Hearing Examiner for the: 1) demolition of the existing building and 2) construction of a new four story mixed use building with building height and setback variances. The public hearing was April 26, 2022. No decision has been issued.

**Hyde Park Hotel Update (Brandicorp) 2680 Madison Road** – Scott and Gary met with the Michael Brandy (principal) and Mike Doty (construction manager) for Brandicorp on April 22. We discussed the exterior materials that will be utilized at the Hyde Park Hampton Inn & Suites. As they finalize the parking lot & building lighting, they plan to share with HPNC for feedback.

**Urban Design District Contributing Structure Review** - The Zoning Committee rated each property address in UD #4 (Hyde Park Square Business District) and UD #11 (East Hyde Park Business District) using Auditors ownership records in three categories, 1) siting (e.g. setback), 2) form (e.g. height, width, mass) and 3) character (e.g. architectural style, interest, appeal). Each category was rated “+” contributes, “0” neutral, “-” does not contribute. The Committee used Google Street view to examine each property.

In addition to the rating, the Zoning Committee recommends that the boundaries of both Urban Design districts be reviewed to provide maximum protection to the commercial, office and residential zoned properties. The new code takes effect on May 15.

The approval of the Urban Design District Contributing Structure Review is recommended for the consent agenda. If a motion is desired, the following is recommended: *“I move that the Trustees approve the submission of the Contributing Structure Review as the official HPNC recommendation for UD#4 and UD#11.”*

### **New Applications/New Hearings**

**2632 Erie (ZH20220071)** – Fifth Third Bank is requesting a variance for a replacement sign. The Zoning Committee is reviewing the documents. No hearing date scheduled.

**3645 Paxton Avenue (ZHUV220005)** – Hyde Park Meats is requesting a variance for a new walk-in freezer in the side yard on south side of the existing structure. The Zoning Committee is reviewing the documents. No hearing date scheduled.

**3536 Bayard Drive** (No application on file) – The owner is planning a lot split and two new single family homes. The Zoning Committee has no recommendation on the matter.

**Zoning Hearing Examiner hearings** – All zoning hearings are now virtual hearings due to COVID-19 emergency orders. There are special instructions for participation (at end of this report).

### Past due issues

The gate in the public right-of-way at the north (dead end) of Columbus Avenue abutting Wasson Way is still in place contrary to the decision of the Planning Commission authorizing the driveway easements for new residential construction underway.

### Virtual Zoning Hearing Instructions

In accordance with orders issued by state and local officials and applicable guidance concerning COVID-19, this hearing will be conducted using video-conferencing technology. This hearing will be closed to in-person attendance to comply with social distancing requirements. The link above will allow you to join this hearing using the Zoom website. It is important that each participant familiarize themselves with the Zoom video-conferencing technology **BEFORE** joining the hearing. Participants are strongly encouraged to visit the following link to join a test Zoom meeting - <https://zoom.us/test>. The test Zoom meeting will allow participants to ensure that all audio and video components are working properly on your computer or device. All desktop/laptop computers, tablets, and smartphones with internet access can join and participate in the hearing. Participants may also visit the Zoom Support Center to learn more about Zoom video-conferencing – [link](#).

### Important Disclaimers

- Applicants and/or Owners may choose to **opt out** of the video-conferencing option. If an Applicant and/or Owner elects to opt out, the hearing will be placed on hold until in-person hearings resume. If you are an Applicant and/or Owner that would like to opt out of the video-conferencing option, please reply to this email immediately.
- Please be mindful of your environment when participating in the hearing. All participants must ensure that they eliminate background noise and distractions during the hearing. All participants are required to dress appropriately.
- Please avoid using virtual backgrounds during the hearing. If you have used virtual backgrounds in previous Zoom meetings, please ensure that they are turned off prior to joining this hearing.
- In the event of any technical difficulties or unforeseen circumstances, the Hearing Examiner reserves the right to continue or postpone this hearing at their discretion.
- The Hearing Examiner reserves the right to remove any participant from the hearing at their discretion.

If you have additional questions or would like more information about these process changes, please reply to this email or visit [www.cincinnati-oh.gov/boards](http://www.cincinnati-oh.gov/boards).



## **Board of Trustees Meeting**

**Tuesday, April 12, 2022**

**7:00 pm**

### **Hyde Park Community United Methodist Church Meeting Minutes**

Meeting called to order by council President Scott Hassell at 7:01 pm

*In Attendance: Blair Whitney, Annie Rusche, Bob Smyth, Janet Buening, Norman Lewis, Brianna Frappier- Schirmang, Val Woodham, Tommy McEvoy, Scott Hassell, Alex Schutte, Gary Wollenweber*

*Absent: Todd Roe, Sybil Mullin, Alan Edwards*

#### **Guests:**

1. **Cincinnati Police Department District 2 - Officer Christine Barry:** Officer Barry reported no changes in homicides, rapes and robberies. Two assaults were noted. One was reported as an accident and another between Withrow High School students at a party involving a car. Theft autos are up and officer Barry reminded everyone to be vigilant about locking cars and not leaving valuables in your cars. Thefts at the Oakley post office mailbox are still occurring and Officer Barry stated she'd check with the staff on their plans for changing the master key to the mailbox, but right now she did not have any information that that was going to happen. An individual looking into windows at several apartment buildings and recently a private residence was discussed. A suspect has been identified and he drives a green pickup truck. If you spot the truck or individual, Officer Barry asks you call 911 or the non-emergency number. The shooter at the Hyde Park Kroger was identified and indicted with attempted murder. He has been arrested.
2. **Hyde Park Library Manager:** The manager of the Hyde Park Library reminded everyone about Tuesday storytime at the library and Thursday storytime at the Observatory. Although sign-ups are on the library website, there is no limit on the amount of people who can attend
3. **Hyde Park School - Jill Sunderman:** Principal Sunderman noted the school year is ending strong. You can call and make an appointment to tour the school. HPS is on track to have around 80 kindergartners for the 2022/2023 school year. There will be a Spring Celebration at Madtree on May 20th and field day at the school will also take place on

this day. There is still a need for a crossing guard at the Observatory and Edwards crosswalk twice a day. Turner Construction has been awarded the project for the school expansion. They will start construction between June 15 and July 1st. HPS is working on finding a new project manager for the project. In the meantime, if you have any questions you can send them to Jill and she'll relay them to the correct person.

4. **55 North - Joanna Williams:** Joanna Williams from 55 North came to discuss their new technology program, which goes into homes of individuals at or below the poverty line across seven neighborhoods and provides them with a tablet to connect them to the internet. They get connected to Wi-Fi for one year. This program started with COVID but is still running due to the organization identifying a need. The nonprofit also provides meals, transportation services, and other services across these seven different zipcodes. Joanna told of a story about how she helped a woman from South Africa connect with her family whom she hadn't seen in over seven years. For more information, you can visit [www.55north.com](http://www.55north.com).

## **2. Approval of consent agenda.**

With objection, the agenda and minutes were approved.

## **3. Officer Reports**

**Zoning Committee,** Gary Wollenweber noted that no letter has been sent to show support for the new addition to HPS because no direction from the council. He explained that the first step for construction is to add classrooms and improve the cafeteria along the west side of the building. Building will be on the west side. Phase 2 is a new gymnasium. A parking lot will still be at the school. The school is in a single family zoning so conditional use approval will be needed. The zoning committee worked with architects and CPS to plan a very attractive building that isn't exactly like the other two buildings (built in 1900 and 1925) but will match. The school is in an urban design district/business district so the goal is to match the new building and keep it attractive. Two other variances showed up at the end of March. One was the height of the roof and the materials for the fence. The zoning committee agrees with the height of the roof and proposed height and materials for the new fence. Jill Sunderman noted that one of the reasons why Turner was selected to carry out construction was because they were open to working with the neighbors and community.

All in favor of writing a letter in support of the school's addition. Scott asked if Gary or Blair would like to provide the letter.

Gary also discussed that the city council passed new urban design zoning codes. Each community was asked to evaluate their urban design districts to address criteria that determined if a building should or should not be demolished. Hyde Park has two urban design districts. Preliminary scoring suggestions are available on the website. A member of the audience asked about how this will impact future new development. Gary explained that if a building gets knocked down, the new building will need to be better than what's being knocked down.

**DORA**, Tommy McEvoy gave a presentation to give an update on DORA and recap the 4/4/22 meeting. Topics discussed: Sanitation, Michigan Terrace Building request, and the Fire House. It is not known if the park will be part of the DORA until the application is submitted.

A sanitation plan is not needed to apply for a DORA, but Hyde Park is committed to providing one. The Michigan Terrace building was removed from the application. A letter from the Firehouse supporting the DORA as long as police will address any issues was provided. There was discussion around whether or not DORA will be available for events. DORA is loosely governed for events so when an event arises DORA availability will be discussed.

There will be a subcommittee on the Hyde Park Business Association Board who will help with the DORA. One member will represent the restaurants, a second member will represent HPNC, and a third will be an unbiased representative. Each position will be voted in annually. This information will eventually be on the DORA website.

Two motions were put forward to submit the application without the Michigan Terrace update.

We, the board of trustees of HPNC, vote to approve for submission to the City of Cincinnati, the Hyde Park DORA Application, as attached to the April 12th HPNC Minutes & Agenda contingent upon removal of the sidewalk around Michigan Terrace.

For: Gary Wollenweber, Janet Buening, Bob Smyth, Tommy McEvoy, Brianna Frappier-Schirmang, Alex Schutte, Norman Lewis  
Abstain: Scott Hassell  
Against: Blair Whitney, Valerie Woodham, Annie Rusche

We, the board of trustees of HPNC, vote to approve for submission to the Cincinnati Park Board, a letter requesting that the Cincinnati Parks space in the center of Hyde Park Square be included in the DORA under consideration.

For: Gary Wollenweber, Janet Buening, Bob Smyth, Tommy McEvoy, Brianna Frappier-Schirmang, Alex Schutte, Norman Lewis  
Abstain: Scott Hassell  
Against: Blair Whitney, Valerie Woodham, Annie Rusche

Tommy to send out next steps.

**Neighborhood Activation Fund**, Janet Buening gave an update on her meeting with the Hyde Park Business Association. Blair Whitney and Valerie Woodham presented ideas discussed at an East Hyde Park Business meeting. It was stated that money won't go far if split between both East Hyde Park and the square and perhaps one area should be prioritized. Valeria and Blaire expressed that the East Hyde Park businesses are struggling and an event would help boost

business for them. East Hyde Park is moving forward with putting together a proposal. The meeting has to be spent before September.

**Annual Meeting,** Scott discussed the plans for the annual meeting at Clark Montessori. Blair is taking on the trophies. No nominations for person of the year have been submitted yet. Trustees will be voted on at the meeting. June meeting will be held at Knox Presbyterian.

## HPNC Financial Report - 2022

HPNC report for 2022		Budget	Jan/Feb	March	April	May	June	July	August	September	October	November	December	Total
	Revised May 8, 2022													
<b>BEGINNING OPERATING BALANCE</b>		22910.78	22910.78	22,833.43	32,852.54	32,809.09	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	22,910.78
<b>RECEIPTS</b>														
	NSP - 2022	rec'd 2021												0.00
	Membership	500	57.33	19.11	95.55	38.22								210.21
	Halloween Event	300												0.00
	Fundraiser	500												0.00
	Invest In Neighborhoods	630			861.00									861.00
	Miscellaneous Donations	500												0.00
	NAF funding	10000		10,000.00										10,000.00
	<b>TOTAL RECEIPTS</b>	12,430	57.33	10,019.11	956.55	38.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,071.21
<b>DISBURSMENTS</b>														
	<b>To Be Submitted to NSP</b>													
	Newsletter													
	- Mailing	50												0.00
	- Printing	50												0.00
	HPNC Expenses													
	- Intern	600												0.00
	- Web Domain Fee	600	20.98											20.98
	- Post Office Box	146												0.00
	- D/O Insurance	0												0.00
	- Halloween Event	300	113.70											113.70
	- Annual Meeting	200				277.28								277.28
	Community Grants													0.00
	- covid school supplies	500												0.00
	- Wasson Way	750												0.00
	- Hyde Park East	500												0.00
	- Hyde Park School	1,000			1,000.00									1,000.00
	- HydeParkChurch Summe	250												0.00
	- Knox Church covid relief	250												0.00
	- HPCOA	1000												0.00
	- Ault Park Fireworks	1,442				1,442.00								1,442.00
	NSP Subtotal	7,638												
	<b>Not Submitted to NSP</b>													0.00
	HPNC Expenses													0.00
	- Ault Park Advisory Council	50												0.00
	- Meet & Greet	100												0.00
	-Halloween Event													
	-membership	450												0.00
	Miscellaneous Expenses	200												0.00
	NAF projects	10,000												0.00
	<b>TOTAL DISBURSMENTS</b>	18438.00	134.68	0.00	1000.00	1719.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2853.96
<b>ENDING OPERATING BALANCE</b>		16,903	22,833.43	32,852.54	32,809.09	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03	31,128.03

RE: 2022 Neighborhood Activation Fund Grant

Dear Hyde Park Neighborhood Council,

The Hyde Park Square Business Association (“HPSBA”) is requesting partial funding to provide the necessary capital to host the ‘Circus in September’ event in Hyde Park Square.

This event is intended to entertain families from all around as well as increase foot traffic for the local businesses of Hyde Park Square. The Cincinnati Circus will bring 5+ performers with a variety of acts both in the square park and on the sidewalks. In addition, we will have a scavenger hunt across the businesses in the square with multiple prizes available.

We kindly ask for a \$2,900 allocation from the Neighborhood Activation Fund Grant to pay for the Cincinnati Circus to bring performers that will have. The remaining funds for the event will be sourced from HPSBA.

We need to commit to the Cincinnati Circus ASAP to guarantee availability of the performers and begin marketing the event.

Please let us know if you have any questions.

Thank you for your time and consideration,

Eddie Walter & Mark Walters  
Co-Presidents  
Hyde Park Square Business Association

Budget	
Circus Performers	\$2,900
Prizes	\$500
Park Permit Fees	\$450
Decorations	\$250
Marketing	\$250
<b>Total</b>	<b>\$4,350</b>



- Stilt Walker
- Balloon Artist
- Juggler Teaching Juggling
- Hula Hooper Teaching Hooping
- Tight Rope
- Rolling Globe
- Face Painting
- Roaming Magician