

Trade Exhibitors & Partners

Helping you keep yourself and others healthy and safe



HEALTH & SAFETY INDUCTION

Introduction

Welcome to Wheels at Wanaka 2023

- Our goal is to make your experience an enjoyable and injury free one
- This induction is for people and organisations working at the venue during the event
- To help us, we have a couple of things to go over with you first.
- The event is located at **Three Parks, 135 Ballantyne Road, Wanaka**
- Maps of the Site follow

TERMS & CONDITIONS



NO SMOKING



NO LIVESTOCK AND NO DOGS



NO DRINK DRIVING AND NO BYO ALCOHOL



NO RIDING ON EQUIPMENT OR MACHINERY



OUR VOLUNTEERS AND CREW ARE HERE TO ASSIST YOU TO HAVE A WHEELIE GOOD TIME, THEIR DECISIONS ARE FINAL IN ANY DECISION/DISPUTE.

You are required to have read and understood the Health and Safety at Work Act 2015. Wheels at Wanaka expects their exhibitors to sign their agreement with this policy where indicated and return with the entry form.

You can find a copy of the Wheels at Wanaka Health and Safety Policy at www.wheelsatwanaka.co.nz

Please make yourself aware of your responsibilities under the Terms and Conditions of the Health and Safety at Work Act 2015 <https://www.worksafe.govt.nz/laws-and-regulations/acts/hswa/>

Please note Wheels at Wanaka will have 24-hour onsite security during official set up days, exhibition days and pack down day.

However, Wheels at Wanaka will endeavour to take reasonable care, but we take no responsibility for your personal belongings.

All electrical equipment on site must comply with Australian/New Zealand standard 3002:2002.

CAMPING

A limited number of camp sites are available to exhibitors, volunteers and trade stall holders (only). Failure to adhere to our camping rules will result in being asked to leave.



CAMPING WILL ONLY BE ALLOWED IN OUR DESIGNATED CAMP SITE.

Terms and Conditions cont'd.,



MAX SPEED WALKING PACE



FIRE EXTINGUISHERS ARE ADVISORY FOR ALL EXHIBITORS BUT COMPULSORY FOR TRACTION AND STEAM ENGINES.



QUALIFIED DRIVER OPERATORS 16+ YEARS



SAFETY CONTAINERS PETROL = 10LTR DIESEL = 20LTR



WE HAVE CARS AND MACHINERY IN MOTION ALL DAY
- PLEASE BE MINDFUL



FEEES ARE PER PERSON, ISSUED CAMPING WRIST BAND IS REQUIRED.



SITES ARE NON-POWERED WITH SIMPLE ABLUTION FACILITIES AND WATER PROVIDED.



NO DOGS

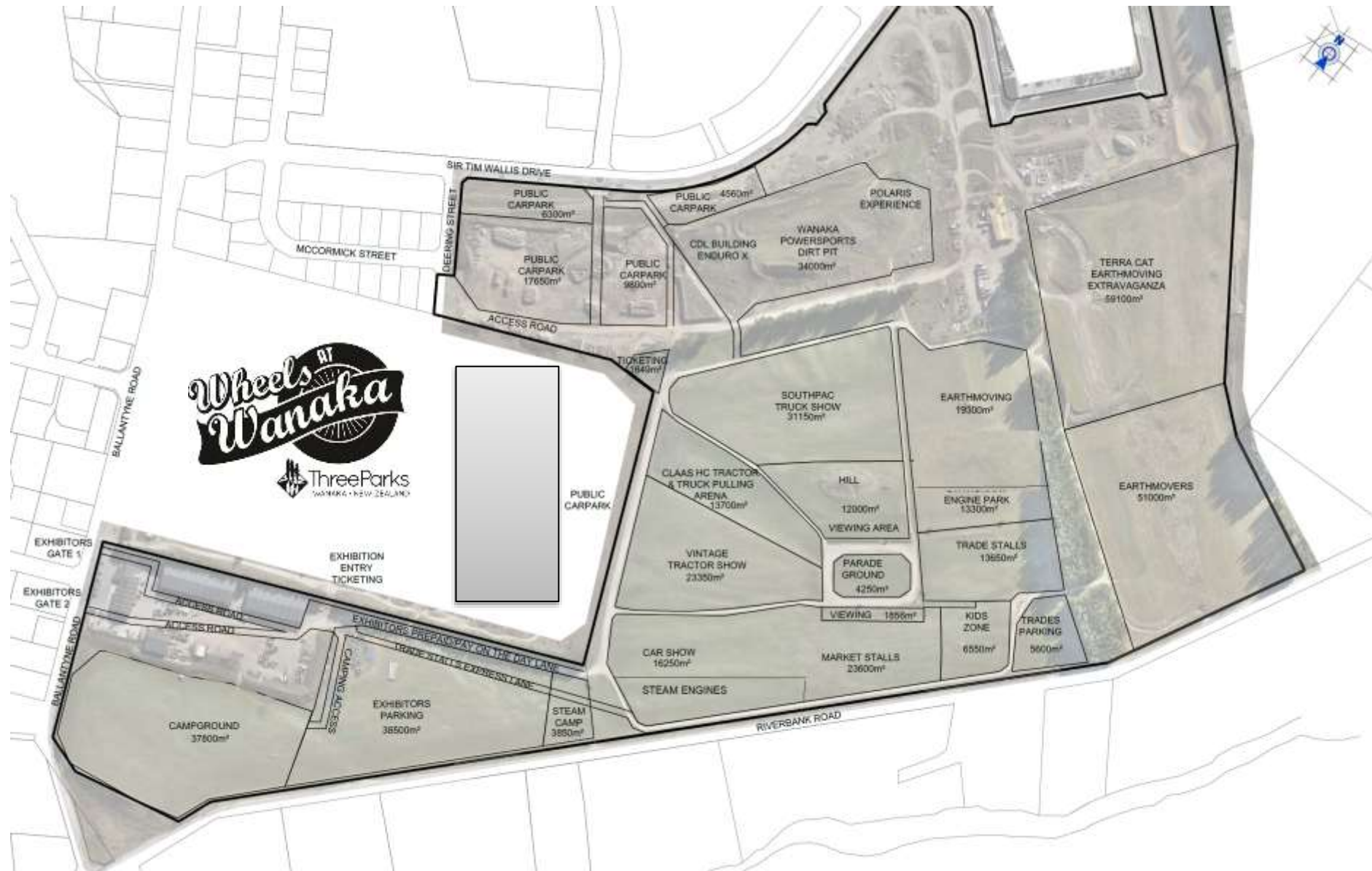


SELF-CONTAINED MOTOR-HOMES, TRUCKS OR CARAVANS ARE WELCOMED.



NO UNAUTHORISED CAMPING.

The site = 60 acres @ Three Parks, Wanaka



Wheels AT Wanaka SITE MAP



KEY

- Emergency Gathering Point
- First Aid
- Free Shuttle Route
- Free Shuttle Stop
- Toilets
- EBIke Charging Station
- Markets
- Bar
- Food Stalls
- Entry/Exit
- Main Roads

↑
TO WANAKA

↑
PUBLIC ENTRANCE
Via Sir Tim Wallis Drive

KEY

	PRE-PAID LANE		CAMP SITE LANE
	PAY ON THE DAY LANE		FENCE LINE
	TRADE STALL EXPRESS LANE		EXIT
			TOILETS

**ENTER VIA CENTRAL MACHINE HIRE
135 BALLANTYNE ROAD**

Wheels AT Wanaka **EXHIBITORS ENTRY/EXIT**

EXHIBITORS EXIT ONLY

ENTERPRISE DRIVE

EXHIBITORS ENTRY

Shakedown in the Shed

BUY OR SCAN
PRE-PAID PASS



EXHIBITORS ENTRY/EXIT GATE 1

CAMPGROUND CHECK-IN

LEMON PIE CAMP SHOP



**EXHIBITORS ONLY
SELF
CONTAINED
MOTOR HOME
CAMPING**

**EXHIBITOR &
TRAILER
PARKING**

NO CAMPING ALLOWED HERE

TRADE STALL GATE 2



TO TRADE STANDS

STEAM ENGINE CAMP

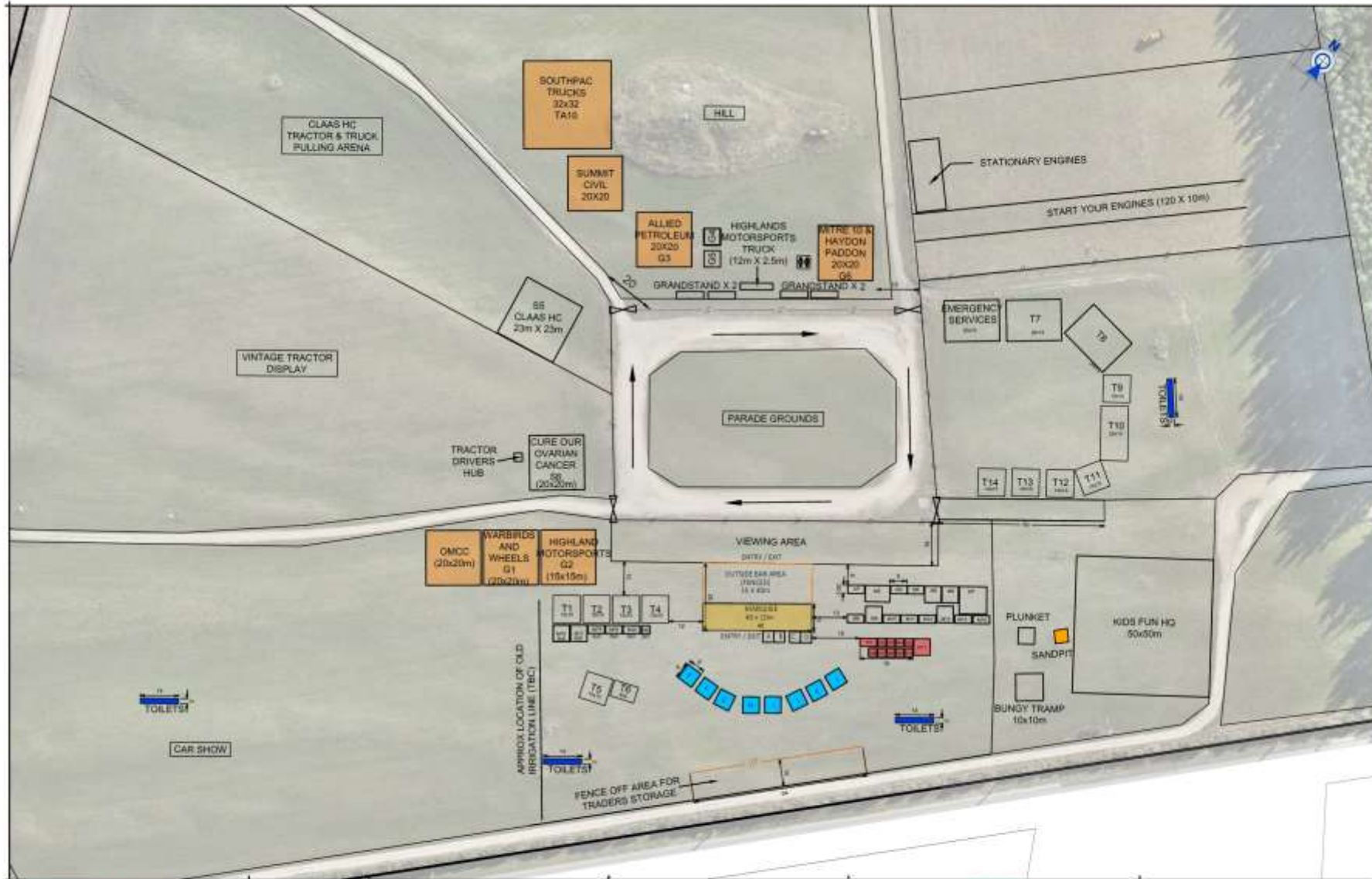
EMERGENCY EXIT

↓
TO CROMWELL

BALLANTYNE ROAD

RIVERBANK ROAD

Main Food, Trade and Market Map



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Client & Location
WHEELS AT WANAKA
 THREE PARKS WANAKA

Project & Drawing Title
SITE OVERVIEW
FOOD AND TRADE LAYOUT

DRAFT

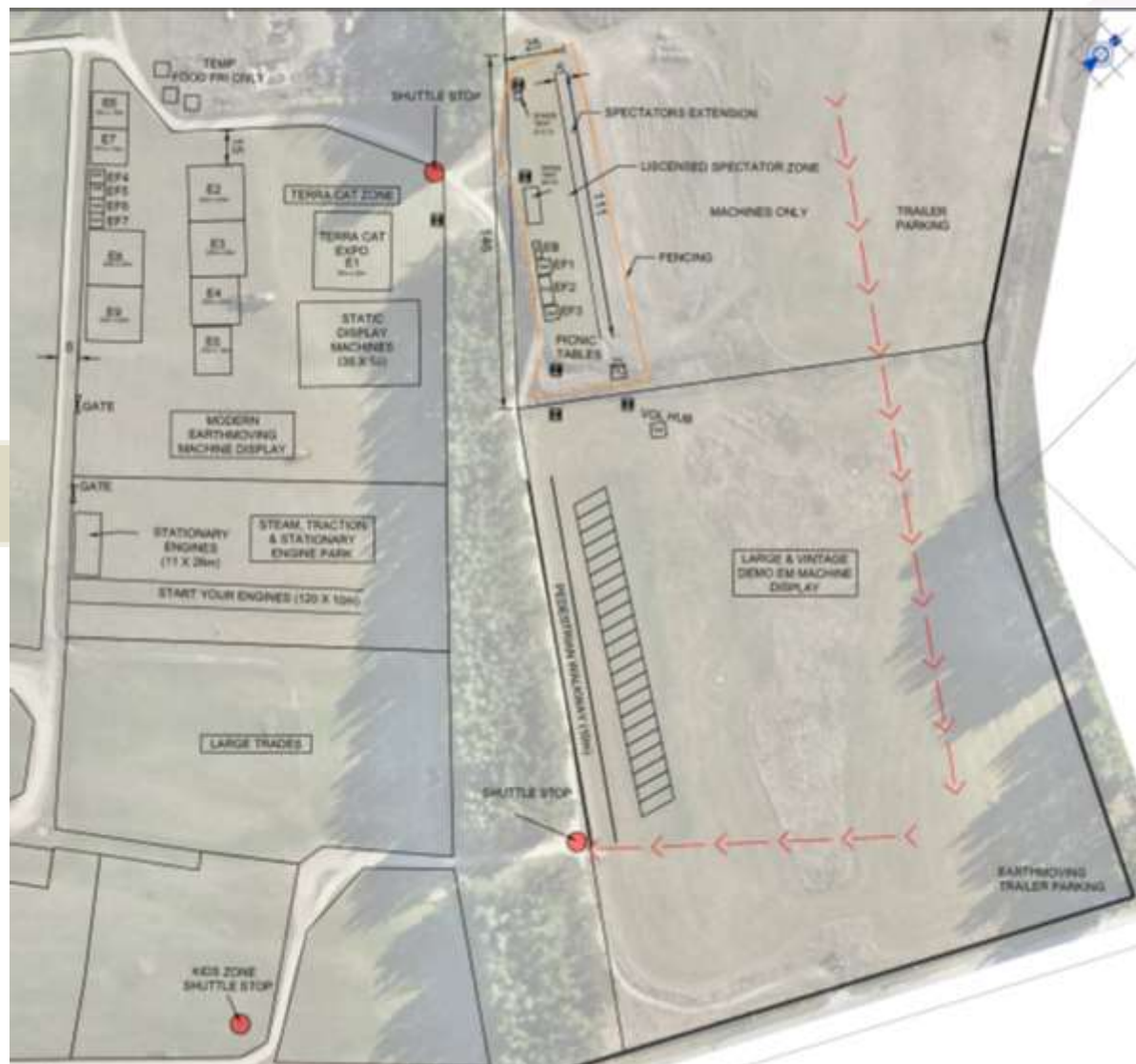
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Approved by: []	Issue No: 001	
Issue No: W5755	Drawing No: 005	Sheet No: 108
		Revision No: 6
		Revision Date: 23/02/2023



Earthmoving

Open to the public: 9.00am– 4.30pm
 Practise Day – Fri, 7 April AND
 Main Show – Sat 8 & Sun 9 April



Powersports Dirt Pit

Sat & Sunday

- EnduroX
- Shotover 4WD
- Wanaka Powersports (WPS)
 - Polaris ATV Experience
- Hayden Paddon Rally Demo
- Bands/DJ's Bar & Food/Coffee



Highlands PARADE GROUND

9.00am	Welcome by Greg Murphy, Greg Rust & Allan Dippie
9.15am	75 Years of Land Rover
9.30am	Tractors & Crawlers
9.45am	Veteran, Vintage & Post Vintage Cars (up to 1950)
10.00am	Modern & Exotic Cars
10.15am	Binders Down Under All International Harvester (Trucks, Tractors & Crawlers)
10.30am	Classic Cars (1950 - 1990)
10.45am	Steam Engines & Steel Wheel Tractors
11.00am	100 Years of Kenworth Trucks
11.15am	50 Years of Mack Trucks, New Zealand
11.30am	Motorbikes - Classic & Modern Road Bikes
11.45am	Ladies & Gentlemen - Start your engines
12.00pm	100 Years of Scrapers
12.15pm	Big Birthday Bash - Dodge Challengers & Austin Healeys
12.30pm	Hayden Paddon
12.45pm	75 Years of Land Rover
1.00pm	The Hits Easter Egg Hurl
1.15pm	Tractors & Crawlers
1.30pm	Steam Engines & Steel Wheel Tractors
1.45pm	Veteran, Vintage & Post Vintage Cars (up to 1950)
2.00pm	Modern & Exotic Cars
2.15pm	Vintage & Classic Trucks (to 1970)
2.30pm	Classic & Modern Trucks (post 1970)
2.45pm	Modern Tractors, Classic Muscle Tractors & Tractor Pull Modified
3.00pm	Classic Cars (1950 - 1990)
3.15pm	Steam Engines & Steel Wheel Tractors
3.30pm	Modern & Exotic Cars
3.45pm	Everything Australian - Cars, Utes, Ford vs Holden
4.00pm	Motorbikes, Farm Bikes, Side-By-Sides, Rally & ATVs
4.15pm	OceanaGold Cat 789
4.30pm	Finale

Terra Cat EARTHMOVING PIT

9.15am - 10.00am
Pre-1960s & Vintage Earthmoving

10.00am - 10.30am
Terra Cat Machines

10.30am - 11.15am
1960 - 1980 Classic Earthmovers

11.30am - 11.50am
100 Years of Scrapers

12.15pm - 1.00pm
1960 - 1980 Classic Earthmovers

1.15pm - 2.00pm
1960 - 1980 Classic Earthmovers

2.30pm - 3.30pm
1960 - 1980 Classic Earthmovers

3.30pm - 4.00pm
Modern Machines All Brands

CLAAS Harvest Centre TRACTOR + TRUCK PULL

10.00am - 11.00am
Tractor or Truck Pull - Round 1

11.30am - 12.30pm
Tractor or Truck Pull - Round 2

1.00pm - 2.00pm
Modified Tractors
Tractors or Truck Pull - Round 3
/Sunday Semis

2.30pm - 3.30pm
Modified Tractors
Tractors or Truck Pull - Round 4
/Sunday Finals

3.30pm - 3.45pm Sunday Prize Giving

Wanaka Powersports DIRT PIT

BANDS, BAR, FOOD + THREE ACTION PACKED TRACKS

The Schist Enduro X
by CDL Building

9.30am - 10.30am
Sunday - Semis Round 1

10.00am - noon
Saturday Practise

11.00am - 12.00pm
Sunday - Semis Round 2

12.30pm - 1.30pm
Sunday - Semis Round 3

1.00pm - 4.00pm
Saturday Heats Roll On

2.00pm - 3.00pm
Sunday - Finals Race 4

3.00pm - 3.15pm
Sunday Feature Race

3.15pm - 3.30pm Sunday Prize Giving

ATV & 4WD Tracks

9.00am - 2.00pm
Shotover 4WD Club Demos

1.00pm - 1.30pm
Hayden Paddon Rally Car Demo

1.30pm - 3.30pm
Greg Murphy Polaris Experience
by Wanaka Powersports

3.30pm - 4.00pm
Hayden Paddon Rally Car Demo



PROGRAMME: SATURDAY 8 + SUNDAY 9 APRIL 2023

*Subject to change, see each arena for updates on the day.

HAZARD

VS

RISK

A **HAZARD** is something that has the potential to harm you

RISK is the likelihood of a hazard causing harm

HAZARDS AND RISKS – DURING THE EVENT



HOW TO KEEP YOURSELF AND
OTHERS SAFE AT THE EVENT

General Health & Safety Requirements



NO SMOKING



MAX SPEED WALKING PACE



NO LIVESTOCK & NO DOGS



ADVISORY FOR ALL STATIONARY/ TRACTION ENGINE EXHIBITORS = COMPULSORY



NO DRINK DRIVING & NO BYO ALCOHOL



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COVID-19

- Not come to the event if testing positive or feeling unwell
- Wash hands regularly with soap and water
- Use hand sanitiser
- Report any symptoms to the St John Medical Team
- Advised to undertake a RAT prior to starting work, These are also available free on site

Vest Identification



Mobility Options

Jump on board the free shuttles looping the site
(see site map for shuttle stop locations)

or bring your own mountain bike, ebike or mobility scooter



Single seat mobility scooters and bikes are welcome.
5kmph speed limit, helmets required, charging station available.



Dual seat transport options including golf carts, ATVs quad bikes and motorbikes are not permitted. Sorry, dogs are also not permitted anywhere on site.

Traffic and People Movement

- Follow the posted speed limit
- Use a safety spotter (e.g. reversing)
- Follow traffic plan & road rules
- Follow marshal instructions
- Drive to the conditions



**SPEED
LIMIT**

**SHARED ZONE
WATCH
FOR**



**BLOW STEAM OUT
YOUR ENGINES,
NOT
YOUR
EARS!**

*Be patient with
our drivers.*

**SPEED
LIMIT**

ThreeParks **AT**
Wheels **AT**
Wanaka

Near Large Plant/Equipment

- Keep clear of swing areas
- Do not approach working machinery






Operating Motorised Equipment

- Only qualified driver operators 16 years and older to operate any equipment
- Be vigilant with reversing vehicles (use a spotter)
- Clean up leakage spills and advise person in charge of your section
- **DO NOT** use cellphone while operating motorised vehicles
- Follow Marshal instructions

Electrical Safety

- Electrical work must be carried out by a registered electrician.
- Check it with Ottapower, onsite, if in doubt.
- All items that plug into mains electricity must have:

Current Test and Tag	
Electrical Warrant of Fitness (portable buildings and caravans)	
Residual Current Device or Lifeguard for outside work – these must also have a current Test / Tag	

Cylinders Under Pressure

When using cylinders under pressure (e.g., LPG):

- Make sure they are within current test date
- You have the correct connections
- If it is flammable gas (e.g., LPG):
 - Manage the risk of uncontrolled ignition
 - Have the correct Fire Extinguisher



Personal Protection Equipment (PPE) includes

- Hi-Viz with reflective stripes is required
 - On site during Pack-in/Pack out
 - Operating or working around machinery
- Covered footwear is required when working on site
- Use of other PPE – feet, hearing, eyes, hand, as required (depending on the risk)
- Ear protection is recommended for prolonged time viewing or operating within the Earthmoving demonstration pit.



Pollution

Wheels at Wanaka loves making sure that the environment is safe for everyone:

- Dispose of any garbage safely
- Isolate & report any hazardous spills
- Use chemicals safely
- Cover stormwater drains if needed



Drugs and Alcohol



Trade Exhibitors are **NOT** allowed to:

- Consume illegal substances on site; or
- Operate a vehicle or equipment whilst under the influence of alcohol

Trade Exhibitors **ARE** allowed to:

- Consume alcohol after they have finished work



Communication



Good Safety Needs Communication

During the Event:

- Have discussions around managing risks
- Raise any concerns with your manager or someone in a **blue vest**



Telling Stories OR REPORTING



Reporting Stuff

To help us fix things, we need you to report A.S.A.P.

- Near Misses (“phew, that was close!”)
- Things that could hurt someone
 - risks/hazards
- Injuries / incidents
- Broken stuff
- Pollution

**tell
someone!**



Managing and Reporting Incidents

- Make sure the area is safe
- Check if First Aid is required
- Contact a person in a blue vest
- Cellphone – 021 736 751: Craig Macdonald
- Report on the Google Form as demonstrated



The screenshot shows a Google Form titled "Incident Report". At the top, there are logos for "Three Parks" and "Wheels AT Wanaka" on the left, and "allaboutpeople" with the tagline "HEALTH & SAFETY · EMERGENCY MANAGEMENT" on the right. The form content includes:

Incident Report

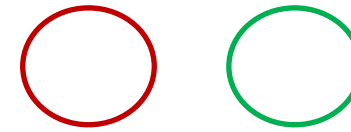
This is to report incidents including Close Calls, First Aid, Someone is Hurt, Property Damage or an Environmental Issue

contactannabel@gmail.com [Switch account](#)

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

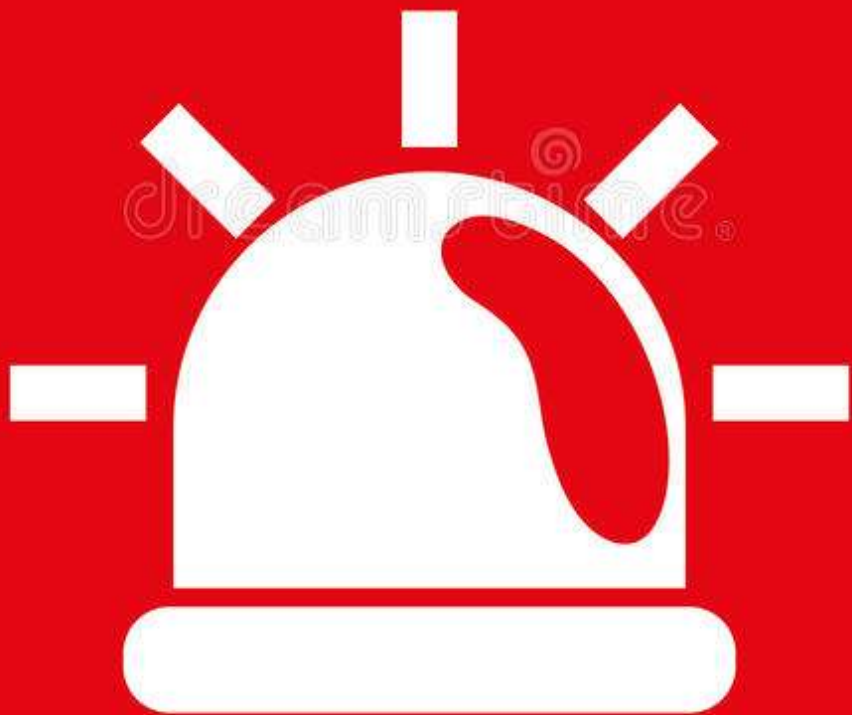
* Required

Emergency Locations



St John Medical

EMERGENCY



For a Fire



- If the Fire is very small, and it is safe to do so e.g., small rubbish bin) use a Fire Extinguisher.
- 12x Extinguishers will be in key locations around the site
- Warn others in the area

If it is serious

- Contact Event Management, **or Call 111** and state:
 - Type of Fire and location
 - Have someone wait for and direct Fire and Emergency personnel (who are on site during the event)
- **Site Address is 135 Ballantyne Road, Wanaka**

- For Emergencies follow Event Management instructions
- Civil Emergencies could include:
 - Tornado
 - Cyclone
 - Storm Event
 - Earthquake
 - Flooding



Equipment/Machinery Emergency

STOP!

- Make sure equipment/machinery is safe
- Get off the equipment/machinery
- Stand back in a safe area
- Wait for assistance from person in **BLUE** vest
- **DO NOT** start or operate the equipment/machinery until the OK is given
- Assist with keeping public at a safe distance



For First Aid

- Each Contractor/Supplier should have their own First Aid Kit and First Aiders for Pack-in/Pack-out
- St John is on location at 3 sites during the event



Medical Emergency

- During the event St John are on site if there is an injury or medical emergency
- Contact Event Management or Call 111
- State:
 - Type of Injury or medical condition
 - Have someone wait for and direct St John personnel
- Site Address is 135 Ballantyne Road, Wanaka



For a Public Disturbance

- Security and Police are on site for any public disturbances
- Contact Event Management, Security or the Police if you have any concerns
- Ensure yours own and your team's safety first



For Evacuations

- When the alarm horns or hooters sounds, evacuate immediately to an assembly point
- Report to an assigned evacuation assembly point and wait for further instructions
- Do not re-enter areas in the event site until directed to do so by event management



Remember to have fun!!

