

**I. Manuals & Documentation**

Are the following items in the unit?

Meets Standard	Adjusted / Repaired	
		Operator's manual
		Data Plate
		Safety Decals

**II. Test Drive (10 - 15 minutes)**

**Engine**

Meets Standard	Adjusted / Repaired	
		Engine is running properly and shows no obvious signs of damage
		Engine oil pressure is within normal range
		Engine reaches normal operating temp
		Smooth idle speed. Adjust if needed
		Smooth acceleration
		Check for any unusual noise / vibration
		Check for engine pinging

**Transmission**

Meets Standard	Adjusted / Repaired	
		Check shift quality & shift points
		Confirm operation of shift lock & key interlock systems
		Check for slipping clutches

**Brakes**

Meets Standard	Adjusted / Repaired	
		Brake pedal free play is within spec
		Excessive vibration during braking
		No pull to left or right when braking
		Check for unusual brake noise

**Brakes**

Meets Standard	Adjusted / Repaired	
		Park brake sets and fully releases
		Test for M/C bleed down
		Confirm proper operation of booster

**Steering**

Meets Standard	Adjusted / Repaired	
		Test tilt column for proper operation
		Steering has smooth feel lock-to-lock
		Check for excessive noise from P/S pump
		Check for excessive tire vibration
		Check for any wheel bearing noise
26		Check for unusual tire noise

**III. Under the Hood**

Meets Standard	Adjusted / Repaired	
		Replace air filter if dirty or at service interval
		Check belts for cracks, wear & proper tension
		Check for engine oil leaks
		Check for oil in the air cleaner
		Check for water in the engine oil
		Brake M/C has proper fluid level
		P/S Reservoir is at proper level

**Engine Coolant, Cooling System**

Meets Standard	Adjusted / Repaired	
		Check for proper coolant specific gravity
		Pressure test cooling system to test for leaks
		Check water pump for noise and leaks

**Engine Coolant, Cooling System**

Meets Standard	Adjusted / Repaired	
		Check hoses for cracks

**Battery (confirm the following)**

Meets Standard	Adjusted / Repaired	
		Battery is correct spec for this vehicle
		Battery is secured
		Battery posts are free of corrosion
41		Cables are in good condition & secured

**IV. Vehicle Chassis**

**Tires, Brakes and Drive Train**

Meets Standard	Adjusted / Repaired	
		Inspect tires for damage
		Check tie rod ends and other suspension links
		Replace brake shoes if wear greater than 50%
		Inspect brake lines and hoses
		Inspect motor & transmission mounts
		Inspect transmission for leaks
		Check for any leaks from under vehicle
		Check for Catalytic convertor & shielding
		Inspect steering rack, linkage, bushings, control arms and dust boots
		Check for Catalytic convertor & shielding

**VI. Standards**

I certify that the Dealership has completed the 100-point inspection and that all items meet or have been adjusted to meet the Pacific Material Handling Solutions Pre-Owned Standard.

\_\_\_\_\_ Inspected By (Print Name)  
 \_\_\_\_\_ Signature  
 \_\_\_\_\_ Manager's Signature  
 \_\_\_\_\_ Date