

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, January 4, 2024, at 8:00 a.m. at the First Bank Meeting Room, 300 E. 3rd Street, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the meeting to order at 8:01 a.m.

ITEM 2. INVOCATION

Bill Elder gave the invocation.

ITEM 3. ROLL CALL

Directors: Jonathan Ellzey, Dale Lewis, Stacy Hopkins, Mickey Cornelius, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Audrey Ash, Bill Elder, Danny Cremeens, Mickey Fincannon, Kristina Pindell, and Brad Owen

Absent: Nathaniel Dickerson, Joe Lemond, Kathy Koch, Ted Kwas, and Matt Patterson

Others present: Ann Arnold-Ogden, Ann Arnold Media Management; Fred Tillman, City Manager; Tona Alley, assistant to the City Manager; and Margie Poole, City Clerk

ITEM 4. CONSENT AGENDA

Approval of the Minutes from the December 7, 2023 Meeting
Approval of the November 2023 Financials

Mickey Cornelius made a motion, seconded by Danny Taylor, to approve the Consent Agenda. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. Discuss and take any action necessary on a marketing plan.

After Ann Arnold-Ogden presented the Marketing Plan Proposal to the Board and a staff presentation by Travis Haggard, Executive Director, Dale Lewis made a motion, seconded by Mickey Cornelius, to hire Ann Arnold-Ogen per the contract agreement. Motion carried unanimously.

ITEM 7. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

A. **SECTION 551.072** - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

B. **SECTION 551.087** - Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:56 a.m.

ITEM 8. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:41 a.m. No action was taken.

ITEM 9. STRATEGIC PLAN REVIEW

Travis Haggard, Executive Director, provided the Board with a strategic planning update.

ITEM 10. DIRECTOR'S REPORT

There was no Director's Report.

ITEM 11. BOARD MEMBERS' COMMENTS

There were no comments.

ITEM 12. ADJOURNMENT

Dale Lewis made a motion, seconded by President Ellzey, to adjourn. The meeting adjourned at 9:45 a.m.

Jonathan Ellzey, President

ATTEST:

Margie Poole, City Clerk