

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, December 7, 2023, at 8:00 a.m. at the First Bank Meeting Room, 300 E. 3rd Street, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the meeting to order at 8:03 a.m.

ITEM 2. INVOCATION

Joe Lemond gave the invocation.

ITEM 3. ROLL CALL

Directors: Jonathan Ellzey, Dale Lewis, Stacy Hopkins, Mickey Cornelius,
Nathaniel Dickerson, Joe Lemond, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Danny Cremeens, Bill Elder, Mickey Fincannon, Ted Kwas,
Kristina Pindell, and Matt Patterson

Absent: Audrey Ash, Kathy Koch, and Brad Owen

Others present: Nikki Tepfer, Deputy City Clerk

ITEM 4. CONSENT AGENDA

Approval of the Minutes from the November 2, 2023 Meeting
Approval of the Minutes from the November 14, 2023 Special-Called Meeting
Approval of the October 2023 Financials

Dale Lewis made a motion, seconded by Joe Lemond, to approve the Consent Agenda. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. Discuss and take any action necessary on an incentive agreement for the Lynlee Landrum project

After a staff presentation by Travis Haggard, Executive Director, and discussion, no action taken.

ITEM 7. Discuss and take any action necessary on the demolition bids from Scott Fortin.

After a staff presentation by Travis Haggard, Executive Director, Danny Taylor made a motion, seconded by Joe Lemond, to approve. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary on the Traffic Impact Analysis (TIA) Agreement Proposal from ZeeTek Engineering.

After a staff presentation by Travis Haggard, Executive Director, Danny Taylor made a motion, seconded by Nathaniel Dickerson, to approve if the name of the study was changed.

Ayes (6): Jonathan Ellzey, Stacy Hopkins, Mickey Cornelius, Nathaniel Dickerson, Joe Lemond, and Danny Taylor

Nays (1): Dale Lewis

Motion carried.

ITEM 9. DIRECTOR'S REPORT: STRATEGIC PLAN UPDATE

Travis Haggard, Executive Director, provided the Board with the report and update.

ITEM 10. BOARD MEMBERS' COMMENTS

No comments were made by Board Members.

ITEM 11. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:47 a.m.

ITEM 12. RECONVENE

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:56 a.m.
No action taken.

ITEM 13. ADJOURNMENT

President Ellzey adjourned the meeting at 9:57 a.m.

Jonathan Ellzey, President

ATTEST:

Margie Poole, City Clerk