

**Burkburnett Development Corporation  
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, October 5, 2023, at 8:00 a.m. at the First Bank Meeting Room, 300 E. 3<sup>rd</sup> Street, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

**ITEM 1. CALL MEETING TO ORDER**

Jonathan Ellzey, President, called the meeting to order at 8:01 a.m.

**ITEM 2. INVOCATION**

Jonathan Ellzey gave the invocation.

**ITEM 3. ROLL CALL**

Directors: Jonathan Ellzey, Mickey Cornelius, Stacy Hopkins, Joe Lemond, Dale Lewis, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Bill Elder, Audrey Ash, Kathy Koch, Ted Kwas, Brad Owen, Kristina Pindell, and Fred Tillman

Absent: Nathaniel Dickerson, Danny Cremeens, Mickey Fincannon, and Matt Patterson

Others present: Margie Poole, City Clerk

**ITEM 4. CONSENT AGENDA**

Approval of the Minutes from the September 7, 2023 Meeting

Approval of the September 2023 Financials

After a staff presentation by Travis Haggard, Executive Director, regarding the financial statements, Dale Lewis made a motion, seconded by Stacy Hopkins, to approve the Consent Agenda. Motion carried unanimously.

**ITEM 5. PERSONAL/AUDIENCE COMMENTS**

There were no public comments.

**ITEM 6. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:03 a.m.

## **ITEM 7. RECONVENE**

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:10 a.m. The actions were taken:

Danny Taylor made a motion, seconded by Joe Lemond, to authorize the Executive Director to execute a contract and all necessary documents for the purchase of parcel 119786 at a cost not to exceed \$172,250 plus any ordinary closing costs as stated in the contract. Motion carried unanimously.

Dale Lewis made a motion, seconded by Stacy Hopkins, to authorize the Executive Director to execute a contract and all necessary closing documents for the purchase of parcel 123046 at a cost not to exceed \$17,500 plus any other ordinary closing costs. Motion carried unanimously.

Joe Lemond made a motion, seconded by Dale Lewis, to authorize the Executive Director to execute the contract and all necessary documents for the purchase of parcel 123047 at a cost not to exceed \$19,000 plus all regular closing costs as stated in the contract. Motion carried unanimously.

Danny Taylor made a motion, seconded by Joe Lemond, to authorize the Executive Director to enter into a contract for the purchase of parcel 123019 at a cost not up to \$150,000 plus all necessary and regular closing costs. Motion carried unanimously.

## **ITEM 8. Review of the Strategic Plan.**

Travis Haggard, Executive Director, provided the Board with a strategic planning update.

## **ITEM 9. DIRECTOR'S REPORT**

The Director's report was included in the Strategic Planning update.

## **ITEM 10. BOARD MEMBERS' COMMENTS**

Brad Owen mentioned that there might be a possibility of people moving into the community who would be working at the hydrogen project in Vernon.

## **ITEM 11. ADJOURNMENT**

Dale Lewis made a motion, seconded by President Ellzey, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:32 a.m.

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Jonathan Ellzey, President

**ATTEST:**

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Margie Poole, City Clerk