

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, September 07, 2023, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The Meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the Meeting to order at 8:00 a.m.

ITEM 2. INVOCATION

Nat Dickerson gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

President Ellzey led the Pledge of Allegiance.

ITEM 4. ROLL CALL

Directors: Jonathan Ellzey, Stacy Hopkins, Joe Lemond, Nathaniel Dickerson, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Bill Elder, Mickey Fincannon, Ted Kwas, Danny Cremeens, Brad Owen, Kristina Pindell, and Matt Anderson

Absent: Dale Lewis, Mickey Cornelius, Kathy Koch, and Audry Ash

Others present: Darren and Juliet Baber, Nicholas Swanner, Zachary Hill, Nikki Tepfer, Deputy City Clerk, and Margie Poole, City Clerk

President Ellzey moved to Items 7, 8, and 9 before continuing with Item 5.

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the July 6, 2023 Meeting
Approval of the Minutes from the July 18, 2023 Special Called Meeting
Approval of the July 2023 Financials
Approval of the Minutes from the August 22, 2023 Annual Meeting
Approval of the August 2023 Financials

After a staff presentation by Travis Haggard, Executive Director, regarding the financial statements, Danny Taylor made a motion, seconded by Joe Lemond, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 7. Discuss and take any action necessary to terminate the Neighborhood Reinvestment Grant application submitted by Nicholas Swanner on October 13, 2022.

After a staff presentation by Travis Haggard, Danny Taylor made a motion, seconded by Joe Lemond, to terminate the Neighborhood Reinvestment Grant application. Motion carried unanimously.

ITEM 8. PUBLIC HEARING: Discuss the Neighborhood Reinvestment Grant (NRG) program application(s) regarding the following projects:

- A. Darren and Juliet Baber for funds to assist in improvements at 501 N. Avenue B in Burkburnett, Texas.
- B. Nicholas Swanner for funds to assist in improvements at 301 N. Avenue D in Burkburnett, Texas.
- C. Zachary Hill for funds to assist in improvements at 927 Bishop Road in Burkburnett, Texas.

President Ellzey closed the Regular Meeting and opened the Public Hearing at 8:03 a.m. After a staff presentation by Travis Haggard, Executive Director, Darren Baber addressed the Board concerning the plans for 501 N. Avenue B; Nicholas Swanner addressed the Board concerning the plans for 301 N. Avenue D; Zachary Hill addressed the Board concerning the plans for 927 Bishop Rd.

ITEM 9. President Ellzey closed the Public Hearing and re-opened the Regular Meeting at 8:17 a.m. to discuss and take any action necessary regarding the NRG program applications from:

- A. Darren and Juliet Baber for funds to assist in improvements at 501 N. Avenue B in Burkburnett, Texas.

Danny Taylor made a motion, seconded by Nat Dickerson, to approve the NRG grant application. Motion carried unanimously.

- B. Nicholas Swanner for funds to assist in improvements at 301 N. Avenue D in Burkburnett, Texas.

Stacy Hopkins made a motion, seconded by Danny Taylor, to approve the NRG grant application. Motion carried unanimously.

- C. Zachary Hill for funds to assist in improvements at 927 Bishop Road in Burkburnett, Texas.

Joe Lemond made a motion, seconded by Stacy Hopkins, to approve the NRG grant application. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding the New Facility Project for Texas A&M Forest Service.

Staff presentation by Travis Haggard, Executive Director; no action was taken.

ITEM 11. Discuss and take any action necessary regarding the approval of the Fiscal Year 2024 Budget for the Burkburnett Development Corporation.

After a staff presentation by Travis Haggard, Executive Director, Danny Taylor made a motion, seconded by Joe Lemond, to approve the Fiscal Year 2024 Budget. Motion carried unanimously.

ITEM 12. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

- A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.
- B. SECTION 551.087- Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:32 a.m.

ITEM 13. RECONVENE

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:16 a.m. No action was taken.

ITEM 14. DIRECTOR'S REPORT

ITEM 15. BOARD MEMBERS' COMMENTS

There were no comments.

ITEM 16. ADJOURNMENT

President Ellzey adjourned the meeting at 9:17 a.m.

Jonathan Ellzey, President

ATTEST:

Margie Poole, City Clerk