

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met for the Annual Meeting on Tuesday, August 22, 2023, at 5:30 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the meeting to order at 5:31 p.m.

ITEM 2. INVOCATION

Mickey Cornelius gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

President Ellzey led the Pledge of Allegiance.

ITEM 4. ROLL CALL

Directors: Jonathan Ellzey, Mickey Cornelius, Stacy Hopkins, Joe Lemond,
Dale Lewis, Nathaniel Dickerson, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Audry Ash, Danny Cremeens, Mickey Fincannon, Ted Kwas,
Brad Owen, Kristina Pindell, and Fred Tillman

Absent: Bill Elder, Kathy Koch, and Matt Patterson

Others present: Robin Fincannon, Gale Lewis, Melinda Dyer, Assistant Director of
Developmental Services; and Margie Poole, City Clerk

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 6. Discuss and take any action necessary regarding the election of officers for Fiscal Year 2023-2024.

Travis Haggard opened the floor for President, Vice President, and Secretary/Treasurer nominations. Dale Lewis made a motion, seconded by Mickey Cornelius, to nominate Jonathan Ellzey as President. Motion carried unanimously.

Stacy Hopkins made a motion, seconded by Danny Taylor, to nominate Dale Lewis as Vice President. Motion carried unanimously.

Dale Lewis made a motion, seconded by Joe Lemond, to nominate Stacy Hopkins as Secretary/Treasurer. Motion carried unanimously.

ITEM 7. Discuss and take any action necessary to approve the proposed Fiscal Year 2023-2024 Budget.

Travis Haggard, Executive Director, outlined the proposed budget line items to be added to the budget, including:

1. Increase the Marketing Line item to \$48,000
2. Create a line item in the amount of \$150,000 for purchase, lease, or options of property
3. Create a line item in the amount of \$50,000 for Downtown Revitalization
4. Increase the Finance Support Agreement with the city to \$3,600 per year
5. Create a line item for the TFS building project in the amount of \$150,000 for site plans, designs, and engineering for the building
6. Create a line item in the amount of \$62,500 (the proceeds from the land sale to Vaquero Ventures) for Developmental Services

Dale Lewis made a motion, seconded by Stacy Hopkins, that the items be added to the budget to be approved at a later date with the entire budget. Motion carried unanimously.

ITEM 8. Discuss and take any action necessary to approve the Neighborhood Reinvestment Grant program changes.

After a staff presentation by Travis Haggard, Executive Director, Danny Taylor made a motion, seconded by Jonathan Ellzey, to approve the program changes as listed. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary regarding Resolution Number 2023-1, adopting a three-year strategic plan and vision statement.

After a staff presentation by Travis Haggard, Executive Director, Danny Taylor made a motion, seconded by Dale Lewis, to adopt the Strategic Plan and approve the Resolution as stated in the agenda. Motion carried unanimously.

ITEM 10. ADJOURNMENT

Dale Lewis made a motion, seconded by Jonathan Ellzey, to adjourn. Motion carried unanimously, and the meeting adjourned at 6:21 p.m.

Jonathan Ellzey, President

ATTEST:

Margie Poole, City Clerk