

## AGENDA

Notice is hereby given of a Regular Meeting of the **Burkburnett Development Corporation Board** to be held on **Thursday, September 7, 2023 at 8:00 a.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board may discuss and take action on any item on this agenda.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

The Burkburnett Development Corporation Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

All persons desiring to address a specific agenda item must submit a "**Public Comments**" form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Board Members.

### **ITEM 1. CALL MEETING TO ORDER**

### **ITEM 2. INVOCATION**

### **ITEM 3. PLEDGE OF ALLEGIANCE**

### **ITEM 4. ROLL CALL**

### **ITEM 5. CONSENT AGENDA**

Approval of the Minutes from the July 6, 2023 Meeting  
Approval of the Minutes from the July 18, 2023 Special Called Meeting  
Approval of the July 2023 Financials  
Approval of the Minutes from the August 22, 2023 Annual Meeting  
Approval of the August 2023 Financials

### **ITEM 6. PERSONAL/AUDIENCE COMMENTS**

The Board invites citizens to speak on any topic. Please fill out a "**Public Comments**" form and submit the form before 8:00 a.m. to the City Clerk. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The President may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

### **ITEM 7. Discuss and take any action necessary to terminate the Neighborhood Reinvestment Grant application submitted by Nicholas Swanner on October 13, 2022.**

**ITEM 8. PUBLIC HEARING:** Discuss the Neighborhood Reinvestment Grant (NRG) program application(s) regarding the following projects:

- A. Darren and Juliet Baber for funds to assist in improvements at 501 N. Avenue B in Burkburnett, Texas.
- B. Nicholas Swanner for funds to assist in improvements at 301 N. Avenue D in Burkburnett, Texas.
- C. Zachary Hill for funds to assist in improvements at 927 Bishop Road in Burkburnett, Texas.

**ITEM 9.** Discuss and take any action necessary regarding the NRG program applications from:

- A. Darren and Juliet Baber for funds to assist in improvements at 501 N. Avenue B in Burkburnett, Texas.
- B. Nicholas Swanner for funds to assist in improvements at 301 N. Avenue D in Burkburnett, Texas.
- C. Zachary Hill for funds to assist in improvements at 927 Bishop Road in Burkburnett, Texas.

**ITEM 10.** Discuss and take any action necessary regarding the New Facility Project for Texas A&M Forest Service.

**ITEM 11.** Discuss and take any action necessary regarding the approval of the Fiscal Year 2024 Budget for the Burkburnett Development Corporation.

**ITEM 12. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

- A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.
- B. SECTION 551.087 - Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

**ITEM 13. RECONVENE**

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

**ITEM 14. DIRECTOR'S REPORT**

**ITEM 15. BOARD MEMBERS' COMMENTS**

Pursuant to Government Code Section 551.0415, Board Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;

- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**ITEM 16. ADJOURNMENT**

**VISION**

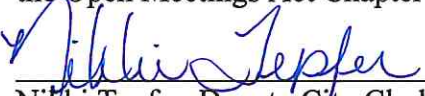
Burkburnett Development Corporation's vision is to provide dynamic leadership in building robust partnerships dedicated to enhancing economic vitality/well-being, long-term prosperity, and quality of life for all our citizens.

**MISSION**

The Burkburnett Development Corporation's mission is to foster growth and investment in Burkburnett by:

- Focusing on business retention, expansion, and attraction.
- Strategically developing and improving real estate.
- Offering programs and financial incentives that mutually benefit businesses and promote the economic vitality of the City.
- Connecting businesses with local, state, and federal resources; and
- Supporting local educational institutions to prepare a well-educated and skilled workforce.
- Improving the quality of life and environment for the citizens of Burkburnett, Texas.

I, Nikki Tepfer, Deputy City Clerk, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 10:30 am on September 1, 2023 in compliance with the Open Meetings Act Chapter 551.

  
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 Nikki Tepfer, Deputy City Clerk  
 Posted 9/01/23 @ 10:30 am

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Burkburnett Development Corporation Board Meeting was removed by me from the glass front door of City Hall on the \_\_\_\_\_ day \_\_\_\_\_ 2023 at \_\_\_\_\_.

\_\_\_\_\_  
 Title: \_\_\_\_\_