

**Burkburnett Development Corporation  
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, April 6, 2023, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The Meeting was open to the public, with notice given in compliance with the Open Meetings Act.

**ITEM 1. CALL MEETING TO ORDER**

Jonathan Ellzey, President, called the Meeting to order at 8:00 a.m.

**ITEM 2. INVOCATION**

Nathaniel Dickerson gave the invocation.

**ITEM 3. PLEDGE OF ALLEGIANCE**

President Ellzey led the Pledge of Allegiance.

**ITEM 4. ROLL CALL**

Directors: Jonathan Ellzey, Mickey Cornelius, Dale Lewis, Stacy Hopkins, Nathaniel Dickerson, and Danny Taylor

BDC Executive Director: Travis Haggard

Ex-Officio Members: Audrey Ash, Danny Cremeens, Bill Elder, Mickey Fincannon, Ted Kwas, Matt Patterson, Kristina Pindell, and Fred Tillman

Absent: Joe Lemond, Kathy Koch, and Brad Owen

Others present: Marlow Waddell, Little World Daycare, and Margie Poole, City Clerk

**ITEM 5. CONSENT AGENDA**

Approval of the Minutes from the February 16, 2023 Meeting  
Approval of the February 2023 Financials  
Approval of the March 2023 Financials

After a staff presentation by Travis Haggard, Executive Director, regarding the financial statements, Dale Lewis made a motion, seconded by Stacy Hopkins, to approve the Consent Agenda. Motion carried unanimously.

**ITEM 6. PERSONAL/AUDIENCE COMMENTS**

There were no public comments.

**ITEM 7. PUBLIC HEARING:** President Ellzey closed the Regular Meeting and opened the Public Hearing at 8:03 a.m. to discuss the Neighborhood Reinvestment Grant (NRG) program application from Marlow Waddell for funds to assist Little World Day Care in improvements at 403 S. Avenue D in Burkburnett, Texas.

After a staff presentation by Travis Haggard, Executive Director, Marlow Waddell with Little World Day Care addressed the Board providing a history of the center and summarizing the project.

**ITEM 8.** President Ellzey closed the Public Hearing and re-opened the Regular Meeting at 8:06 a.m. to discuss and take any action necessary regarding the Neighborhood Reinvestment Grant (NRG) program application from Marlow Waddell for funds to assist Little World Day Care in improvements at 403 S. Avenue D in Burkburnett, Texas.

Danny Taylor made a motion, seconded by Mickey Cornelius, to initiate the NRG program application. Motion carried unanimously.

**ITEM 9. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matter:

A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:07 a.m.

**ITEM 10. RECONVENE**

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 9:10 a.m. No action was taken.

**ITEM 11.** Discuss and take any action necessary to authorize the Executive Director of the Burkburnett Development Corporation to execute all required documents to complete the land sale to Vaquero Ventures Management, LLC.

After a staff presentation by Travis Haggard, Executive Director, Dale Lewis made a motion, seconded by Stacy Hopkins, to authorize the Executive Director to execute all required documents to complete the sale of land to Vaquero Ventures Management, LLC. Motion carried unanimously.

**ITEM 12.** Discuss and take any action necessary regarding the Green Replacement Project at River Creek Golf Course.

After a staff presentation by Travis Haggard, Executive Director, Dale Lewis made a motion, seconded by Nathaniel Dickerson, to approve Travis Haggard to negotiate an incentive program not to exceed \$104,000 for the retention of jobs as it relates to the golf course. Motion carried unanimously.

**ITEM 13.** Discuss and take any action necessary to amend the Fiscal Year 2022-23 Budget for the Burkburnett Development Corporation.

After a staff presentation by Travis Haggard, Executive Director, Jonathan Ellzey made a motion, seconded by Danny Taylor, to amend the budget as needed to pay for the incentive agreement for this year. Motion carried unanimously.

**ITEM 14. DIRECTOR'S REPORT**

Travis Haggard, Executive Director, addressed the Board with a summary of projects.

**ITEM 15. BOARD MEMBERS' COMMENTS**

There were no comments.

**ITEM 16. ADJOURNMENT**

With no further business, the Meeting adjourned at 9:50 a.m.

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Jonathan Ellzey, President

**ATTEST:**

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Margie Poole, City Clerk