

**Burkburnett Development Corporation
Meeting Minutes**

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, June 1, 2023, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER

Jonathan Ellzey, President, called the meeting to order at 8:00 a.m.

ITEM 2. INVOCATION

Jonathan Ellzey, President, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

President Ellzey led the Pledge of Allegiance.

ITEM 4. ROLL CALL

Directors: Jonathan Ellzey, Mickey Cornelius, Dale Lewis, Stacy Hopkins, Nathaniel Dickerson,

BDC Executive Director: Travis Haggard

Ex-Officio Members: Danny Cremeens, Bill Elder, Mickey Fincannon, Kristina Pindell, and Fred Tillman

Absent: Joe Lemond, Danny Taylor, Audry Ash, Ted Kwas, and Matt Patterson

Others present: Margie Poole, City Clerk, and Nikki Tepfer, Deputy City Clerk

ITEM 5. CONSENT AGENDA

Approval of the Minutes from the April 6, 2023 Meeting

Approval of the April 2023 Financials

Approval of the May 2023 Financials

After a staff presentation by Travis Haggard, Executive Director, regarding the financial statements, Dale Lewis made a motion, seconded by Stacy Hopkins, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS

There were no public comments.

ITEM 7. Discuss and take any action necessary regarding extending the Neighborhood Reinvestment Grant (NRG) Program Boundaries.

After a staff presentation by Travis Haggard, Executive Director, no action was taken.

ITEM 8. Discuss and take any action necessary regarding the NRG Scoring Guidelines.

After a staff presentation by Travis Haggard, Executive Director, a Scoring Committee was formed, and no other action was taken.

President Ellzey moved Executive Session before Item 9 and Item 10 (see details below).

ITEM 9. Discuss and take any action necessary on the Fiscal Year 2024 Budget.

After a staff presentation by Travis Haggard, Executive Director, a Budget Committee was formed, and no other action was taken.

ITEM 10. Discuss and take any action necessary concerning the Burkburnett Development Corporation Bylaw Amendments, as suggested by Alysia Cook.

After a staff presentation by Travis Haggard, Executive Director, no action was taken.

ITEM 11. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Directors may convene in Executive Session regarding the following matters:

A. SECTION 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.

B. SECTION 551.087 - Discuss commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same.

President Ellzey closed the Regular Meeting and opened the Executive Session at 8:18 a.m.

ITEM 12. RECONVENE

President Ellzey closed the Executive Session and re-opened the Regular Meeting at 8:32 a.m. No action was taken.

ITEM 13. DIRECTOR'S REPORT

Travis Haggard, Executive Director, addressed the Board with a summary of projects.

ITEM 14. BOARD MEMBERS' COMMENTS

There were no comments.

ITEM 15. ADJOURNMENT

With no further business, Dale Lewis made a motion, seconded by President Ellzey, to adjourn; the meeting adjourned at 9:12 a.m.

Jonathan Ellzey, President

ATTEST:

Margie Poole, City Clerk