

# COMMERCIAL BUILDING PERMIT CHECKLIST

**PROJECT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PERMIT: #** \_\_\_\_\_

- ☐ Building Plans to be stamped and copy to remain on site
- ☐ Water Check
- ☐ Permit Check
- ☐ Permit Application
- ☐ Preconstruction form
- ☐ Backflow Cleanout A.R.M. Meter
- ☐ Energy Code Certificate
- ☐ Prequalification form if using 3<sup>rd</sup> Party Engineers
- ☐ Letter of Consent
- ☐ Erosion Control & Solid Waste Form
  
- ☐ Contractor                      ☐ State License   ☐ Business License   ☐ Driver's License
- ☐ Electrical Affidavit           ☐ State License   ☐ Business License   ☐ Driver's License
- ☐ Mechanical Affidavit       ☐ State License   ☐ Business License   ☐ Driver's License
- ☐ Plumbing Affidavit           ☐ State License   ☐ Business License   ☐ Driver's License