



Dedicated to Providing Top Quality, Cost Effective, and  
Environmentally Safe Water and Wastewater Services to Our Customers

YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD  
YPSILANTI, MICHIGAN 48198-9112  
TELEPHONE: 734-484-4600  
WEBSITE: [www.ycua.org](http://www.ycua.org)

## PROPERTY OWNER'S DUPLICATE BILLING REQUEST

SERVICE ADDRESS \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Tenant's Name \_\_\_\_\_ Phone \_\_\_\_\_

- ☐ THE **TENANT** AT ABOVE SERVICE ADDRESS **DOES NOT HAVE PERMISSION** TO ENTER INTO A PAYMENT AGREEMENT WITH YCUA.
- ☐ THE **TENANT** AT THE ABOVE SERVICE ADDRESS **HAS PERMISSION** BY THE OWNER TO ENTER INTO A PAYMENT AGREEMENT WITH YCUA.

*It is fully acknowledged and understood by the owner of the above referenced property the following:*

*Bills for water and/or wastewater services apply to and are submitted to a property owner, whether the property is occupied or leased. YCUA is not and will not be party to an agreement between an owner and a tenant relative to which party (owner or tenant) is responsible for water and/or wastewater service bills. Such agreements are private agreements between an owner and tenant and do not affect or alter in any way a property owner's first and last responsibility for payment of water and/or wastewater service bills.*

*YCUA agrees to send duplicate bills to the above referenced tenant. By doing this, the owner is NOT released from their responsibility to pay these bills.*

OWNER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

YCUA USE ONLY

COMPLETED BY \_\_\_\_\_ DATE \_\_\_\_\_