

## **AGENDA**

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, December 18, 2023 at 7:00 p.m.** at the **Burkburnett Justice Center, 101 E College Street**, Burkburnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

The Board of Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

All persons desiring to address a specific agenda item must submit a "*Public Comments*" form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

### **ITEM 1. CALL MEETING TO ORDER**

### **ITEM 2. INVOCATION**

### **ITEM 3. PLEDGE OF ALLEGIANCE**

### **ITEM 4. CONSENT AGENDA**

Approval of Minutes from the November 20, 2023 Workshop Meeting

Approval of Minutes from the November 20, 2023 Regular Meeting

### **ITEM 5. PERSONAL/AUDIENCE COMMENTS**

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "*Public Comments*" form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

### **ITEM 6. Discuss and take any action necessary for Ordinance Number 1050.**

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING SECTION 99.15 OBSTRUCTIONS; ADVERTISEMENTS; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

- ITEM 7.** Discuss and take any action necessary for Ordinance Number 1051.  
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING CHAPTER 150, BUILDING REGULATIONS BY AMENDING SECTION 150.01 CODES ADOPTED BY REFERENCE MORE SPECIFICALLY, THE INTERNATIONAL FIRE CODE (IFC); PROVIDING FOR THE ADOPTION OF LOCAL AMENDMENTS IN THE CODE OF ORDINANCES; PROVIDING A PENALTY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.
- ITEM 8.** Discuss and take any action necessary for Ordinance Number 1052.  
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING SECTION 150 BUILDING REGULATIONS ALLOWING FOR CONTRACTOR REGISTRATION; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.
- ITEM 9.** Discuss and take any action necessary on the Site Plan for a convenience store/strip center with a gas station at 277 Red River Expressway, Burkburnett, Texas.
- ITEM 10:** Discuss and take any action necessary regarding Case 2023-16: Request for a Specific Use Permit for 927 Bishop Road to allow for the subject property to be used as climate-controlled storage units.
- ITEM 11:** Discuss and take any action necessary for the purchase of an ELASTEC Drug Terminator and a Drug Drop Box utilizing opioid crisis settlement funds.
- ITEM 12:** Discuss and take any action necessary on the Planning and Zoning Commission applications: Frank Ducos and Jody Paul.
- ITEM 13:** Discuss and take any action necessary for the City Manager to negotiate and execute a contract for website software development with CivicPlus for up to \$30,000.
- ITEM 14. CITY MANAGER'S REPORT**
- A. January Board of Commissioners Meeting will be held on Tuesday, January 16, 2024, due to Martin Luther King Holiday.
  - B. February Board of Commissioners Meeting will be held on Tuesday, February 20, 2024, due to Presidents' Day Holiday.
- ITEM 15. COMMISSIONERS' COMMENTS**
- Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:
- Expressions of thanks, congratulations, or condolence;
  - Information regarding holiday schedules;

- An honorary or salutory recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

## ITEM 16. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall/Justice Center, facing the outside at 4:00 pm on December 15, 2023, in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk  
Posted 12/15/2023 @ 4:00 pm

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall/Justice Center on the \_\_\_\_ day of \_\_\_\_\_ 2023 at \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.