

## **AGENDA**

Notice is hereby given of a Special Called Meeting of the **Hotel Occupancy Tax Board** to be held on **Wednesday, November 15, 2023, at 9:00 a.m.** at Burkburnett Municipal Court, 101 E College St, Burkburnett, Texas, to consider the following agenda items. The Committee may discuss and take action on any item on this agenda.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

The Hotel Occupancy Tax Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to Shae Krc before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

### **ITEM 1. CALL MEETING TO ORDER**

### **ITEM 2. CONSENT AGENDA**

Approval of the Minutes from April 4, 2023

Approval of the Hotel Occupancy Tax Financials

### **ITEM 3. PERSONAL/AUDIENCE COMMENTS**

The Hotel Occupancy Tax Board invites citizens to speak on any topic. Please fill out a *"Public Comments"* form and submit the form before 9:00 a.m. to Shae Krc. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Board. The Chairperson may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

### **ITEM 4. Update on Hotel Occupancy Tax Advisory Board**

### **ITEM 5. Discuss nominations for a new chairperson to fill the vacancy**

### **ITEM 6. Discuss and take any action necessary on Hotel Occupancy Tax Application: Red River Valley Wildfire, Inc.**

### **ITEM 7. Discuss and take any action necessary on Hotel Occupancy Tax Application: Burkburnett Chamber of Commerce Boomtown Blowout**

**ITEM 8.** Discuss and take any action necessary on Hotel Occupancy Tax Application:  
Burkburnett High School Union Square Basketball Tournament

**ITEM 9. ADJOURNMENT**

I, Shae Krc, with the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the Burkburnett Justice Center, facing the outside at 3:45pm on November 10, 2023, in compliance with the Open Meetings Act Chapter 551.

Shae Krc  
Shae Krc  
Posted 11/10/2023 @ 3:45pm

I certify that the attached notice of the Hotel Occupancy Tax Board Meeting was removed by me from the glass front door of the Burkburnett Justice Center on the \_\_\_\_\_ day of \_\_\_\_\_ -'2023 at \_\_\_\_\_.

\_\_\_\_\_  
Title: \_\_\_\_\_

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.