

AGENDA

Notice is hereby given of a meeting of the **Zoning Board of Adjustments** to be held on **Monday, November 6, 2023 at 5:00 p.m.** at the **Burkburnett Justice Center, 101 E College St,** Burkburnett, Texas, to consider the following agenda items. The Board Members may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Zoning Board of Adjustments for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to the Director of Community Development before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. Discuss and take any action necessary for approval of minutes from January 4, 2022.

ITEM 3. PERSONAL/AUDIENCE COMMENTS

The Board invites citizens to speak on any topic. Please fill out a "Public Comments" form and submit the form before 5:00 p.m. to the Director of Community Development. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The Chairperson may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 3. Discuss and take any action necessary for an appeal to at 997 Cheryl Drive, (Legal Description: LOT 7 BLK 1 ASHTON 2) Burkburnett, Texas to appeal an administrative decision of the Director of Community Development as it pertains to maximum lot coverage within the SF6 zone classification.

ITEM 4. Discuss and take any action necessary for 997 Cheryl Drive (Legal Description: LOT 7 BLK 1 ASHTON 2) Burkburnett, Texas, for a variance request to exceed the maximum 35% lot coverage within the SF6 zone classification. The property owner wishes to erect a carport.

ITEM 5. Discuss and take any action necessary to elect Zoning Board of Appeals Chairperson and a Vice-Chairperson for the term of one (1) year.

ITEM 8. Discuss & take any action necessary regarding Case 2023-14 Site Plan Approval for 277 Expressway for a Convenience/Retail Store & Gas Station.

ITEM 9: Discuss & take any action necessary regarding Case 2023-15 Site Plan Approval for 1002 Daniels Rd for a Commercial Dog Boarding Facility with Office Space.

ITEM 10: Discuss & take any action necessary to for the Planning & Zoning Commission to elect a Chairperson and a Vice-Chairperson from among its membership to serve for a one-year term.

ITEM 11. DIRECTOR OF COMMUNITY DEVELOPMENT COMMENTS

ITEM 12. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, Commissioners may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 13. ADJOURNMENT

I, Melinda Dyer, Director of Community Development for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall & Justice Department, facing the outside at 4:15 on November 1, 2023, in compliance with the Open Meetings Act Chapter 551.



Melinda Dyer, Director of Community Development
Posted 11/01/2023 @ 4:06 pm.

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that I removed the attached notice of the Planning & Zoning Commission Meeting from the glass front door of City Hall on the_____ day of _____ 2023 at _____.

_____ Title: _____