MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Tuesday, July 17, 2023, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the Public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp               Mayor
Cory Brinkley           Commissioner, Place 1
Randy Brewster          Commissioner, Place 2
Susan Mitchell          Commissioner, Place 3
Michael Richter         Mayor Pro-Tem, Commissioner, Place 4
Marguerite Love         Commissioner, Place 5
Bill Lindenborn         Commissioner, Place 6

Others present were Travis Haggard, Executive Director, BDC; Fred Tillman, Interim City Manager; Raika Rowe, City Attorney; Mike Whaley, Director of Public Works; Trish Holley, Director of Administration; Nikki Tepfer, Deputy City Clerk; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER:
Mayor Kemp called the meeting to order at 7:02 p.m.

ITEM 2. INVOCATION
Commissioner Mitchell gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE
Mayor Kemp led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS
Victor Cisneros and Rev. Carl English addressed the Commissioners with their respective public comments. Fred Tillman, Interim City Manager, also addressed the Commissioners.

ITEM 5. CONSENT AGENDA
Approval of Minutes from the June 20, 2023, Workshop Meeting
Approval of Minutes from the June 20, 2023, Regular Meeting

Commissioner Love made a motion, seconded by Mayor Pro-Tem Richter, to approve the Consent Agenda. Motion carried unanimously.

ITEM 6. PUBLIC HEARING: Mayor Kemp closed the Regular Meeting and opened the Public Hearing at 7:30 p.m. Discuss Case 2023-9: Addition of a Work/Live Unit Allowance for the Downtown District.

There were no public comments.
ITEM 7. Mayor Kemp closed the Public Hearing and re-opened the Regular Meeting at 7:31 p.m. to discuss and take any action necessary regarding Ordinance Number 1040, Work/Live Unit Allowance for the Downtown District.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE BASIC ZONING ORDINANCE NO. 589, BY CREATING A DOWNTOWN OVERLAY DISTRICT DEFINED BY ILLUSTRATION 13; MAKING FINDINGS OF FACT; PROVIDING FOR REPEAL OF PORTIONS OF ORDINANCES IN CONFLICT AND PROVIDING FOR RELATED MATTERS.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Lindenborn made a motion, seconded by Commissioner Brinkley, to approve Ordinance Number 1040. Motion carried unanimously; Commissioner Mitchell abstained.

ITEM 8. Discuss and take any action necessary to appoint Justin Houston to the Planning and Zoning Commission.

After a staff presentation by Fred Tillman, Interim City Manager, Mayor Kemp made a motion, seconded by Commissioner Love, to appoint Justin Houston. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary to appoint Casey McCleskey to the Tax Increment Financing (TIF) Zone Board.

After a staff presentation by Fred Tillman, Interim City Manager, Mayor Pro-Tem Richter made a motion, seconded by Commissioner Mitchell, to appoint Casey McCleskey. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding the Hotel/Motel Tax Agreement.

After a staff presentation by Fred Tillman, Interim City Manager, Mayor Pro-Tem Richter made a motion, seconded by Commissioner Mitchell, to table this item. Motion carried unanimously.

ITEM 11. Discuss and take any action necessary regarding the Lease Agreements with River Creek Golf Course.

After a staff presentation by Fred Tillman, Interim City Manager, Commissioner Brewster made a motion, seconded by Commissioner Mitchell, to table this item. Motion carried unanimously.

ITEM 12. BURKBURNETT DEVELOPMENT CORPORATION REPORT

ITEM 13. CITY MANAGER’S REPORT

Fred Tillman, Interim City Manager, presented the City Manager’s report to the Commissioners.

ITEM 14. COMMISSIONERS’ COMMENTS

Mayor Kemp commented on having her first famous moment of being recognized following the Juneteenth Event and thanked everyone who participated in putting that event together, especially the school for allowing use of the gym. Also, the 4th of July was a phenomenal event; the fireworks, entertainment, and food trucks were all phenomenal. She was so proud being there and impressed and thankful for the City staff who put that together. Commissioner Mitchell thanked those who took the time to attend the Meeting and apologized for missing the Juneteenth Event due to her work schedule.
ITEM 15. EXECUTIVE SESSION
Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

SECTION 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee:
A. Interim City Manager: Fred Tillman Brewster made a motion, seconded by Commissioner.

Mayor Kemp closed the Regular Meeting at 8:09 p.m. and opened Executive Session.

ITEM 16. RECONVENE
Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Mayor Kemp reconvened the Regular Meeting at 9:01 p.m. No action was taken.

ITEM 17. ADJOURNMENT
Mayor Kemp made a motion, seconded by Commissioner Brewster, to adjourn. Motion carried unanimously. Meeting adjourned at 9:01 p.m.

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Lori Kemp, Mayor

ATTEST:

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Margie Poole, City Clerk