

AGENDA

Notice is hereby given of a meeting of the **Planning and Zoning Commission of Burkburnett** to be held on **Monday, October 2, 2023 at 6:00 p.m.** at the Burkburnett City Hall, 501 Sheppard Rd, Burkburnett, Texas, to consider the following agenda items. The Commission may discuss and take action on any item on this agenda. The Commission reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

RIGHT TO ENTER INTO EXECUTIVE SESSION

The Planning and Zoning Commission for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this Meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to the Melinda Dyer, Director Community Development, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER

ITEM 2. CONSENT AGENDA

Approval of Minutes from the July 10, 2023 Regular Meeting.

ITEM 3. PERSONAL/AUDIENCE COMMENTS

The Board invites citizens to speak on any topic. Please fill out a *"Public Comments"* form and submit the form before 6:00 p.m. to Melinda Dyer, Director Community Development. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Board. The Chairperson may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 4. PUBLIC HEARING: Discuss Case 2023-10: Applicant, Erwin Lee Harvey, Sr property owner is requesting a zone change for 1702 S FM 369 from SF-6 (Single Family Residential Minimum 6,000 sf Lots) and commercial zoning to AG (Agricultural District).

ITEM 5. Discuss and take any action necessary regarding the rezoning request for 1702 S FM 369 from SF-6 & commercial zoning to AG zoning.

ITEM 6. PLANNING DIRECTOR COMMENTS

ITEM 7. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, Commissioners may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 8. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 10:00 AM on September 29, 2023, in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 09/29/2023 @

This facility is wheelchair accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that I removed the attached notice of the Planning & Zoning Commission Meeting from the glass front door of City Hall on the _____ day of _____ 2023 at _____.

Title: _____