

AGENDA

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, September 18, 2023 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION

The Board of Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

ITEM 2. INVOCATION

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. CONSENT AGENDA

Approval of Minutes from the August 21, 2023 Special-Called Meeting

Approval of Minutes from the August 21, 2023 Regular Meeting

ITEM 5. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a *"Public Comments"* form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

- ITEM 6.** Discuss and take any action necessary on Ordinance Number 1043.
AN ORDINANCE APPOINTING STACY KOSUB AS MUNICIPAL JUDGE FOR A TWO-YEAR TERM COMMENCING ON THE EFFECTIVE DATE OF THIS ORDINANCE AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

ITEM 7: Discuss and take any action necessary on the appointment of Melinda Dyer as Director of Community Planning.

ITEM 8. PUBLIC HEARING: Discussion of the condemnation of the following properties:

- A. 401-409 East 8th Street, Burkburnett, Texas
Legal Description: APN#'s 123112, 472883, 472884, 472885, 472886, 472887, 472888, 472889
- B. 610-618 N. Avenue C, Burkburnett, Texas
Legal Description: APN #'s 5A0116201, 5A011620500, 5A011620400, 5A011620300, 5A011620200

ITEM 9. Discuss and take any action necessary regarding the condemnation of the following properties:

- A. 401-409 East 8th Street, Burkburnett, Texas
Legal Description: APN#'s 123112, 472883, 472884, 472885, 472886, 472887, 472888, 472889
- B. 610-618 N. Avenue C, Burkburnett, Texas
Legal Description: APN #'s 5A0116201, 5A011620500, 5A011620400, 5A011620300, 5A011620200

ITEM 10. Discuss and take any action necessary on the Fiscal Year 2024 Budget of the Burkburnett Development Corporation.

ITEM 11. PUBLIC HEARING: Discuss the Fiscal Year Operating Budget for October 1, 2023 through September 30, 2024 for the City of Burkburnett, Texas.

ITEM 12. Discuss and take any action necessary on Ordinance Number 1044.
AN ORDINANCE ADOPTING THE FISCAL YEAR OPERATING BUDGET
OCTOBER 1, 2023 – SEPTEMBER 30, 2024 FOR THE CITY OF
BURKBURNETT, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET
UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED AND
PROVIDING AN EFFECTIVE DATE.

ITEM 13. Discuss and take any action necessary to ratify the property tax reflected in the Fiscal Year 2024 Budget.

ITEM 14. PUBLIC HEARING: Discuss the Levying of an Annual Ad Valorem Tax for the Year 2023.

ITEM 15. Discuss and take any action necessary on Ordinance Number 1045.
AN ORDINANCE LEVYING AN ANNUAL AD VALOREM TAX FOR THE YEAR
2023 SETTING SPECIFIC TAX RATES, APPLICABLE TO ALL REAL,
PERSONAL, AND MIXED PROPERTY SITUATED WITHIN THE CITY OF
BURKBURNETT CITY LIMITS; SETTING THE DUE DATE, AND PROVIDING
FOR PENALTIES AND INTEREST ON DELINQUENT TAXES.

ITEM 16. Discuss and take any action necessary on Resolution Number 749.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, APPROVING AND ADOPTING THE AMENDED BURKBURNETT DEVELOPMENT CORPORATION NEIGHBORHOOD REINVESTMENT PROGRAM POLICY.

ITEM 17: Discuss and take any action necessary on the re-appointment of the officers of the Burkburnett Development Corporation for the Fiscal Year 2024 – Jonathan Ellzey, President; Dale Lewis, Vice President; and Stacy Hopkins, Secretary/Treasurer.

ITEM 18: Discuss and take any action necessary on Ordinance Number 1046.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AMENDING CHAPTER 150, BUILDING REGULATIONS BY ADDING THE INTERNATIONAL EXISTING BUILDING CODE®, 2018 EDITION REGULATING THE REPAIR, ALTERATION, CHANGE OF OCCUPANCY, CHANGE OF OWNERSHIP, ADDITION TO AND RELOCATION OF EXISTING BUILDINGS EXCEPT ONE AND TWO FAMILY DWELLINGS AND MULTIPLE SINGLE FAMILY DWELLINGS (TOWNHOUSES) IN THE CITY OF BURKBURNETT; PROVIDING FOR THE ADOPTION OF LOCAL AMENDMENTS IN THE CODE OF ORDINANCES; PROVIDING A PENALTY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

ITEM 19. CITY MANAGER'S REPORT

ITEM 20. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 11:40 am on September 15, 2023 in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 9/15/2023 @ 11:40 am

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall on the _____ day of _____ 2023 at _____

Title: _____

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.