

AGENDA

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, July 17, 2023 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION

The Board of Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a "**Public Comments**" form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

ITEM 2. INVOCATION

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "**Public Comments**" form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 5. CONSENT AGENDA

Approval of Minutes from the June 20, 2023 Workshop Meeting
Approval of Minutes from the June 20, 2023 Regular Meeting

ITEM 6. PUBLIC HEARING: Discuss Case 2023-9: Addition of a Work/Live Unit Allowance for the Downtown District.

ITEM 7. Discuss and take any action necessary regarding Ordinance Number 1040, Work/Live Unit Allowance for the Downtown District.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE BASIC ZONING ORDINANCE NO. 589, BY CREATING A DOWNTOWN OVERLAY DISTRICT DEFINED BY ILLUSTRATION 13; MAKING FINDINGS OF FACT; PROVIDING FOR REPEAL OF PORTIONS OF ORDINANCES IN CONFLICT AND PROVIDING FOR RELATED MATTERS.

ITEM 8. Discuss and take any action necessary to appoint Justin Houston to the Planning and Zoning Commission.

ITEM 9. Discuss and take any action necessary to appoint Casey McCleskey to the Tax Increment Financing (TIF) Zone Board.

ITEM 10. Discuss and take any action necessary regarding the Hotel/Motel Tax Agreement.

ITEM 11. Discuss and take any action necessary regarding the Lease Agreements with River Creek Golf Course.

ITEM 12. BURKBURNETT DEVELOPMENT CORPORATION REPORT

ITEM 13. CITY MANAGER'S REPORT

- Tax Increment Financing (TIF) Zone Expansion
- Budget Meeting: July 31, 2023
- Emancipation Day Event
- 4th of July Event/Independence Day
- River Creek Golf Course Greens Renovation
- Gary DeVore
- Melinda Dyer, Assistant Director of Developmental Services

ITEM 14. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 15. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

SECTION 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee:

A. Interim City Manager: Fred Tillman

ITEM 16. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

ITEM 17. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 10:00 am on July 14, 2023 in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 7/14/2023 @ 10:00 am

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall on the _____ day of _____ 2023 at _____

Title: _____

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.