

AGENDA

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, May 15, 2023 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION

The Board of Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

ITEM 2. INVOCATION - CHAPLAIN (CAPT.) JESSE STEWART, U.S. AIR FORCE

ITEM 3. PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE

Rio del Fierro Composite Squadron Texas Wing, Civil Air Patrol, U.S. Air Force Auxiliary

ITEM 4. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a *"Public Comments"* form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 5. CONSENT AGENDA

Approval of Minutes from the April 17, 2023 Workshop Meeting

Approval of Minutes from the April 17, 2023 Regular Meeting

ITEM 6. Discuss and take any action necessary on Ordinance Number 1038.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, CANVASSING THE ELECTION RETURNS AND DECLARING ELECTION RESULTS IN THE GENERAL ELECTION HELD IN THE CITY OF BURKBURNETT ON MAY 6, 2023 TO ELECT COMMISSIONER FOR PLACE 5 AND COMMISSIONER FOR PLACE 6; CANVASSING THE ELECTION RETURNS OF THE SPECIAL CHARTER AMENDMENT ELECTION TO AUTHORIZE AMENDMENT TO THE BURKBURNETT HOME RULE CHARTER, WHICH AMENDMENT WAS ADOPTED.

ITEM 7. Oath of Office for the newly elected Commissioners.

ITEM 8. Discuss and take any action necessary to elect the Mayor Pro-Tem for the ensuing year in compliance with Article 4, Section 7 of the City Charter.

ITEM 9. PUBLIC HEARING: Discussion of properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burkburnett, Section 150.35 – 150.99.

- A. 122 LILAC LN (PROPERTY ID:120145)
LEGAL DESCRIPTION: LOT 32 BLK 1 ROSELAWN
1 structure (house)
- B. 301 W 3RD ST (PROPERTY ID:121192)
LEGAL DESCRIPTION: LOT 6 & 7 BLK 1 L & S 1
4 structures (2 houses, 2 sheds)
- C. 309 BROYLES ST (PROPERTY ID:122610)
LEGAL DESCRIPTION: N47' LOT 16 BLK 1 BROYLES
2 structures (house & shed)
- D. 547 1/2 W 3RD ST (PROPERTY ID:119295)
LEGAL DESCRIPTION: 1 ACRE ABST. 335 DUBOSE
1 Structure (house)
- E. 703 REAGAN ST (PROPERTY ID:119578)
LEGAL DESCRIPTION: 70.4X140' RRVL BLK 9
1 structure (house)
- F. 806 N AVENUE D (PROPERTY ID:123101)
LEGAL DESCRIPTION: LOTS 4, 5 & 6 LESS NE 2X100' OF LOT 4 BLK 15
ORIGINAL TOWN, BB
1 structure (house)

ITEM 10. Discuss and take any action necessary regarding properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burkburnett, Section 150.35 – 150.99.

- A. 122 LILAC LN (PROPERTY ID:120145)
LEGAL DESCRIPTION: LOT 32 BLK 1 ROSELAWN
1 structure (house)
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LEGAL DESCRIPTION: LOTS 4, 5 & 6 LESS NE 2X100' OF LOT 4 BLK 15
ORIGINAL TOWN, BB
1 structure (house)

ITEM 11. Discuss and take any action necessary regarding Resolution Number 745.
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF
BURKBURNETT APPROVING THE SUBMISSION OF THE GRANT
APPLICATION FOR A LIFESAVING DEFENSIVE BODY ARMOR GRANT TO
THE OFFICE OF THE GOVERNORS CRIMINAL JUSTICE PROGRAM.

ITEM 12. Discuss and take any action necessary regarding Resolution Number 746.
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY
OF BURKBURNETT APPROVING THE SUBMISSION OF THE
GRANT APPLICATION FOR NEIGHBORHOOD TRAFFIC SOLUTIONS
TO THE OFFICE OF THE GOVERNORS CRIMINAL JUSTICE
PROGRAM.

ITEM 13. Discuss and take any action necessary regarding a permit for the Freebolt Rangers
Fastdraw Club to discharge wax projectiles.

ITEM 14. Discuss and take any action necessary regarding the confirmation of Aaron King as the
Chairperson for the Tax Increment Financing Zone (TIF) Board.

ITEM 15. Discuss and take any action necessary regarding extending the Tax Increment
Reinvestment Zone (TIRZ) boundary.

ITEM 16. Discuss and take any action necessary regarding the sale of these properties from the
City of Burkburnett to the Burkburnett Development Corporation.

- 1) 212 E THIRD STREET
LEGAL DESCRIPTION: LOT 7 BLK26 ORIGINAL TOWN, BB
- 2) 4TH STREET
LEGAL DESCRIPTION: LOTS 4 THRU 8 BLK 38 ORIGINAL TOWN, BB
- 3) 415 N. AVENUE B
LEGAL DESCRIPTION: LOTS 2-A BLK 38 ORIGINAL TOWN, BB
- 4) 414 AVENUE A
LEGAL DESCRIPTION: LOTS 9-10-11-12 BLK 38 ORIGINAL TOWN, BB
- 5) 100 S. RED RIVER EXPRESSWAY
LEGAL DESCRIPTION: 4.27 AC RRVL BLK 106

ITEM 17. Discuss and take any action necessary regarding the allocation of American Rescue Plan Act (ARPA) funds to grade the baseball fields so Hayes and Faulk Fields are level.

ITEM 18. BURKBURNETT DEVELOPMENT CORPORATION REPORT

ITEM 19. CITY MANAGER'S REPORT

Update on ongoing projects

ITEM 20. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ITEM 21. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

SECTION 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee:

A. Chief Financial Officer / Director of Administration: Trish Holley

B. Interim City Manager: Fred Tillman

ITEM 22. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

ITEM 23. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at _____ on May 12, 2023 in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 5/12/2023 @ 3:00 pm

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall on the _____ day of _____ 2023 at _____

Title: _____

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.