

## **AGENDA**

Notice is hereby given of a meeting of the **Board of Commissioners of Burkburnett** to be held on **Monday, November 21, 2022 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

The Board of Commissioners for the City of Burkburnett reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

All persons desiring to address a specific agenda item must submit a *"Public Comments"* form to the City Clerk, Margie Poole, before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

#### **ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP**

#### **ITEM 2. INVOCATION**

#### **ITEM 3. PLEDGE OF ALLEGIANCE**

#### **ITEM 4. CONSENT AGENDA**

Approval of Minutes from the October 17, 2022 Regular Meeting

#### **ITEM 5. PERSONAL/AUDIENCE COMMENTS**

The Board of Commissioners invites citizens to speak on any topic. Please fill out a *"Public Comments"* form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

#### **ITEM 6. PUBLIC HEARING: Discussion of the following applications:**

- A. Case 2022-14: Rezone 707 Louann (Legal Description: Lots 5&6 BLK 1 Doyle 1) from SF-6 to R-1 for the purpose of building a duplex or triplex
- B. Final Plat Application 2022-P2: Final Plat for Lots 1&2 Block 1 Vaquero Burkburnett Addition

- ITEM 7.** Discuss and take any action necessary on the following applications:
- A. Case 2022-14: Rezone 707 Louann (Legal Description: Lots 5&6 BLK 1 Doyle 1) from SF-6 to R-1 for the purpose of building a duplex or triplex
  - B. Final Plat Application 2022-P2: Final Plat for Lots 1&2 Block 1 Vaquero Burkburnett Addition
- ITEM 8.** Discuss and take any action necessary on the Jurisdictional Memorandum of Understanding between the Burkburnett Independent School District Police Department and City of Burkburnett Police Department.
- ITEM 9.** Discuss and take any action necessary on the Agreement for Fire Protection and First Responder Services with: Wichita County Fire Departments and Volunteer Fire Departments.
- ITEM 10.** Discuss and take any action necessary on the two-year-appointment (2023-2024) of Mr. Jeff Kindt to the Wichita Appraisal District Board of Directors.
- ITEM 11.** Discuss and take any action necessary on the election of the following individuals to the Burkburnett Development Corporation Board as non-voting members.
- A. Danny Cremeens
  - B. Bill Elder

**ITEM 12. BURKBURNETT DEVELOPMENT CORPORATION REPORT**

**ITEM 13. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matter:

**SECTION 551.072** - Discuss the purchase, exchange, lease, sale, or value of real property, and public discussion of such would not be in the best interests of the City's bargaining position.

**SECTION 551.074** – Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear, a complaint against the public officer or employee.

- A. Interim City Manager Agreement for Fred Tillman
- B. SGR Contract Status

**ITEM 14. RECONVENE**

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

**ITEM 15. CITY MANAGER'S REPORT**

- A. Burkburnett Fire Department has partnered with the American Red Cross to provide and install free smoke detectors for residents inside the city limits.
- B. Sheridan Medical Lodge Chili Cook-Off Judges: Interim Fire Chief Dan King and Captain Shane Culp
- C. Ghoul's Night at the Park, sponsored by the Burkburnett Library

D. Congressional Award presented to Detective Robert Turner, Burkburnett Police Department, and Shae Krc, Burkburnett Public Safety Coordinator

#### ITEM 16. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### ITEM 17. ADJOURNMENT

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 11:50 AM on November 18, 2022 in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 11/18/2022 @ 11:50 am

I certify that the attached notice of the Board of Commissioners' Meeting was removed by me from the glass front door of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_ 2022 at \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.