

## **AGENDA**

Notice is hereby given of a meeting of the **Cemetery Advisory Board** of Burkburnett to be held on **Wednesday, November 9, 2022 at 6:30 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas, to consider the following agenda items. The Board may discuss and take action on any item on this agenda. The Board reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

The Cemetery Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit a **"Public Comments"** form before the reading of the item to the Chairperson. The Chairperson will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the members of the Board.

### **ITEM 1. CALL MEETING TO ORDER**

### **ITEM 2. APPROVAL OF MINUTES**

Approval of Minutes from September 6, 2022.

### **ITEM 3. PERSONAL/AUDIENCE COMMENTS**

The Board invites citizens to speak on any topic. Please fill out a **"Public Comments"** form and submit the form before 6:30 p.m. to the Director of Parks and Recreation, Brent Battista. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the members of the Board. The Chairperson can adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

**ITEM 4.** Discuss and take any action necessary on the update from Paula Smith regarding the cemetery plots on the old side of Burkburnett Memorial Cemetery.

**ITEM 5.** Discuss and take any action necessary on Board Membership due to the resignation of Ronald Clarke, Chair of the Committee.

**ITEM 6.** Discuss and take any action necessary regarding the proposal of a Cemetery Association Fee.

**ITEM 7.** Discuss and take any action necessary regarding future options for Phase III of the Burkburnett Memorial Cemetery.

**ITEM 8.** Discuss and take any action necessary regarding Cemetery maintenance.

**ITEM 9. DIRECTOR OF PARKS AND RECREATION COMMENTS**

**ITEM 10. COMMITTEE MEMBER COMMENTS**

Pursuant to Government Code Section 551.0415, Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**ITEM 11. ADJOURNMENT**

I, Margie Poole, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 2:10pm on November 4, 2022 in compliance with the Open Meetings Act Chapter 551.

Margie Poole

Margie Poole, City Clerk

Posted 11/4/2022 @ 2:10pm

This facility is wheelchair-accessible, and accessible parking spaces are available. If any accommodations for a disability are required, please notify the City Clerk's Office at 940.569.2263 at least 72 hours before the meeting date. Concerning any item, the Board may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

I certify that the attached notice of the Cemetery Board Meeting was removed by me from the glass front door of City Hall on the \_\_\_\_\_ day \_\_\_\_\_ 2022 at \_\_\_\_\_.

Title: \_\_\_\_\_