MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, July 18, 2022, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Lori Kemp</td>
<td>Mayor</td>
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<tr>
<td>Michael Richter</td>
<td>Mayor Pro-Tem, Commissioner, Place 4</td>
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<td>Randy Brewster</td>
<td>Commissioner, Place 2</td>
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<td>Susan Mitchell</td>
<td>Commissioner, Place 3</td>
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<tr>
<td>Marguerite Love</td>
<td>Commissioner, Place 5</td>
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<tr>
<td>Bill Lindenborn</td>
<td>Commissioner, Place 6</td>
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Commissioner Brinkley was absent.

Others present were Bradley Shinpaugh, P.E., Shinpaugh Engineering, Inc.; Robert Jones, President of the Burkburnett Development Corporation; Lawrence Cutrone, City Manager; Harold Watkins, Fire Chief; Mike Whaley, Director of Public Works; Brent Battista, Director of Parks and Recreation; Sarah Culp, Director of Community Planning; Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER

Mayor Kemp called the meeting to order at 7:01 p.m.

ITEM 2. INVOCATION

Mayor Pro-Tem Richter gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Mitchell led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

Approval of Minutes from the June 20, 2022 Regular Meeting.

Mayor Pro-Tem Richter made a motion, seconded by Commissioner Mitchell, to approve the minutes as presented. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

There were no comments.

ITEM 6. Mayor closed the Regular Meeting and opened the Public Hearing at 7:02 p.m. to discuss the following:

A. Case 2022-8: Carport Overlay District for the 200 Block of Walnut Street.

There were no public comments.

B. Case 2022-9: Carport Overlay District for the 500 Block of S Hilltop Street.

Alondra Fabela, the property owner, addressed the Mayor and Commissioners with her public comments.
C. Ordinance Number 1023
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CITY OF BURKBURNETT ZONING ORDINANCE BY AMENDING SECTION 27.8 USE CHART BY ADDING A SPECIFIC USE PROVISION TO THE COMMERCIAL/BUSINESS ZONING DESIGNATION FOR WRECKING YARD (AUTO SALVAGE); MAKING FINDINGS OF FACT; PROVIDING FOR REPEAL OF PORTIONS OF ORDINANCES IN CONFLICT AND PROVIDING FOR RELATED MATTERS.

There were no public comments.

D. Case 2022-10: Specific Use Permit for 936 Cropper Road to have a Wrecking Yard in a Commercial Zone.

Daniel Hill and Pat Bintner addressed the Mayor and Commissioners with their respective public comments.

ITEM 7. Mayor closed the Public Hearing and re-opened the Regular Meeting at 7:13 p.m. to discuss and take any action necessary on the following:
A. Case 2022-8: Carport Overlay District for the 200 Block of Walnut Street.

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Love made a motion, seconded by Commissioner Brewster, to approve Case 2022-8: Carport Overlay District for the 200 Block of Walnut Street. Motion carried unanimously.

B. Case 2022-9: Carport Overlay District for the 500 Block of S Hilltop Street.

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve Case 2022-9: Carport Overlay District for the 500 Block of S Hilltop Street. Motion carried unanimously.

C. Ordinance Number 1023
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CITY OF BURKBURNETT ZONING ORDINANCE BY AMENDING SECTION 27.8 USE CHART BY ADDING A SPECIFIC USE PROVISION TO THE COMMERCIAL/BUSINESS ZONING DESIGNATION FOR WRECKING YARD (AUTO SALVAGE); MAKING FINDINGS OF FACT; PROVIDING FOR REPEAL OF PORTIONS OF ORDINANCES IN CONFLICT AND PROVIDING FOR RELATED MATTERS.

After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Lindenborn made a motion, seconded by Commissioner Mitchell, to approve Ordinance Number 1023. Motion carried unanimously.
D. Case 2022-10: Specific Use Permit for 936 Cropper Road to have a Wrecking Yard in a Commercial Zone.

**Main Motion:** Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Richter, to approve Case 2022-10: Specific Use Permit for 936 Cropper Road to have a Wrecking Yard in a Commercial Zone.

In response to Commissioner Brewster’s concern regarding the visibility of the wrecking yard in the future, Commissioner Lindenborn amended his motion.

**Amend Motion:** Commissioner Lindenborn made a motion to amend, seconded by Commissioner Mitchell, to approve the Specific Use Permit with the additional restriction that the vehicles do not become visible in the future. **Amend Motion** carried unanimously.

**Main Motion As Amended** carried unanimously.

**ITEM 8.** Discuss and take any action necessary to approve Nathaniel Dickerson to replace Ryan Hardy as a Burkburnett Development Corporation Board Voting Member.

After a staff presentation by Lawrence Cutrone, City Manager, Commissioner Brewster made a motion, seconded by Mayor Pro-Tem Richter, to approve Nathaniel Dickerson as a Burkburnett Development Corporation Board Voting Member. Motion carried unanimously.

**ITEM 9.** Discuss and take any action necessary to amend the 2022 Budget of the Burkburnett Development Corporation by increasing the allocation to the Neighborhood Revitalization Grant (NRG) Fund.

Pat Bintner addressed the Mayor and Commissioners with his public comments. After comments from Robert Jones, President, Burkburnett Development Corporation, and Lawrence Cutrone, City Manager, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve amending the 2022 Budget of the Burkburnett Development Corporation by increasing the allocation to the NRG Fund. Motion carried unanimously.

**ITEM 10.** Discuss and take any action necessary on the Shinpaugh Engineering Proposal regarding the 200 Block of East Third Street.

After Lawrence Cutrone, City Manager, and Bradley Shinpaugh of Shinpaugh Engineering reviewed the project with the Mayor and Commissioners, Commissioner Brewster made a motion, seconded by Commissioner Mitchell, to approve this proposal for $12,750. Motion carried unanimously.

**ITEM 11.** Discuss and take any action necessary on the Bid Award for the Annual Mill & Overlay Project.

After a staff presentation by Mike Whaley, Director of Public Works, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to award the low bid to Blacksmith Ventures for the bid of $190,867.10. Motion carried unanimously.
ITEM 12. Discuss and take any action necessary on the Order Contract Agreement with Cumulus Radio for the Friendship Festival.

After a staff presentation by Brent Battista, Director of Parks and Recreation, Mayor Pro-Tem Richter made a motion, seconded by Commissioner Lindenborn, to go ahead with the Contract with Cumulus. Motion carried unanimously.

ITEM 13. Discuss and take any action necessary on the Marketing Proposal with News Channel 6 for the Friendship Festival.

After a staff presentation by Brent Battista, Director of Parks and Recreation, Commissioner Brewster made a motion, seconded by Commissioner Lindenborn, to approve the Marketing Proposal with News Channel 6. Motion carried unanimously.

ITEM 14. Discuss and take any action necessary on the Red 11 Music Contract for the Friendship Festival.

After a staff presentation by Brent Battista, Director of Parks and Recreation, Commissioner Lindenborn made a motion, seconded by Mayor Pro-Tem Richter, to approve the Red 11 Music Contract. Motion carried unanimously.

ITEM 15. CITY MANAGER'S REPORT

Lawrence Cutrone, City Manager, reported that on July 28th the TML Region V Dinner Meeting would be in Wichita Falls.

ITEM 16. COMMISSIONERS' COMMENTS

There were no comments.

ITEM 17. ADJOURNMENT

Commissioner Lindenborn made a motion, seconded by Commissioner Mitchell, to adjourn. Motion carried unanimously, and the meeting adjourned at 8:09 p.m.

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Lori Kemp, Mayor

ATTEST:

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Margie Poole, City Clerk