Burkburnett Development Corporation
Meeting Minutes

The Board of Directors of the Burkburnett Development Corporation (BDC) met in a Special-Called Session on Thursday, June 30, 2022, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER
Robert Jones, President, called the meeting to order at 8:03 a.m.

ITEM 2. INVOCATION
President Jones gave the invocation.

ITEM 3. ROLL CALL

Directors: Mickey Cornelius, Jonathan Ellzey, Dale Lewis, and Robert Jones
Ex-Officio Members: Nathaniel Dickerson, Mickey Fincannon, Ted Kwas, Brad Owen, Matt Patterson, and Kristina Pindell
Absent: Stacy Hopkins, Joe Lemond, and Kathy Koch
Others Present: Bradley Shinpaugh, P.E., Shinpaugh Engineering, Inc.; Mayor Lori Kemp; Richard Gordon, BDC Consultant; Lawrence Cutrone, City Manager; and Sarah Culp, Director of Community Planning

ITEM 4. Approval of the Minutes from the June 23, 2022 Meeting.
Dale Lewis made a motion, seconded by Mickey Cornelius, to approve the minutes. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS
There were no public comments.

ITEM 6. President closed the Regular Meeting and opened the Public Hearing at 8:05 a.m. to discuss the Shinpaugh Engineering Proposal regarding the 200 Block of East Third Street.
There were no public comments.

ITEM 7. President closed the Public Hearing and re-opened the Regular Meeting at 8:05 a.m. to discuss and take any action necessary on the Shinpaugh Engineering Proposal regarding the 200 Block of East Third Street.
After Lawrence Cutrone, City Manager, and Bradley Shinpaugh of Shinpaugh Engineering reviewed the project, Jonathan Ellzey made a motion, seconded by Mickey Cornelius, to approve $12,750 for the engineering study. Motion carried unanimously.
ITEM 8. Discuss and take any action necessary on the Neighborhood Reinvestment Grant (NRG) Program Application for BJ Automotive.

After a presentation from Richard Gordon, Dale Lewis made a motion, seconded by Jonathan Ellzey, to approve the BJ Automotive Application for an NRG grant. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary on the Neighborhood Reinvestment Grant (NRG) Program Application for Pruitt Ford/Lipscomb Automotive.

After a presentation from Richard Gordon, Mickey Cornelius made a motion, seconded by Dale Lewis, to approve the $20,000 with the contingency that the City approves the budget amendment. If the City does not approve the budget amendment, the amount would be $10,000. Motion carried unanimously.

ITEM 10. Discuss and take action necessary on contracting with an executive search firm.

After discussion among the Board, including the setup of a subcommittee comprising Robert Jones, Dale Lewis, Jonathan Ellzey, and Richard Gordon, Jonathan Ellzey made a motion, seconded by Robert Jones, to table this item. Motion carried unanimously.

ITEM 11. BOARD MEMBERS' COMMENTS

Brad Owen updated the Board on the status of the Disc Golf Course, including its official name, Boomtown Disc Golf Course. Brad Owen expressed his gratitude to the Burkburnett Development Corporation.

ITEM 12. ADJOURNMENT

Mickey Cornelius made a motion, seconded by Jonathan Ellzey, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:40 a.m.

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Robert Jones, President

ATTEST:

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Margie Poole, City Clerk