Burkburnett Development Corporation
Regular Meeting Minutes

The Board of Directors of the Burkburnett Development Corporation (BDC) met in Regular Session on Thursday, June 23, 2022, at 8:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice given in compliance with the Open Meetings Act.

ITEM 1. CALL MEETING TO ORDER
Robert Jones, President, called the meeting to order at 8:00 a.m.

ITEM 2. INVOCATION
President Jones gave the invocation.

ITEM 3. ROLL CALL
Directors: Mickey Cornelius, Jonathan Ellzey, Stacy Hopkins, Joe Lemond, Dale Lewis, and Robert Jones
Ex-Officio Members: Nathaniel Dickerson, Mickey Fincannon, Matt Patterson, and Kristina Pindell
Absent: Ted Kwas, Brad Owen, and Kathy Koch
Others Present: Richard Gordon, BDC Consultant; Lawrence Cutrone, City Manager; and Margie Poole, City Clerk

ITEM 4. Approval of the Minutes from the April 14, 2022 Meeting.
Jonathan Ellzey made a motion, seconded by Stacy Hopkins, to approve the minutes. Motion carried unanimously.

ITEM 5. Approval of the April 2022 Financials.
After Richard Gordon reviewed the financials with the Board, Dale Lewis made a motion, seconded by Joe Lemond, to approve the financials for April. Motion carried unanimously.

ITEM 6. PERSONAL/AUDIENCE COMMENTS
There were no public comments.

President Jones moved ITEMS 9, 10, and 11 before the Public Hearing. See minutes for these items below.

ITEM 7. President closed the Regular Meeting and opened the Public Hearing at 8:37 a.m. to discuss the following grants to the:
A. BJ Automotive-Kenny Walker at 617 South Oklahoma Cut-off
B. Foreign Automotive-Ted Kwas at 302-04 Hayworth St.
C. Lipscomb Automotive/Pruitt Ford at 905 Sheppard Rd

There were no public comments.
ITEM 8. President closed the Public Hearing and re-opened the Regular Meeting at 8:38 a.m. to discuss and take any action necessary on the following grants to the:
   A. BJ Automotive-Kenny Walker at 617 South Oklahoma Cut-Off
   After comments by Richard Gordon, Dale Lewis made a motion, seconded by Joe Lemond, to table this application until the June 30, 2022 meeting. Motion carried unanimously.
   B. Foreign Automotive-Ted Kwas at 302-04 Hayworth St.
   After President Jones stated that the project was completed, Dale Lewis made a motion to deny the application. The motion failed to receive a second.
   C. Lipscomb Automotive/Pruitt Ford at 905 Sheppard Rd.
   After comments by President Jones and Richard Gordon, Joe Lemond made a motion, seconded by Jonathan Ellzey, to approve the $20,000 for Lipscomb Chevrolet at 905 Sheppard Road. Motion carried unanimously.

ITEM 9. Discuss and take action on board membership.
After a presentation by President Jones noting that Ryan Hardy resigned and another voting member is needed to serve on the Board, Dale Lewis made a motion, seconded by Jonathan Ellzey, to nominate Nathaniel Dickerson to serve on the Board. Motion carried unanimously.

ITEM 10. Discuss and take action on amendments to the 2022 BDC Budget
After a presentation by President Jones and Richard Gordon regarding the need to increase the NRG fund, Joe Lemond made a motion, seconded by Mickey Cornelius, to add to the budget $50,000. Motion carried unanimously.

ITEM 11. Discuss and take action on contracting with an executive search firm.
After a presentation by President Jones and Richard Gordon regarding the applications received for the Executive Director position, Jonathan Ellzey made a motion, seconded by Dale Lewis, to discuss with executive search firms. Motion carried unanimously.

ITEM 12. DIRECTOR’S REPORT
There was no Director's report.

ITEM 13. BOARD MEMBERS' COMMENTS
It was announced that the next meeting would be on June 30th at 8:00 a.m. Matt Patterson said the golf course would be coming before the Board in the next month or two. Jonathan Ellzey requested a list of upcoming meeting dates.

ITEM 14. ADJOURNMENT
Dale Lewis made a motion, seconded by Robert Jones, to adjourn. Motion carried unanimously, and the meeting adjourned at 9:15 a.m.

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Robert Jones, President

ATTEST:

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Margie Poole, City Clerk

Minutes, June 23, 2022