MINUTES
BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, May 16, 2022, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp Mayor
Cory Brinkley Commissioner, Place 1
Susan Mitchell Commissioner, Place 3
Michael Richter Mayor Pro-Tem, Commissioner, Place 4
Bill Lindenborn Commissioner, Place 6

Commissioners Brewster and Love were absent.

Others present were Fred Tillman, Director of Public Safety; Shae Krc, Public Safety Coordinator; Captain Shane Culp, Detectives Robert Turner and Jeff Krc with the Burkburnett PD; Harold Watkins, Fire Chief; Brent Battista, Parks and Recreation Director; Sarah Culp, Director of Community Planning; Lawrence Cutrone, City Manager; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR LORI KEMP

Mayor Kemp called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Carl English, Pastor, Providence Baptist Church, gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Brinkley led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS

There were no comments.

ITEM 5. Discuss and take any action necessary regarding the Interlocal Agreement between the City of Burkburnett, Texas and Wichita County, Texas, for the use of Coronavirus State and Local Fiscal Recovery Funds for the Installation of Water Treatment Infrastructure Improvements.

After a staff presentation by Lawrence Cutrone, City Manager, Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to approve the funds that were given to us from Wichita County. Motion carried unanimously.

ITEM 6. Discuss and take any action necessary regarding Barc in the Park Vaccine Clinic (a rabies vaccine/microchip clinic) in the United Friendship Amphitheater.

After a staff presentation by Shae Krc, Public Safety Coordinator, and Conni Marshall with Emily’s Legacy Rescue, Lawrence Cutrone, City Manager, stated that the City of Burkburnett must be named as an additional insured in Emily’s Legacy insurance policy for this one-time event.

Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to waive the $4 fee. Motion carried unanimously.

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ITEM 7. Mayor closed the Regular Meeting and opened the Public Hearing at 7:22 p.m. to discuss the following:
   A. Case 2022-3: Rezone 710 E 3rd St. (Legal Description 2.66 AC BLK 19 OUTER BLKS) from R-1 to Commercial.
There were no public comments.
   B. Case 2022-4: Carport Overlay District for the 100-300 BLKs of Mockingbird Ln Burk Burnett, Texas.
There were no public comments.

ITEM 8. Mayor closed the Public Hearing and re-opened the Regular Meeting at 7:24 p.m. to discuss and take any action necessary on the following:
   A. Case 2022-3: Rezone 710 E 3rd St. (Legal Description 2.66 AC BLK 19 OUTER BLKS) from R-1 to Commercial.
After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Mayor Pro Tem Richter, to approve Case 2022-3: the rezoning of 710 E 3rd St. from R-1 to Commercial. Motion carried unanimously.
   B. Case 2022-4: Carport Overlay District for the 100-300 BLKs of Mockingbird Ln Burk Burnett, Texas.
After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to approve Case 2022-4: Carport Overlay District for the 100-300 block of Mockingbird Lane. Motion carried unanimously.

ITEM 9. Discuss and take any action necessary on the Tax Deed and Property Card for Trust Properties in the City of Burk Burnett from the Texas Communities Group: 102 Freeman Street., Parcel 106141.
After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Mayor Pro Tem Richter, to sell the property at 102 Freeman as presented. Motion carried unanimously.

ITEM 10. Discuss and take any action necessary regarding Ordinance Number 1021.
   AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING CHAPTER 156: LAND USAGE FEE SCHEDULE; SETTING BUILDING INSPECTION, PLAN REVIEW, AND OTHER PERMIT FEES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.
After a staff presentation by Sarah Culp, Director of Community Planning, Commissioner Brinkley made a motion, seconded by Mayor Pro Tem Richter, to approve Ordinance Number 1021. Motion carried unanimously.
ITEM 11. Discuss and take any action necessary regarding Ordinance Number 1022.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING TITLE IX: GENERAL REGULATIONS BY ADDING CHAPTER 106. CAMPING; PROVIDING FOR THE REGULATION OF CAMPING WITHIN THE BURKBURNETT CITY LIMITS PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY, AND PROVIDING AN EFFECTIVE DATE.

After a staff presentation by Captain Shane Culp, Burkburnett Police Department, Commissioner Lindenborn made a motion, seconded by Commissioner Brinkley, to approve Ordinance Number 1022. Motion carried unanimously.

ITEM 12. Provide information on the Burkburnett Police Department’s Criminal Investigation Division and its partnership with the Internet Crimes Against Children (ICAC) Task Force.

Captain Shane Culp updated the Mayor and Commissioners that the Burkburnett Police Department is now a member of the ICAC Task Force, with Detectives Jeff Krc and Robert Turner as the driving forces behind this initiative.

ITEM 13. CITY MANAGER'S REPORT

Lawrence Cutrone, City Manager, reported that City Hall would be closed on Monday, May 30th, in observance of Memorial Day.

ITEM 14. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Commissioner Brinkley congratulated Captain Culp and Detectives Krc and Turner for their accomplishment.
ITEM 15. ADJOURNMENT

Commissioner Brinkley made a motion, seconded by Commissioner Mitchell, to adjourn. Motion carried unanimously, and the meeting adjourned at 7:43 p.m.

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Lori Kemp, Mayor

ATTEST:

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Margie Poole, City Clerk