MINUTES  
GOLF COMMITTEE MEETING

The Golf Committee of the City of Burkburnett, Texas, met in a Regular Meeting on October 21, 2021, at noon at the River Creek Park Golf Course, 1605 FM 177, Wichita Falls.

Golf Committee Members Present: Frank Ducos, Bill Elder, Scott Lobaugh, Jim Phillips, Commissioner Mike Tugman, Mayor Pro-Tem Marguerite Love, and Matt Patterson

River Creek Park Golf Course: Scott Anderson and Don Hammonds

Others Present: Dwayne Lobaugh; Robert Jones, President, Burkburnett Development Corporation; Lawrence Cutrone, City Manager; and Mike Whaley, Director of Public Works

ITEM 1. CALL MEETING TO ORDER

Chairperson Matt Patterson called the meeting to order and thanked all for attending. Chairperson Patterson welcomed Commissioner Mike Tugman to the Committee, replacing John Brookman, who retired.

ITEM 2. Approval of the MINUTES from the April 15, 2021 Meeting.

Bill Elder made a motion, seconded by Frank Ducos, to accept the April 15, 2021 meeting minutes. Motion carried unanimously.

ITEM 3. Approval of the CURRENT FINANCIALS, including payments, outstanding loan balance, and money market balance.

Lawrence Cutrone, City Manager, presented the financial update:

Money Market: $64,425
Operation and Maintenance of Golf Course: $20,000 (budgeted)
Annual line of credit payment: $52,000
Remaining line of credit balance: $37,246 (anticipated to be paid off this fiscal year)

ITEM 4. Discuss and take any action necessary regarding the 2021 ACTIVITY, including rounds, membership, tournaments, and benefit tournaments.

Scott Anderson, General Manager, gave the Committee an overview of the golf course's operations from the end of 2020 to the present.

ITEM 5. Discuss and take any action necessary regarding the WATER, including status or amounts receiving, condition of the water, condition of the line, and wells.

Mike Whaley, Director of Public Works, stated that there are restrictions, including the size of the pipeline (4-inch), limiting the volume of water. The possibility of a flowmeter is being determined as well as the installation of leak detectors (endpoint metering). Additionally, better monitoring of the wells to confirm they are running consistently and constantly, potentially bringing additional wells online. Operationally at the treatment plant, better tracking of the schedule to ensure water
is shared among the parties efficiently. Discussion ensued regarding the loss and replacement of a pump, water flow rate, options to increase the amount of water to the golf course, leak detection, and the possibility of replacing the 4-inch pipeline with a 6-inch pipeline.

ITEM 6. Discuss and take any action necessary regarding GREENS (punching & sanding, chemicals, current condition, and possible replacement).

Chairperson Patterson stated that the greens are 45 years old. We have been very fortunate to keep them going - we can keep limping on knowing that disaster is coming or start making plans. Scott Anderson stated that he estimates the cost to replace the greens (12-inch depth) to be $1.3 – 1.5 million for the nine-month project, with 2023 being the first available option. Discussion ensued regarding financing options, including matching grants, and the bidding process options, including the RFQ option. Frank Ducos and Matt Patterson agreed to assist Mike Whaley and Scott Anderson with initiating this process. They will make contact with a few vendors for their ideas. With that information in hand, they will set up another committee meeting.

ITEM 7. COMMITTEE MEMBERS' COMMENTS

Commissioner Mike Tugman thanked the Committee for the opportunity to serve and hopefully fill John Brookman’s shoes. Chairperson Patterson thanked everyone.

ITEM 8. ADJOURNMENT

There being no further business, Chairperson Patterson thanked everyone, and the meeting adjourned at 1:07 p.m.

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Matt Patterson, Chairperson

ATTEST:

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Margie Poole, City Clerk