The Board of Commissioners of the City of Burkburnett, Texas, met in a Special-Called Meeting on Thursday, February 17, 2022, at noon at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

- Carl Law Mayor
- Cory Brinkley Commissioner, Place 1
- Randy Brewster Commissioner, Place 2
- Mike Tugman Commissioner, Place 3
- Marguerite Love Mayor Pro-Tem, Commissioner, Place 5
- Bill Lindenborn Commissioner, Place 6

Commissioner Beard was absent.

Others present were Morgan Verette, Public Management; Jake McAdams, Public Management; Judge Woody Gossom; County Commissioner Mickey Fincannon; Fred Tillman, Chief of Police; Harold Watkins, Fire Chief; Mike Whaley, Director of Public Works; Brent Battista, Parks and Recreation Director; Richard Gordon, Executive Director, BDC; Lawrence Cutrone, City Manager; Trish Holley, Director of Administration; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

Mayor Law called the meeting to order at noon.

ITEM 2. INVOCATION

Commissioner Brewster gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Brinkley led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS

Nathan Simpson addressed the Mayor and Commissioners with his public comments.

ITEM 5. Discuss and take any action necessary regarding Resolution Number 721.

A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF BURKBURNETT, TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

After a presentation by Morgan Verette with Public Management, Commissioner Lindenborn made a motion, seconded by Commissioner Tugman, to adopt Resolution Number 721. Motion carried unanimously.

After a presentation by Lawrence Cutrone, City Manager, and Jake McAdams, Public Management, Commissioner Tugman made a motion, seconded by Commissioner Brinkley, to adopt Resolution Number 722, with a change to Item 3, first bullet point that the Mayor will be the only individual who will be executing and authorizing contractual documents. Motion carried unanimously.

ITEM 7. Discuss and take any action necessary regarding the American Rescue Plan Act (ARPA) Proposed Project List.

Brennan Leslie and Pat Bitner addressed the Mayor and Commissioners with their respective comments.

Lawrence Cutrone, City Manager, presented a spreadsheet of options that could be funded using the ARPA funds should the BOC choose. Mr. Cutrone then explained that hiring the six firefighters using ARPA funds will require the BOC to approve at least three (3) budget year increases at 3% between FY 2023 and FY 2026 in order to fund these six firefighters starting January 1, 2027.

Commissioner Tugman made a motion, seconded by Commissioner Brinkley, to approve the Siren System as the highest priority and get that project done as quickly as possible. Motion carried unanimously.

Commissioner Tugman made a motion, seconded by Commissioner Brewster, to approve the use of the ARPA money to fund the six Fire Department positions. Motion carried unanimously.

Commissioner Brinkley made a motion, seconded by Commissioner Tugman, to approve the purchase with ARPA funds of $74,000 for the SCADA system for eight operation stations. Motion carried unanimously.

County Commissioner Fincannon agreed that Staff would contact him to make a formal request for funding for the discharge separation of waste streams and generation power at the water treatment plant.

ITEM 8. Discuss and take any action necessary regarding creating the position of Director of Public Safety.

After comments from the Mayor and a staff presentation by Lawrence Cutrone, City Manager, Commissioner Tugman made a motion, seconded by Commissioner Lindenborn, to approve the position of Director of Public Safety, the Public Safety Coordinator, and the Police Captain.

Ayes (5): Mayor Law, Mayor Pro-Tem Love, Commissioner Brewster, Commissioner Lindenborn, and Commissioner Tugman
Nays (1): Commissioner Brinkley

Motion carried.

Minutes, February 17, 2022
ITEM 9. CITY MANAGER'S REPORT

Lawrence Cutrone, City Manager, reported the following:
• February 18th: Last day for filing an application for a place on the ballot
• February 19th: Polar Plunge
• February 21st: City Hall will be closed for the Presidents’ Day observance
• March 21st: we go back to the regular meeting of every third Monday at 7:00 p.m.

ITEM 10. COMMISSIONERS' COMMENTS

Commissioner Tugman asked for a reminder of the retirement reception for Greg Neal. Commissioner Lindenborn thanked everyone for the lunch and the audience for their participation. The Mayor also commented that we would return to the pre-covid room seating arrangements (three to a table) for the March meeting to allow more room for the audience.

ITEM 11. ADJOURNMENT

Commissioner Tugman made a motion, seconded by Commissioner Lindenborn, to adjourn. Motion carried unanimously, and the meeting adjourned at 2:51 p.m.

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Carl Law, Mayor

ATTEST:

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Margie Poole, City Clerk