MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, October 18, 2021, at 7:00 p.m. at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law
Mayor

Cory Brinkley
Commissioner, Place 1

Randy Brewster
Commissioner, Place 2

Mike Tugman
Commissioner, Place 3

John Beard
Commissioner, Place 4

Marguerite Love
Mayor Pro-Tem, Commissioner, Place 5

Bill Lindenborn
Commissioner, Place 6

Others present were Lawrence Cutrone, City Manager; Richard Gordon, Executive Director, Burkburnett Development Corporation (BDC); F.C. Tillman, Chief of Police; Mike Guevara, City Attorney; Trish Holley, Director of Administration; Mike Guevara, City Attorney; and Margie Poole, City Clerk.

ITEM 1. CALL MEETING TO ORDER: MAYOR CARL LAW

Mayor Law called the meeting to order at 7:00 p.m.

ITEM 2. INVOCATION

Mayor Pro-Tem Love gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Commissioner Brinkley led the Pledge of Allegiance.

ITEM 4. CONSENT AGENDA

Approval of Minutes from the September 20, 2021 Regular Meeting and September 30, 2021 Special-Called Meeting.

Mayor Pro-Tem Love made a motion, seconded by Commissioner Beard, to approve the Consent Agenda. Motion carried unanimously.

ITEM 5. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "Public Comments" form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

Thomas Watson addressed his public comments to the Mayor and Commissioners.
ITEM 6. SECOND AND FINAL READING: Resolution Number 712, authorizing the Burkburnett Development Corporation to provide a grant to the Burkburnett Independent School district for a frisbee golf course.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AUTHORIZING AN ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT BETWEEN THE BURKBURNETT DEVELOPMENT CORPORATION AND THE BURKBURNETT INDEPENDENT SCHOOL DISTRICT PROVIDING FUNDING FOR PARK EXPANSION WITHIN BURKBURNETT, TEXAS.

Commissioner Tugman noted that both Resolution 712 and the Incentive Agreement refer to the “middle” school, which needs to be changed to “elementary” school. With the inclusion of these changes, Commissioner Brinkley made a motion, seconded by Commissioner Lindenborn, to approve Resolution Number 712.

Ayes (6): Mayor Law, Mayor Pro-Tem Love, Commissioner Brinkley, Commissioner Beard, Commissioner Lindenborn, and Commissioner Tugman

Nays (1): Commissioner Brewster

Motion carried.

ITEM 7. FIRST READING: Resolution Number 714.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AUTHORIZING AN ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE BURKBURNETT DEVELOPMENT CORPORATION AND MARIAM TORRES DBA KNA DAYCARE PROVIDING FUNDING TO PROMOTE BUSINESS DEVELOPMENT WITHIN BURKBURNETT, TEXAS.

Richard Gordon, Executive Director of the Burkburnett Development Corporation, addressed the Mayor and Commissioners regarding the economic development agreement with KNA Daycare. This was the First Reading, so no action was taken.

ITEM 8. Discuss and take any action necessary regarding Resolution Number 715.


After a staff presentation by Lawrence Cutrone, City Manager, Commissioner Tugman made a motion, seconded by Commissioner Brewster, to approve Resolution Number 715. Motion carried unanimously.

ITEM 9. CITY MANAGER'S REPORT

Mayor Law moved this report to after the Executive Session.

AFTER RECONVENING FROM EXECUTIVE SESSION – Lawrence Cutrone, City Manager, reported that the Burkburnett Police Department received two grants from NORTEX totaling $40,637, which will be used to purchase new laptops with remote keyboards for the patrol units and a new sonic wall for internet access points at the police department enhancing cybersecurity.
ITEM 10. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters:

SECTION 551.071 - Consult with Attorney about pending or contemplated litigation or settlement of same.

A. Update on pending SOAH Hearing and Civil Litigation: Mr. Zac Leonard

Mayor Law closed the Regular Meeting and adjourned to Executive Session at 7:15 p.m.

ITEM 11. RECONVENE

Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Mayor Law reconvened the Regular Meeting at 7:39 p.m. No action was taken.

ITEM 12. COMMISSIONERS' COMMENTS

Mayor Law stated that it had been one year since the Board authorized the City Manager to employ Chief Watkins as our first paid Fire Chief, which was a wise decision. The great leadership we now have for public safety with Chief Watkins and Chief Tillman was evident this past week with the chaos in town, and these individuals kept us safe.

Commissioner Beard thanked the Police, Fire Department, and EMTs for their fantastic job Sunday night in making sure everyone was safe. Commissioner Beard also commented that the people of Burkburnett were patient and that he was proud to be a member of a City where everyone checks in on each other.

Commissioner Tugman commented that St Jude Thaddeus Catholic Church would host their annual Fall Festival on October 31 from 10:30 a.m to 1:30 p.m., serving Turkey, dressing, green beans, potatoes, sauerkraut, sausage, and dessert. Hope you all can come out on October 31st.

Commissioner Brewster echoed Commissioner Beard’s comments about the City, from the Police to the Fire to everybody, hearing nothing but good. With many people with damage, glad that we have the tree drop off. Kudos to everybody. Burkburnett, like Commissioner Beard said, I am proud to be here.

Commissioner Brinkley thanked Trish Holley and Margie Poole for their help at the TML Conference. As a first-time attendee, the help was appreciated.

ITEM 13. ADJOURNMENT

Commissioner Tugman made a motion, seconded by Commissioner Beard, to adjourn. Motion carried unanimously, and the meeting adjourned at 7:43 p.m.

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Carl Law, Mayor

ATTEST:

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Margie Poole, City Clerk

Minutes, October 18, 2021