

CHARTER TOWNSHIP OF PORTSMOUTH  
BOARD OF TRUSTEES  
FEBRUARY 19, 2024 – REGULAR MEETING

The Charter Township of Portsmouth Board of Trustees held their regular scheduled meeting on Monday, February 19, 2024, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: Bukowski, Corrion, Pett, VanDriessche, Kokaly and Pawlak. Excused: Banaszak.

Motion by VanDriessche and supported by Kokaly to approve the agenda.

**PUBLIC COMMENTS:**

Paul Junge, a candidate for Congress in the 8<sup>th</sup> District introduced himself and spoke briefly about his past experience.

Pam Schumacher spoke on behalf of Citizens for Local Choice regarding the loss of local control regarding renewable energy. The initiative is being supported by the Michigan Townships Association. Petitions are being circulated and Ms. Schumacher had some available if anyone was interested.

Public comment ended at 6:15.

Motion by Corrion and supported by Pett to approve the minutes of the 1-15-2024 meeting. Motion carried.

Motion by Bukowski and supported by VanDriessche to accept financial reports from December and January and place them on file. Motion carried.

Balance 11-30-2023	\$1,433,196.08
Revenues	110,752.89
Expenses	82,544.89
Changes in w/h	961.51
Balance 12-31-2023	\$1,462,366.29

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Revenues	939.50
Expenses	83,494.49
Changes in w/h	133.91
Balance 1-31-2024	\$1,379,945.21

**SUPERVISOR'S REPORT:**

Our new snow removable service is doing a great job. If anyone on the Board has any issues with roads, please let the supervisor know. He will be going on his annual road tour with a representative from the Road Commission in March or April.

**COMMUNICATIONS:**

We received a letter from the Bay County Dept. of Water and Sewer regarding 138 S. Trumbull. The customer used 55 units as opposed to his normal 24 units a quarter. During a visit to the address, a technician was able to verify a claim that a hose was accidentally left on and froze because the backyard was flooded and frozen over. The customer is requesting a credit for the 31 units. The total credit would be \$80.16.

Motion by Corrion and supported by Kokaly to approve the \$80.16 credit. Motion carried.

#### OLD BUSINESS:

Our Road Patrol Agreement with Merritt Township was discussed. They have paid \$5,000.00 since 2007, while our annual contract has increased yearly. Supervisor Pawlak is suggesting a 30% increase to \$6,500.00 per year.

Motion by Corrion and supported by Kokaly to approach Merritt Township with a 30% increase. Motion carried.

Supervisor Pawlak will contact Dave Schabel, Merritt Township Supervisor.

The amount of Mutual Aid that we provide to Merritt was also discussed.

The purchase of a truck that was discussed at last month's meeting did not happen. It was discovered that the place that was selling it was not reputable.

Mike VanDriessche follows truck related sales. Since trucks come and go quickly, Supervisor Pawlak asking approval for \$15,000. without having to wait until the next meeting or calling a special meeting.

Motion by Corrion and supported by Kokaly to allow up to \$20,000 to be budgeted for the purchase of a maintenance truck. Motion carried.

The Woys' property was toured again by The Zoning Administrator, Supervisor and the Township Attorney along with Mr. Woys and his attorney. It was evident that some work had been done.

It was brought to our attention that our security system will soon be obsolete. Nick, our maintenance man, presented two bids for new systems to the Board. It was suggested that we look them over and bring it up again at another meeting.

The Planning Commission had someone at their meeting that is interested in opening an Autism Clinic, a nonprofit organization, in the First Church of the Nazarene on Youngs ditch. Supervisor Pawlak recommended that we consider waiving the \$500. fee for a public hearing.

Motion by Bukowski and supported by Corrion to waive the public hearing fee. Motion carried.

Contracts were received from Quast, Janke & Company regarding Audit and monthly accounting fees.

Motion by Kokaly and supported by Corrion to allow the Supervisor to sign the contracts. Motion carried.

Motion by Pett and supported by VanDriessche that the approved bills be paid from the General Fund. Yeas: Pett, VanDriessche, Kokaly, Corrion, Bukowski, and Pawlak. Nays: None. Excused: Banaszak. Motion carried.

#### COMMITTEE REPORTS:

Chief Stefaniak reported that our department is hosting the MABAS(Chief's) meeting tomorrow. Paul Davis Restoration is sponsoring the meal.

The lockbox program is very successful. Eight boxes have been installed and two have already been used for entry.

Motion by VanDriessche and supported by Kokaly to receive a written report from Joe DeWyse, Zoning Administrator. Motion carried.

Motion by Kokaly and supported by Pett to adjourn. Motion carried. The meeting adjourned at 6:30 p.m.

