

CHARTER TOWNSHIP OF PORTSMOUTH
November 20, 2023 – Regular Meeting

The Charter Township of Portsmouth Board of Trustees held their regular monthly meeting on Monday, November 20, 2023, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: Bukowski, Corrion, Pett, Banaszak, VanDriessche, Kokaly and Pawlak.

Motion by VanDriessche and supported by Kokaly to approve the agenda. Motion carried.

Ryan Goebel, Director of the Bay County Dept. of Water & Sewer, spoke to Board members about class action settlements due to PFAS contamination of water. One is against 3M and one against DuPont. Portsmouth Township may be eligible to file a claim in both settlements. If we choose to opt out it would need to be done in writing and meeting deadlines of 12-4-2023 and 12-11-2023. We can opt in and request that Bay County DWS submit claims on our behalf.

Motion by VanDriessche and supported by Corrion that we request Bay County DWS to submit claims on our behalf. Motion carried.

Trevor Jacobs from the DWS spoke to Board members regarding the meter replacements that will be taking place in Portsmouth Water System 2. We have 225 meters in the system and more than ¾ of them date back to 2000. Customers will be paying a \$5.00 meter replacement fee on their quarterly bills. This is a necessary expense and customers cannot refuse.

Public comments were called for and none heard.

Motion by VanDriessche and supported by Banaszak to approve the minutes of the 10-16-2023 regular meeting with the correction of a spelling error regarding bills, the 11-9-2023 special meeting regarding Master Plan, and the 11-14-2023 budget meeting. Motion carried.

Motion by Banaszak and supported by Corrion to accept the draft of the 11-9-2023 Planning Commission meeting. Motion carried.

TREASURER'S REPORT:

Motion by Bukowski and supported by Pett to accept the Treasurer's Report and place it on file. Motion carried.

Balance September 30, 2023	\$1,515,675.13
Revenues	6,776.69
Expenses	107,296.57
Change in w/h	3,453.79
Balance October 31, 2023	\$1,418,609.04

SUPERVISOR'S REPORT:

A monthly road patrol report is on file if anyone is interested in looking at it.

The quarterly BCTOA meeting is December 13 at Williams Township Hall. If anyone is interested in going let the clerk know ASAP.

Out last yard waste pickup will be November 25th.

The water leak in the bathrooms has been fixed.

The Township is named in a lawsuit by the Babinski's from Stonewood Court.

A letter was received from the Bay County DWS regarding a water usage discrepancy at 2570 Bullock. Based on the customer's history the average usage is from 18 to 24 units a quarter. The last billing showed a usage of 50 units. A plumber found a leak in the bathroom behind the wall of the shower. A request has been made for a possible sewer credit. Our options are to bill the customer the \$167.00 due to the leak or allow a credit for sewer charges in the amount of \$86.84 and bill for \$80.16 (24units)

Motion by Kokaly and supported by Corrion to allow the \$86.84 credit. Motion carried.
We received our annual Agreement for Special Police Protection.

Motion by Corrion and supported by Pett than we sign the agreement. Yeas: Corrion, Pett, Bukowski, Banaszak, VanDriessche, Kokaly and Pawlak. Nays: None. Motion carried.

Motion by Pett and supported by Corrion to pay the approved bills from the General Fund. Yeas: Pett, Corrion, Bukowski, Banaszak, VanDriessche, Kokaly and Pawlak. Nays: None. Motion carried.

COMMITTEE REPORTS:

Chief Stefaniak reported that Don Krzysiak and Jim Huiskens have retired. The department recommendations for officers are as follows:

Assistant Chief	Steve Esterhai
Captain	Gerry Erndt
Lieutenant	Todd Shorkey
Training Officer	Cory Erndt

Motion by Kokaly and supported by Bukowski to accept the recommendations of the fire department. Motion carried.

Chief Stefaniak would like Kurt Wagner removed from probationary status.

Motion by VanDriessche and supported by Corrion to remove Wagner from probationary status. Motion carried.

Some of the firefighters built an equipment dryer with money raised from their raffle. The cost of a new dryer would have been \$9700.

Ken DeWyse gave his report. He had only one building permit for a reroof.

A written report was received from zoning administrator Joe DeWyse.

Motion by Bukowski and supported by Corrion to receive the written report.

Motion by VanDriessche and supported by Kokaly that the meeting be adjourned. Motion carried.

The meeting adjourned at 6:50 p.m.

Robert Pawlak, Supervisor

Judy F. Bukowski, Clerk