

CHARTER TOWNSHIP OF PORTSMOUTH  
August 21, 2023 – Regular Meeting

The Charter Township of Portsmouth Board of Trustees held their regular monthly meeting on Monday, August 21, 2023, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: Banaszak, Corrion, Bukowski, VanDriessche, Kokaly and Pawlak. Trustee Pett was excused.

Motion by VanDriessche and supported by Kokaly to approve the agenda. Motion carried.

Motion by Banaszak and supported by VanDriessche to approve the minutes of the 7-17-2023 regular meeting. Motion carried.

Motion by VanDriessche and supported by Kokaly to receive the draft of the 7-13-2023 Planning Commission meeting/Gustin Public Hearing. Motion carried.

Motion by Banaszak and supported by Corrion to accept the Treasurer's Report. Motion carried.

|                   |                |
|-------------------|----------------|
| Balance 6-30-2023 | \$1,621,364.48 |
| Revenues          | 63,133.69      |
| Expenses          | 94,430.90      |
| Change w/h        | 1,264.76       |
| Balance 7-31-2023 | \$1,591,332.03 |

**SUPERVISOR'S REPORT:**

Our weed tractor had been out of commission but is fixed now and cutting will resume.

Nick gave an update of the wiring and carpet. Hoping to get both done by the end of September.

Bob reminded Board members that we will need help from everyone to host the BCTOA meeting in September. Banaszak and Corrion both said they will not be here.

Bob is going to see if we can get Bill Bohlen to come to a meeting and discuss the water meter replacements that will be starting in 2024. Water District #1 can finance in that district we are wondering if we can use some of our Sewer fund balance to defray some of the costs in District #2.

Joe DeWyse, Bob and our attorney met with Jerry Woys and his attorney to tour and get pictures of Jerry's property. Basically whatever wasn't mentioned in his previous judgement will have to go.

The rooster on Kimberly was killed. The police have been involved.

Bob mentioned frag mites in the Township. CISMA is doing work in Hampton Township to get rid of them and maybe we can get them in our township next.

Looking for suggestions for additions to our playground.

MaryAnne is going through some personal issues and may have to cut back on her work days. Mallori Bucec, who is covering for the Clerk after her surgery, would be available to help.

**ARPA UPDATE:**

We still have close to \$40,000. In ARPA funds.

ROADS UPDATE:

Our roads are essentially done. Bob has asked for striping on Trumbull between Cass and Bullock.

Todd Ekherd is our new representative since Rod Pavlawk was made Superintendent.

OLD BUSSINESS:

Recreation Plan surveys were sent out. There will be a Public Hearing in November. After Townships adopt it will be sent to the State.

Bob, Judy, Paul Gies and Joe DeWyse had a telephone conference with Mike from Spicer regarding survey mailings. The surveys should be back by early October.

Motion by VanDriessche and supported by Corrion that the approved bills be paid from the General Fund. Yeas: Corrion, VanDriessche, Banaszak, Bukowski, Kokaly and Pawlak. Nays: none. Excused: Pett. Motion carried.

COMMITTEE REPORTS:

Chief Stefaniak reported that their summer picnic is Sunday the 27<sup>th</sup>.

Cody Waterman was sworn in as a firefighter for Bay City Dept. of Public Safety.

The department received 10 five gallon pails (50 gallons) of F-500 Encapsulator Agent (a value of \$1,250.00) from Consumers Energy.

Steve Esterhai is now our second State Certified Fire Instructor.

Randy recommended that we hire Brandon Mulvaney as a probationary Firefighter. He is Firefighter I and II certified. Previously served with Tittabawassee and Saginaw Department. He will need to go through Emergency Medical Responder class.

Motion by VanDriessche and supported by Banaszak to hire Mr. Mulvaney. Motion carried

Ken DeWyse, Building Inspector, reported that 10 building permit were issued as of 8-10-2023.

A written report was received from Joe DeWyse, Zoning Administrator.

Motion by Kokaly and supported by Bukowski that the meeting be adjourned. Motion carried.

The meeting adjourned at 6:30 p.m.

Robert Pawlak, Supervisor

Judy F. Bukowski, Clerk