

CHARTER TOWNSHIP OF POTSMOUTH
MAY 15, 2023 – REGULAR MEETING

The Charter Township of Portsmouth Board of Trustees held their regular monthly meeting on Monday, May 15, 2023, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: Bukowski, Pett, VanDriessche, Kokaly and Pawlak. Trustees Banaszak and Corrion were excused.

Motion by VanDriessche and supported by Kokaly to approve the agenda with the appointment of a ZBA alternate added. Motion carried.

There was no public in attendance for comment.

Motion by Pett and supported by Kokaly to approve the minutes of the 4-17-2023 regular meeting. Motion carried.

Motion by VanDriessche and supported by Kokaly to receive drafts of minutes from the Zoning Board of Appeals and the Planning Commission. Motion carried.

Motion by Bukowski and supported by Pett to accept the Treasurer's report and place it on file. Motion carried.

Balance 3-31-2023	\$1,730,924.75
Revenues	5,914.97
Expenses	80,121.26
Change in w/h	719.35
Balance 4-30-2023	\$1,730,924.75

Treasurer Kokaly has opened a new checking account at 1st State Bank on Madison Ave. Bay City, MI. and we now have two \$250,000.00 CDs at CIBC.

SUPERVISOR'S REPORT:

Bob and Trustee VanDriessche attended the annual MTA Conferences in Traverse City. Bob, Katie Corrion and Paul Gies attended a Planning/Zoning Conference today in Frankenmuth.

The work on the pavilion and sidewalk is finished. Mid State that did the work was asked if they could bid on our soffits but they are too busy. We have about \$30,000.00 in ARPA Funds left.

Weed Notices will be going out this week. Cindy Todd from Spicer Group would like to have a combined meeting of our Board and the Planning Commission regarding the Master Plan.

ROADS UPDATE:

After the annual road ride to assess the roads we asked for a quote for 9 roads. We were anticipating 20,000 per mile plus fog seal. The quote we received per mile quote is 24,000 plus 4,000 for fog seal. We are cutting back to 6 roads. The cost for the 6 will be \$235,800.00. We get approximately \$136,000. from the millage. We can amend what we have budgeted for roads to pay the difference.

OLD BUSINESS:

Since we accepted the bid from Magic Carpet they have decided to get out the commercial carpet business. Supreme will still honor their bid. It was suggested that we get one more bid.

Motion by VanDriessche and supported by Kokaly to get one more bid. If this new bid comes in less than Supreme and is the same product accept the bid. If not we will go with Supreme. Motion carried.

We have three quotes for phones but not all are quoting the same services. We will get new bids that compare apples to apples for everything provided.

NEW BUSINESS:

A Consumers Energy Company Electric Franchise Ordinance was introduced. Following Publication it will be brought to our next meeting for adoption.

The Bay County "5 Year Recreation Plan" which we are a part of expires at the end of 2023. The County is preparing to update the plan and if we wish to participate again our fee is \$3,000.00.

Motion by Kokaly and supported by Pett to continue to participate in the County's Plan. Motion carried.

Supervisor Pawlak recommended appointing Paul Gies as an alternate member of the Zoning Board of Appeals.

Motion by VanDriessche and supported by Kokaly to appoint Paul Gies for a three year term as alternate ZBA member. Motion carried.

Motion by Pett and supported by VanDriessche to pay the approved bills from the General Fund. Yeas: Pett, VanDriessche, Kokaly, Bukowski and Pawlak. Nays: None. Excused: Corrión and Banaszak. Motion carried.

COMMITTEE REPORTS:

Chief Stefaniak reported that they had 242 people attend there Pancake Breakfast. This was down from our pre-covid 2019 breakfast total of 331. Total made \$1,711.00.

The department installed 7 smoke alarms and CO detector in one home. This also included a disability alarm for a deaf person.

He is still working with our sign company regarding the resolution and the fact that it keeps going blank

Ken DeWyse, building inspector, reviewed his written report of permits issued.

We received a written report from Joe DeWyse, Zoning Administrator.

Motion by Kokaly and supported by VanDriessche to adjourn. Motion carried.

The meeting adjourned at 6:48 p.m.

Robert Pawlak, Supervisor

Judy F. Bukowski, Clerk