

CHARTER TOWNSHIP OF PORTSMOUTH

January 16, 2023 – Regular Meeting

The Charter Township of Portsmouth Board of Trustees held their regular monthly meeting on Monday, January 16, 2023, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: Banaszak, Bukowski, Corrion, VanDriessche, Pett and Pawlak. Treasurer Kokaly was excused.

Public comments were called for and none heard.

Motion by VanDriessche and supported by Banaszak to approve the agenda. Motion carried.

Motion by Banaszak and supported by Pett to approve the minutes of the 12-19-2022 regular meeting. Motion carried.

Motion by Pett and supported by VanDriessche to receive the draft of the 1-12-20223 Planning Commission meeting. Motion carried.

Motion by Bukowski and supported by Pett to accept the Treasurer's Report and place it on file. Motion carried.

Balance 11-30-2022	\$1,310,494.71
Revenues	36,609.79
Expenses	77,032.91
Change in W/H	1,708.72
Balance 12-31-2022	\$1,268,362.87

SUPERVISOR'S REPORT:

Bob proposed that for next year's meeting schedule we change the date of our January and February meetings so we are not meeting on Federal holidays. We can discuss at a later date whether we change the week or just move to a different date.

MTA Conferences are being held in Traverse City April 17 thru April 20, 2023.

Motion by Bukowski and supported by Corrion to approve expenses for anyone attending the annual MTA Conferences. Motion carried.

Our new sign got dented by when snow was removed in that area. The sign company has been contacted to assess the damages.

We have one quote for carpet replacement and should have another by our next meeting.

Bob suggested we increase Nick's maintenance wages from \$15.00 to \$17.00 per hour. There were no objections.

We are still working on several zoning violations. It has been suggested that the Supervisor, Attorney, Zoning Administrator and Deputy tour the Woys property so he can be told what exactly needs to be done.

The Jozwiaks on Trumbull will not work with the Township concerning permits and inspections of their project so we now have our attorney involved.

A suggestion was made that a structural engineer be hired at the expense of Mr. Westoby on River Road regarding all of the work that was done on the structure without permits. No occupancy permit will be issued

We have been contacted again by the renters at the storage units on River Road.

We are still dealing with residents that didn't receive their new Waste Management bins. Chief Stefaniak asked if we could get a recycle bin for the fire department.

It was suggested that we ask for a more accessible contact number for missed pickups that can be published in our next newsletter.

NEW BUSINESS:

Motion by VanDriessche and supported by Banaszak to remove a trash assessment from 2704 S. Monroe St. Motion carried.

When the 2023 budget was prepared the adjusted 2022 wage of the assessor was not carried forward to 2023.

Motion by Bukowski and supported by Pett to correct a clerical error on the 2023 budget. The assessor's wages should be changed from \$23,740. To \$25,602. Yeas: Bukowski, Pett, Corrión, VanDriessche, Banaszak and Pawlak. Nays: None. Excused: Kokaly. Motion carried.

Motion by VanDriessche and supported by Corrión to pay the approved bills from the General Fund. Yeas: VanDriessche, Corrión, Bukowski, Pett, Banaszak and Pawlak. Nays: none. Excused: Kokaly. Motion carried.

COMMITTEE REPORTS:

Chief Stefaniak reviewed an annual report for 2022.

The department received smoke and CO alarms to be installed for citizens that do not have them and can't afford to buy them

Raffle tickets will be available soon for a raffle to be held April 11, 2023.

The department received a memorial of \$500.00 for their equipment find from Laurie Gies and the family of J.J. Jane

Ken DeWyse, Building Inspector reviewed inspections from the previous month. A permit has been issued and the demolition of 2000 Kosciuszko is scheduled to be done 1-23-2023.

A written report was received from Joe DeWyse, Zoning Administrator.

Some interest has been shown in developing Storage Condos on M-15 and a possible sewer hook-up on Youngsditch to service the storage units being constructed near Meijer.

Motion by Bukowski and supported by VanDriessche that the meeting be adjourned. The meeting adjourned at 6:30 p.m.

Bob Pawlak, Supervisor

Judy F. Bukowski, Clerk