

CHARTER TOWNSHIP OF PORTSMOUTH
MARCH 20, 2023 – REGULAR MEETING

The Charter Township of Portsmouth Board of Trustees held their regular monthly meeting on Monday, March 20, 2023, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Supervisor Pawlak called the meeting to order at 6:00 p.m.

Present: VanDriessche, Banaszak, Bukowski, Pett, Corrion and Pawlak. Trustee Kokaly was excused.

Motion by VanDriessche and supported by Pett to approve the agenda. Motion carried. There was no public present.

Motion by Banaszak and supported by Corrion to accept the Treasurer's Report and place it on file. Motion carried.

Balance 1-31-2023	\$1,257,755.06
Revenues	12,368.38
Expenses	67,063.65
Change in w/h	1,912.93
Balance 2-28-2023	\$1,201,146.86

SUPERVISOR'S REPORT:

The Board of Review appeals meetings were held March 13th and 14th. There were 14 in person appeals, 1 personal property appeal, 13 Veteran Exemptions and 1 Poverty Exemption.

Bob advised Board members that our Township will be hosting the September BCTOA Quarterly meeting.

There was nothing to report on ARPA Funds.

ROADS UPDATE:

Bob will be meeting with Rod Pavlawk for an annual tour of our roads. This year will be working with the Road Commission, and not Spicer, for our annual list of roads to be done. A question was asked about Lincoln by St. Stan's Field. The last we heard there was nothing on the City's schedule.

OLD BUSIENSS:

The attorney has gone through the Jerry Woy files regarding Green Rd.

Nick had quotes from Magic Carpet \$14,119.00 and Supreme Carpet \$15228.00 for carpet and vinyl planking to replace everything in the office area and the fire department.

We did not receive a quote from Chuck Harrington for the soffits.

The board decided to wait until next month to make any decisions.

NEW BUSINESS:

Rail trail Spring Cleanup is April 22, 2023.

FEMA is having an open house at City Hall for the public to view updated Flood Maps.

The Township Zoning Board of Appeals held an organizational meeting. There will be two variance request public hearings in April.

We found out that the agreement that we had with the former Drain Commissioner regarding Flood Gate Maintenance did not move forward with the new Commissioner.

It was agreed to add Terrorism Protection to our Liability Insurance.

Motion by Corrion and supported by VanDriessche to renew our Direct TV Franchise Agreement for 10 years. Motion carried.

We received a quote from Spicer Group regarding the updating of our Zoning Ordinance. The cost will be between \$15,000.00 and \$20,000.00 with a time frame of 10 to 12 months.

Motion by Bukowski and supported by Corrion to accept the quote not to exceed \$20,000.00. Trustee VanDriessche questioned whether we could update the Master Plan along with the Zoning Ordinance. It was decided to get answers from Spicer Group before we proceed. The motion was withdrawn.

Supervisor recommended appointing Anthony Brown as an alternate member of the Zoning Board of Appeals for a term of 3 year.

Motion by VanDriessche and supported by Pett to make the recommended appointment. Motion carried.

Motion by Pett and supported by VanDriessche to pay the approved bills from the General Fund. Yeas: Pett, VanDriessche, Banaszak, Corrion, Bukowski, and Pawlak. Nays: none. Excused: Kokaly. Motion carried.

COMMITTEE REPORTS:

Chief Stefaniak reported that our ISO Audit was March 8th. All went well but we won't have results for a couple of months.

Our mobile radios in the 3 trucks and base station are no longer being serviced. The cost to replace them will be about \$25,000.00. The lead time on new radios is 1 year.

The Pancake Breakfast is May 7th.

The issue with the electronic sign has been fixed. We are still working with them on the resolution.

Our department had their first water rescue last night on the Bay in Hampton Township.

Building inspector had seven new permits. One pole building and the rest were windows and reroofs.

A written report was received from the Zoning Administrator.

Motion by Bukowski and supported by VanDriessche to adjourn. Motion carried. The meeting adjourned at 6:40 p.m.

Bob Pawlak, Supervisor

Judy F. Bukowski, Clerk