

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



**SOMERS TOWN BOARD
SPECIAL MEETING – 9:30AM
THURSDAY, DECEMBER 28, 2023
www.somersny.com**

I. PLEDGE OF ALLEGIANCE:

9:30AM – Special Meeting

II. ROLL CALL:

III. BUSINESS OF THE BOARD:

A. TOWN BOARD:

1. Review, Approve, and Sign Abstracts
2. Authorize the appointment of Kerri-Ann Montano as a Full-Time Probationary Nutrition Program Director in the Nutrition Department effective December 29, 2023 with a delayed start date no later than January 26, 2024 at an annual salary of \$85,000.00 contingent upon the successful results of a physical, drug test, reference, background, and driver license checks.
3. Authorize the Supervisor to execute:
 - a. The proposal to install one additional outdoor camera at the Town Hall / Court location in the amount of \$1,100.00 with Marshall Alarm Systems, Inc.
 - b. The proposal to implement a hosted solution for the KVS Finance software (Springbrook) in the amount of \$4,000.00 for a three (3) year term from December 29, 2023 through December 28, 2026.

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SPECIAL MEETING – 9:00AM
THURSDAY, DECEMBER 28, 2023
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2023 Calendar

December 28, 2023 9:30am Town Board Special Meeting

2024 Calendar

January 4, 2024	7:00pm	Town Board Organization Meeting Town Board Work Session
January 11, 2024	7:00pm	Town Board Regular Meeting
February 1, 2024	7:00pm	Town Board Work Session
February 8, 2024	7:00pm	Town Board Regular Meeting
March 7, 2024	7:00pm	Town Board Work Session
March 14, 2024	7:00pm	Town Board Regular Meeting

12/12/2023 1:49 PM

SomersNY-Supervisor/Shared Documents/kdelucia/TB Agendas/2023/Dec 28, 2023 Special Meeting.docx

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ROBERT SCORRANO
SUPERVISOR



December 22, 2023

Memo

TO: Town Board
FROM: Robert Scorrano, Town Supervisor
RE: Nutrition Program Director

We've completed the canvassing for a full-time probationary Nutrition Program Director to replace Barbara Taberer.

I am requesting authorization to appoint Kerri-Ann Montano as a Full-Time Probationary Nutrition Program Director in the Nutrition Department effective December 29, 2023 with a delayed start date no later than January 26, 2024 at an annual salary of \$85,000.00 contingent upon the successful results of a physical, drug test, reference, background, and driver license checks.

Thank you.

Cc: Bob Kehoe – Director of Finance
Patty Kalba - Town Clerk
Roland Baroni – Town Attorney



Sent to:
TB, TA, TC
12/15/23 KB

Marshall Alarm Systems, Inc.

1767 Front Street ♦ Yorktown Heights, NY 10598

Tel – 914-962-4699 ♦ Fax – 914-962-7227

www.marshallalarm.com email: marshall@marshallalarm.com

ESTABLISHED 1979 License # 12000042586

Proposal #:	230644
Proposal Date#:	December 15, 2023
Salesperson:	Marshall J. Marinace
Site Contact	Denise Schirmer
Work #:	914-277-3637
Email:	dschirmer@somersny.com

Town of Somers
335 Route 202
Somers, NY 10589

RE: Town Hall/Court Building

Add-on to existing system consisting of the following:

- (1) 8-Megapixel outdoor bullet camera with back box
- Install and program to existing system
- Run wire to camera
- This is for the rear of the building

Installation: **\$1,100.00**

The system is guaranteed for a period of one year.

Capital Improvement is not subject to sales tax

We are pleased to submit the above quotation for your consideration. Should you place an order be assured it will receive our prompt attention. This quotation is valid for 30 days

ACCEPTANCE

In accepting this Proposal, customer acknowledges and accepts the terms and conditions attached to this Proposal Offered by:
MARSHALL ALARM SYSTEMS, INC.

Signature: _____
Marshall Marinace

Customer Signature: _____	Company: _____
Print Name: _____	PO #: _____
Title: _____	Date: _____

Sent to:
TB, TA, TC
12/21/23
KO

Order Form: Q-22676-1
Date: 11/30/2023, 10:46 AM
Expires On: 12/29/2023

Phone: (866) 777-0069
Email: info@sprbrk.com



Ship To:
Town of Somers, NY
335 Route 202
Somers, New York 10589

Bill To:
Robert Kehoe
Town of Somers, NY
335 Route 202
Somers, New York 10589
rkehoe@somersny.com

Account Manager	E-mail	Phone Number	Payment Terms
Travis VanDervort	travis.vandervort@sprbrk.com	(518) 520-4700	Net 30

Annual Product Pricing				
PRODUCT	RATE	QTY	DISC (%)	NET PRICE
Hosting Fee for Perpetual or Term	USD 4,000.00	1	0.000	USD 4,000.00
Annual Product Pricing Total:				USD 4,000.00

Grand Total: USD 4,000.00
* excludes applicable sales tax

Order Details

Customer Name: Town of Somers, NY

Customer Contact:

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
MSA: <https://sprbrk.app.box.com/v/sprbrk-saas-terms>
MLA: <https://sprbrk.app.box.com/v/sprbrk-onpremise-terms>
Professional Services: <https://sprbrk.app.box.com/v/sprbrk-svcs-terms>

Term(s): 3 Years

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

- This Order Form shall become effective as of the last date of signature (the "Effective Date").
- Order Start Date: Software Licenses, Subscriptions, Maintenance, and Hosting commence upon the earlier of a) date of delivery* or log-in to hosted software to Customer; or b) 60 days after Order Form Effective Date.
- Subscriptions, Maintenance, Hosting, and Support ("Recurring Services") continue from the Order Start Date through the term listed in this Order Form (or if not listed, one (1) year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.
- Subscription Service fees and any Recurring Services will be subject to an automatic annual increase by not more than five percent (5%) of the prior year's Subscription Service fees ("Standard Annual Price Increase").
- Any Software Licenses or Hardware are one-time non-refundable purchases.
- CivicPay Online Subscription fee and CivicPay IVR Subscription fee are subject to increase at per account rate, based on actual accounts.
- CivicPay IVR Message Block Subscriptions expire upon the earlier exhaustion of the Message Block or twelve (12) months from the Order Start Date. Upon expiration, Message Blocks automatically renew.

** The date of delivery of software to the Customer is the date the software is made available to the Customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional logins to end-users, and the Customer go-live in a production environment.*

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

Products Ordered

Invoice Timing

Estimated Professional Services,
On-Site Professional Services, and
Travel Expenses*:

Monthly, in arrears for services in the prior month unless specified in Special Terms.

Fixed Fee Professional Services:

The Effective Date of this Order Form unless specified in Special Terms.

Print Services and Transaction Fees:

Monthly, in arrears for transactions in the prior month.

Hardware and One-Time Licenses:

Upon the Effective Date of this Order Form.

Software Licenses, Subscriptions,
Maintenance,
and Hosting (New):

Annually in advance upon Order Start Date.

Software Licenses, Subscriptions,
Maintenance, and Hosting
(Renewal):

Sixty (60) days in advance of the Order Start Date.

Software Subscriptions, Maintenance,
and Hosting (Add-Ons):

Upon delivery of the product, order will be pro-rated to sync with the existing anniversary billing date and will renew annually thereafter.

Software Subscriptions (Migrations):

Upon delivery of the product, order will be synced with the existing anniversary billing date and will renew annually thereafter unless specified in the Special Order Terms. This order replaces and supersedes any previously executed order as it relates to the products listed within this order. Upon delivery of new product, customer will receive a prorated credit for any prepaid, unused maintenance fees that will be applied to the customer's first invoice.

** Professional Services pricing is based on expected hours using Springbrook's standard implementation methodology. Actual hours and billings may vary from this estimate. Please note that only when project costs exceed \$5,000 of this estimate, a signed change order will be required to continue work. Changes under \$5,000 will continue to be delivered and billed accordingly. On-site Professional Services will be subject to a daily minimum rate irrespective of hours on-site. All travel costs associated with on-site travel will be billed as incurred.*

Special Order Terms

Special Order Terms (if any):

Hosting supersedes and replaces Oracle Forms and Reports and Oracle Standard Edition Two Maintenance.

By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

Town of Somers, NY

Signature: _____

Signature: _____

Name (Print): _____

Name (Print): _____

Title: _____

Title: _____

Date: _____

Date: _____

Purchase Order # (if required) _____