

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com**

6:00pm Executive Session

I. PLEDGE OF ALLEGIANCE:

7:00pm Regular Meeting

II. ROLL CALL:

III. PUBLIC HEARINGS:

1. Proposed Local Law to amend Zoning text to allow Municipal Facilities as permitted uses in the R-120, R-80, R-40, R-10, BH-P Business Historic Preservation, NS-Neighborhood Shopping, OB-100 Office Business, and CRO - Corporate Research/Office District of the CODE of the Town of Somers.
2. Proposed Local Law to amend Zoning text to the CS-Community Shopping Zoning District to allow private and/or public recreation facilities and veterinary offices as permitted principal uses of the CODE of the Town of Somers.
3. Proposed Local Law to rescind Chapter 154 entitled Taxation; Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers is hereby rescinded and revised Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers to extend the real property tax exemption authorized by Section 466-a of the Real Property Tax Law as enacted by Chapter 670 of the Laws of 2022 to volunteer fire fighters and ambulance workers for purposes of Town taxation of the CODE of the Town of Somers.

**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com**

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

IV. APPROVAL OF MINUTES:

- V. DEPARTMENT REPORTS:** The Town Clerk announces receipt of the following monthly reports: Town Clerk, Building Inspector, Zoning Board of Appeals, Plumbing, Bureau of Fire Prevention, Parks & Recreation, Planning & Engineering, Tax Receiver, Director of Finance and Department Heads

VI. BUSINESS OF THE BOARD:

A. TOWN BOARD:

1. Town of Somers – Update
2. House of Worship and Not-for Profit Street Signs – Discussion
3. Consider the adoption of State Police Barracks Planning Study Bond in the amount of \$350,000.00 - Discussion
4. Authorize the Supervisor to execute:
 - a. The Property Access Agreement between Cablevision Systems New York City Corporation and the Town of Somers which grants access to the Reynold's House in order for Cablevision to install internet service per email from Tammi Savva, Junior Administrative Assistant.
 - b. The CREST Grant application/documents for the purchase of roof-mounted solar panels at the Highway Department and four (4) dual-head Level 2 EV chargers at the Town House, Highway Department & Parks and Recreation Department not to exceed \$100,000.00 retro to September 11, 2023.
 - c. The Woodard and Curran Professional Engineering Services Proposal for the design and construction administration for the base of the Old Bet monument at Town House for a lump sum fee not to exceed \$21,900.00.

SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com

- d. The Woodard and Curran Professional Engineering Services Proposal related to the connection of two existing 6" water mains on Parkway Drive in the Town of Somers for a proposed budget of \$30,500.00.
 - e. The Woodard and Curran Professional Engineering Services Proposal related to equipment selection, design, and permitting of a UV Disinfection system at the Town House for a lump sum fee not to exceed \$6,590.00.
5. Request permission to purchase and transition to the Neptune 360 Water Department billing system including all necessary components and integration with the PCI Catalis billing system in the amount of \$15,927.08 which will be covered by the 2023 water district budget per memo dated September 6, 2023 from Frederick McQuillan, Superintendent of Water and Sewer.

B. PARKS & RECREATION: No additional business.

C. FINANCIAL:

1. Authorize the following increases to the Capital Project Budgets to cover additional costs per September 7, 2023 memo from Robert Kehoe, Director of Finance:
- a. Reynold's House - \$25,000.00 to be covered by General Fund. Expected costs for the remainder of 2023. Further increase needed to the budget to allow the project to be completed.
 - b. Installation of Exterior Security Cameras - \$2,600.00 to be covered by General Fund (\$1,400 Mt. Zion and \$1,200.00 Police).
 - c. Library Generator - \$20,000.00 to be covered by Library Fund (\$1,359.00 concrete slab, \$14,546.00 propane tank, \$4,050.00 fence).

D. HIGHWAY: No additional business.

E. PERSONNEL:

1. **Current Vacancies:**
- a. Affordable Housing Board (1- 2-year term ending 7/11/2024.)
 - b. Affordable Housing Board (1- 2-year term ending 7/11/2025.)
 - c. Partners in Prevention (1- 3-year term ending 12/31/2023.)
 - d. Partners in Prevention (1- 3-year term ending 12/31/2025.)
 - e. Veteran's Committee (1- 2-year term ending May 31, 2025.)
 - f. Library Board of Trustees (1 – 5-year term ending 12/31/24)
 - g. Library Board of Trustees (1 – 5-year term ending 12/31/27)

**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com**

2. **Upcoming Vacancies - Terms Expiring in 2023:**

- a. Assessment Board of Review (1- 5-year term ending 9/30/2023.)
3. Authorize the promotion of Nicholas Westhoff from Laborer, Grade 3 to probationary Park Groundskeeper in the Town of Somers Parks and Recreation Department at Grade 4, Step 3 of the CSEA Contract at an annual salary of \$46,453.00 per memo dated September 6, 2023 from Steven Ralston, Superintendent of Parks and Recreation effective October 1, 2023.
4. Authorize the hiring of Alexander Chulo as a probationary full-time Laborer in the Town of Somers Parks and Recreation Department at Grade 3, Step 3 of the CSEA Contract at an annual salary of \$39,404.00 per memo dated September 6, 2023 from Steven Ralston, Superintendent of Parks and Recreation effective October 1, 2023 contingent upon the successful results of a physical, drug test, background and NYS driver license checks.

F. PLANNING & ENGINEERING: No additional business.

G. POLICE: No additional business.

H. CONSENSUS AGENDA:

1. Authorize the following SEQRA/Professional Service Fee refund per August 31, 2023 memo from David B. Smith, Director of Planning:
 - a. \$555.00 Wilderness Crossing (DeCiccio), Traffic Review Refund

**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com**

2023 Calendar

September 14, 2023 7:00pm

Town Board Regular Meeting

Public Hearing:

Proposed Local Law to amend Zoning text to allow Municipal Facilities as permitted uses in the R-120, R-80, R-40, R-10, BH-P Business Historic Preservation, NS- Neighborhood Shopping, OB-100 Office Business, and CRO - Corporate Research/Office District of the CODE of the Town of Somers.

Public Hearing:

Proposed Local Law to amend Zoning text to the CS-Community Shopping Zoning District to allow private and/or public recreation facilities and veterinary offices as permitted principal uses of the CODE of the Town of Somers.

Public Hearing:

Proposed Local Law to rescind Chapter 154 entitled Taxation; Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers is hereby rescinded and revised Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers to extend the real property tax exemption authorized by Section 466-a of the Real Property Tax Law as enacted by Chapter 670 of the Laws of 2022 to volunteer fire fighters and ambulance workers for purposes of Town taxation of the CODE of the Town of Somers.

October 5, 2023 7:00pm

Town Board Work Session

October 12, 2023 7:00pm

Town Board Regular Meeting

**SOMERS TOWN BOARD
REGULAR MEETING - 7:00pm
THURSDAY, SEPTEMBER 14, 2023
www.somersny.com**

2023 Calendar (cont.)

November 9, 2023	7:00pm	Town Board Work Session
November 16, 2023	7:00pm	Town Board Regular Meeting

(Wednesday)

December 6, 2023	7:00pm	Town Board Work Session
December 14, 2023	7:00pm	Town Board Regular Meeting

9/12/2023 10:28 AM

SomersNY-Supervisor - Documents\kdelucia\TB Agendas\2023\Sep 14 2023 Regular Meeting.docx

Sent to:
TB, TA, TC
9/12/23
KD

PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Town of Somers will conduct a public hearing on September 14, 2023 at 7:00 p.m. at the Town House, 335 Route 202, Somers, New York on a proposed Local Law to rescind Chapter 154 entitled Taxation; Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers is hereby rescinded and revised Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers to extend the real property tax exemption authorized by Section 466-a of the Real Property Tax Law as enacted by Chapter 670 of the Laws of 2022 to volunteer fire fighters and ambulance workers for purposes of Town taxation of the CODE of the Town of Somers.

All persons having an interest in the proposed local law are invited to attend the public hearing and will be afforded an opportunity to be heard. A copy of the proposed local law will be available and may be examined in the Office of the Town Clerk during regular business hours.

By Order of the Town Board
of the Town of Somers

Patricia Kalba
Town Clerk

Dated: August 10, 2023

TOWN OF SOMERS

A LOCAL LAW to amend the Code of the Town of Somers by amending Chapter 154 entitled Taxation;

BE IT ENACTED by the Town Board of the Town of Somers as follows:

1. Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers is hereby rescinded.

2. A revised Article VII of Chapter 154 entitled Exemption for Volunteer Fire Fighters and Ambulance Workers is hereby enacted as follows:

3. § 154-20 Purpose.

The purpose of this article is to extend the real property tax exemption authorized by Section 466-a of the Real Property Tax Law as enacted by Chapter 670 of the Laws of 2022 to volunteer fire fighters and ambulance workers for purposes of Town taxation.

4. § 154.21 Exemption.

A. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town shall be exempt from taxation to the extent of ten percent of the assessed value of such property for town and special district purposes, exclusive of special assessments, as provided by Real Property Tax Law Section 466-a.

Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in such Town unless:

(a) the applicant resides in the Town which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;

(b) the property is the primary residence of the applicant;

(c) the property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and

(d) the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance service as an enrolled member of such incorporated volunteer fire company, fire department, or voluntary ambulance service, as determined by the governing body of the Town; provided, however, that such governing body shall establish a minimum service requirement for each applicant of two years of service.

B. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within the Town of Somers.

C. Un-remarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty shall be entitled to continue the exemption or reinstate a pre-existing exemption claimed hereunder provided however that:

(a) such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and

(b) such deceased volunteer had been an enrolled member for at least five years; and

(c) such deceased volunteer had been receiving the exemption prior to his or her death.

D. Un-remarried spouses of deceased firefighters or volunteer ambulance workers shall be entitled to continue the exemption or reinstate a pre-existing exemption claimed hereunder, provided, however, that:

(a) such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and

(b) such deceased volunteer had been an enrolled member for at least twenty years; and

(c) such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

5. § 154-22. Application for Exemption and Certification.

Applications for exemption shall be available from the Assessor on forms prescribed by the Commissioner.

For purposes of administering the real property tax exemption under this article, the Assessor shall establish the procedure by which the authority having jurisdiction for the incorporated volunteer fire company or fire department or incorporated voluntary ambulance service shall certify the eligible enrolled members to the Assessor.

6. Effective Date. This Local Law shall be effective upon filing of same with the Secretary of State of the State of New York.

Sent to:
TB, TA, TC
9/12/23
KD

PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Town of Somers will conduct a public hearing on September 14, 2023 at 7:00 p.m. at the Town House, 335 Route 202, Somers, New York on a proposed Local Law to amend Zoning text to the CS-Community Shopping Zoning District to allow private and/or public recreation facilities and veterinary offices as permitted principal uses of the CODE of the Town of Somers.

All persons having an interest in the proposed local law are invited to attend the public hearing and will be afforded an opportunity to be heard. A copy of the proposed local law will be available and may be examined in the Office of the Town Clerk during regular business hours.

By Order of the Town Board
of the Town of Somers

Patricia Kalba
Town Clerk

Dated: August 10, 2023

Town of Somers – Petition for Zoning Text Amendment

Re: Addition of Permitted Principal Uses - Veterinary Uses and Private and/or Public Recreation Uses Zoning Text Amendments in the CS – Community Shopping District

Under Section 170-21.2 Principal Uses, add the following:

- I. Private and/or public recreation facilities, including swimming, racquet sports, bowling, golf, skating, soccer and similar activities.*
- J. Veterinary offices.*

Sent to:
TB,ITA,TC
9/12/23
KD

PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Town of Somers will conduct a public hearing on September 14, 2023 at 7:00 p.m. at the Town House, 335 Route 202, Somers, New York on a proposed Local Law to amend Zoning text to allow Municipal Facilities as permitted uses in the R-120, R-80, R-40, R-10, BH-P Business Historic Preservation, NS-Neighborhood Shopping, OB-100 Office Business, and CRO - Corporate Research/Office District of the CODE of the Town of Somers.

All persons having an interest in the proposed local law are invited to attend the public hearing and will be afforded an opportunity to be heard. A copy of the proposed local law will be available and may be examined in the Office of the Town Clerk during regular business hours.

By Order of the Town Board
of the Town of Somers

Patricia Kalba
Town Clerk

Dated: August 10, 2023

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

September 6, 2023

To: Hon. Robert Scorrano, Supervisor and
Town Board Members

From: David B. Smith

In advance of the Town Board's public hearing on the proposed zoning text amendments related to Municipal Facilities, the following is offered for your consideration. At the August 10, 2023 Town Board meeting, the Board discussed in detail the proposed zoning text amendments that would permit Municipal Facilities as permitted principal uses in a number of the Town's current zoning districts, including: R-10, R-40, R-80, R-120, BHP, NS, OB and CRO Districts. Municipal Facilities are already permitted principal uses in the OLI and Planned Hamlet Districts.

At the August 10th meeting it was relayed that the Planning Board, in their recommendations to your Honorable Board, had some concerns regarding certain uses like a Public Works garage being located in a residential neighborhood. Upon conferring with Counsel, the following revisions are being proposed for the definition of Municipal Facilities in all Residence Districts and the Business Historic Preservation District to include a restriction on Department of Public Works and Refuse and Recycling Centers. See attached revised local law.

Should you have any questions on the above or attached please do not hesitate to reach out to this office.

Cc: Wendy Getting
Patricia Kalba
Roland Baroni
Tom Tooma

Town of Somers – Petition for Zoning Text Amendments

Re: Addition of Permitted Principal Uses – Municipal Facilities

Under Section 170-10 Principal Uses, add the following:

I. Municipal Facilities, excluding Department of Public Works and Refuse and Recycling Centers

Under Section 170-15.1 Principal Uses, add the following:

A.(19) Municipal Facilities, excluding Department of Public Works and Refuse and Recycling Centers.

Under Section 170-20 Principal Uses, add the following:

J. Municipal Facilities

Under Section 170-26 Principal Uses, add the following:

C. Municipal Facilities

Under Section 170-30 Principal Uses, add the following:

C. Municipal Facilities

Sent to:
TB, TA, TC
9/8/23
KD

September 7, 2023



Orrick, Herrington & Smith LLP
51 West 52nd Street
New York, NY 10019-6142
+1 212-506-5000
ORRICK

VIA E-MAIL (rkehoe@somersny.com; townclerk@somersny.com)

Mr. Robert Kehoe, Director of Finance
Ms. Patricia Kalba, Town Clerk
Town of Somers
335 Route 202
Somers, New York 10589

Douglas E. Goodfriend

E dgoodfriend@orrick.com
D +1 212 506 5211
F +1 212 506 5281

Re: Town of Somers, Westchester County, New York
State Police Barracks Planning Study - \$350,000 Bonds
Orrick File: 42302-2-700

Dear Bob and Patricia:

In accordance with recent emails, enclosed please find a form of bond resolution to be adopted at the Town's regular meeting, if acceptable, by an affirmative vote of two-thirds of the voting strength of the Board. It has a 5-year maximum maturity and is thus effective immediately. When the final construction cost is determined and a bond resolution is adopted to do the work, this cost will be rolled into the hard costs, and get the period of probable usefulness for the new building construction.

Enclosed you will also find a summary form for the Legal Notice of estoppel. As soon as possible after the adoption of the bond resolution, please see that this entire summary Legal Notice of estoppel is published once in the official newspaper of the Town.

Please note that posting of the Notice is **NOT** required.

In due course, please furnish us with the following:

- 1) An ORIGINALLY certified copy of the bond resolution, showing the vote taken thereon.
- 2) An ORIGINAL affidavit of publication of the summary Legal Notice of estoppel from the official newspaper.

With best wishes.

Very truly yours,

Douglas

Douglas E. Goodfriend

DEG/zmt
Enclosures
4153-3751-4058.01

cc: Roland Baroni, Esq. (w/encl.) (rbaroni@sbrllaw.com)

BOND RESOLUTION
(Effective Immediately)

At a regular meeting of the Town Board of the Town of Somers, Westchester County, New York, held at the Town House, in Somers, New York, in said Town, on the 14th day of September, 2023 at _____ o'clock _____.M., Prevailing Time.

The meeting was called to order by _____, and
upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Councilman _____, who
moved its adoption, seconded by Councilman _____, to-wit:

BOND RESOLUTION DATED SEPTEMBER 14, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$350,000 BONDS OF THE TOWN OF SOMERS, WESTCHESTER COUNTY, NEW YORK, TO PAY THE COST OF THE PLANNING AND OTHER PRELIMINARY EXPENSES IN CONNECTION WITH THE CONSTRUCTION OF STATE POLICE BARRACKS, IN AND FOR SAID TOWN.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA") as an Unlisted Action pursuant to the regulations promulgated thereunder, have been performed and it has been determined that said capital project will not have any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize the financing thereof; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of **not less than two-thirds of the total voting strength** of the Town Board of the Town of Somers, Westchester County, New York, as follows:

Section 1. Preliminary planning and other incidental expenses relating to the construction of State Police barracks on a 2.5 acre parcel of land located at 297 Route 100, in the Town of Somers, Westchester County, New York, in and for said Town, is hereby authorized at a maximum estimated cost of \$350,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$350,000 bonds of said Town, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is five years, pursuant to subdivision 62nd(2nd) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will not exceed five years.

Section 4. The faith and credit of said Town of Somers, Westchester County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile

signature of the Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____

The resolution was thereupon declared duly adopted.

* * * * *

CERTIFICATION

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, the undersigned Clerk of the Town of Somers in the County of Westchester, New York (the "Issuer"), DO HEREBY CERTIFY:

1. That a meeting of the Issuer was duly called, held and conducted on the 14th day of September, 2023.
2. That such meeting was a **special regular** (circle one) meeting.
3. That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
4. That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
5. That all members of the Board of the Issuer had due notice of said meeting.
6. That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
7. That notice of said meeting (*the meeting at which the proceeding was adopted*) was caused to be given **PRIOR THERETO** in the following manner:

PUBLICATION (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

POSTING (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer this _____ day of September, 2023.

Town Clerk

(CORPORATE SEAL)

LEGAL NOTICE OF ESTOPPEL

The bond resolution, a summary of which is published herewith, has been adopted on September 14, 2023, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Somers, Westchester County, New York, is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

A complete copy of the resolution summarized herewith is available for public inspection during regular business hours at the Office of the Town Clerk for a period of twenty days from the date of publication of this Notice.

Dated: Somers, New York,
September 14, 2023.

/s/ Patricia Kalba
Town Clerk

BOND RESOLUTION DATED SEPTEMBER 14, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$350,000 BONDS OF THE TOWN OF SOMERS, WESTCHESTER COUNTY, NEW YORK, TO PAY THE COST OF THE PLANNING AND OTHER PRELIMINARY EXPENSES IN CONNECTION WITH THE CONSTRUCTION OF STATE POLICE BARRACKS, IN AND FOR SAID TOWN.

Specific object or purpose:	Planning and related expenses in connection with the construction of State Police barracks on a parcel of land located at 297 Route 100, in the Town of Somers, NY
Period of probable usefulness:	5 years
Maximum estimated cost:	\$350,000
Amount of obligations to be issued:	\$350,000 serial bonds
SEQRA status:	Relocation of State Police barracks determined to be an Unlisted Action. Negative Declaration. Short Environmental Assessment Form on file in the office of the Town Clerk where it can be examined during regular office hours by appointment.

Kim DeLucia

From: Tammi Savva
Sent: Friday, September 8, 2023 12:35 PM
To: Kim DeLucia
Cc: Robert Scorrano
Subject: Request for 9/14/23 TB Agenda | Reynolds House Internet Installation
Attachments: Altice AA_55 Primrose St. Katonah, NY 10536 (Reynolds House).pdf

*Sent to:
TB, TA, TC
9/11/23
KD*

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Kim,

Per our conversation, I am forwarding you the request from Lightpath Cablevision. In order for the security cameras to work at the Reynolds House, we need to have internet services installed at that location. Lightpath Cablevision is requesting for the attached Property Access Agreement to be signed so they can complete the work indicated below. If Rob approves, I would like this to be added to next week's agenda.

Thank you,
TAMMI SAVVA
JUNIOR ADMINISTRATIVE ASSISTANT
OFFICE OF SUPERVISOR ROBERT SCORRANO
TOWN OF SOMERS
335 ROUTE 202
SOMERS, NY 10589
PHONE: 914-277-3637
FAX: 914-276-0082
WWW.SOMERSNY.COM

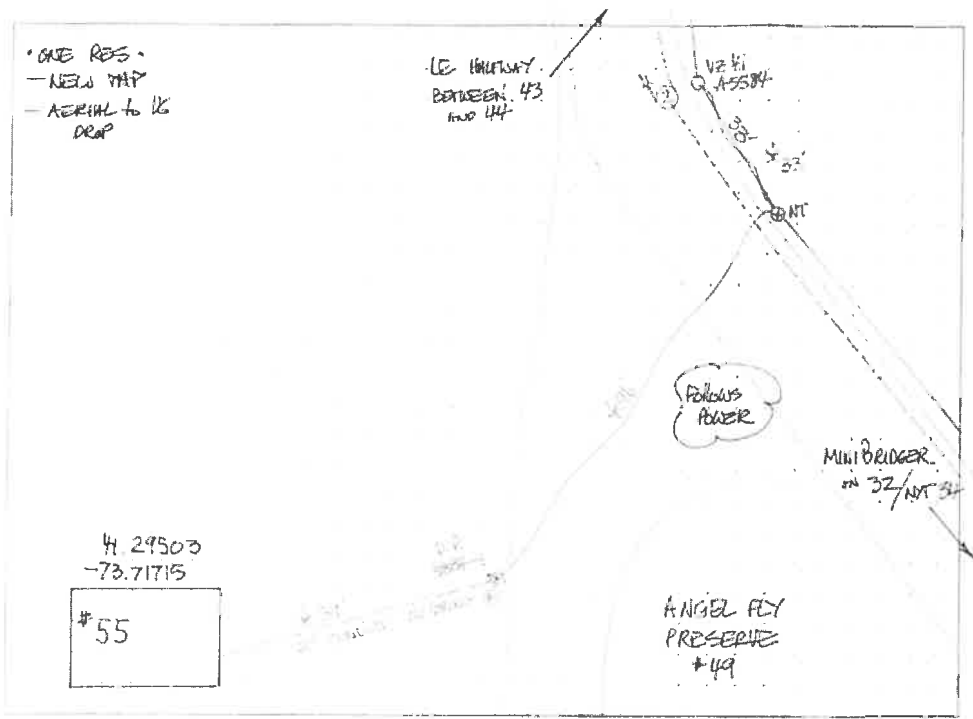


From: Michelle Guerrera <Michelle.Guerrera@Lightpathfiber.com>
Sent: Wednesday, September 6, 2023 10:58 AM
To: Tammi Savva <tsavva@somersny.com>
Cc: Hiraldo-Gomez, Ana <aeh2@westchestercountyny.gov>; Steve Ralston <sralston@somersny.com>; Gochuico, Dennis <drg3@westchestercountyny.gov>
Subject: RE: On Behalf of Town of Somers

Good morning Tammi,

For Reynolds House – Can you have the attached Access Agreement filled out and signed by the Landlord or Property Owner? We need the 'Owner Address' and 'Phone Number' at the top of the document, and then the section under 'Owner Legal Entity' please. This is needed so we can complete the following work.

SOW:
add a tap at pole# A5584
from Pole# A5584 run areal cable 129'
continue 59' underground in existing 2" conduit



WF# 3654 8328 Address 55 PRIMROSE ST, SOMERS, NY AFW/Christopher Turek JULY 11, 23
(KATONAH P.O.)

Thank you,
Michelle

Lightpath

Michelle Guerrero
Commercial Account Manager
Client Services
516-369-4257
michelle.guerrera@lightpathfiber.com

PROPERTY ACCESS AGREEMENT

CABLEVISION LEGAL ENTITY: Cablevision Systems New York City Corporation ("Cablevision")
1111 Stewart Avenue, Bethpage, NY 11714. Attn: New Market Development Group

OWNER INFORMATION ("Owner")

Legal Name: Town of Somers

Owner Address: _____

Phone Number: _____

For Service At (Address): 55 Primrose St. Katonah, NY 10536 (Reynolds House)

Owner grants permission to Cablevision, and or any of its affiliated entities, to attach, install, maintain, operate, upgrade and remove cable and other broadband related equipment and devices ("Equipment") to the building(s) listed at the above address ("Premises"), at no cost to Owner, in order to provide broadband communication services, by cable or wireless, to tenants at the Premises and to buildings in the area.

In addition, Owner grants Cablevision a right of reasonable access within the Premises to connect, disconnect, perform maintenance and change service to units during normal business hours, or as otherwise agreed upon between Cablevision and the tenant at the Premises.

Cablevision agrees to indemnify and hold harmless Owner for any damage caused by Cablevision in the installation, operation, or removal of its Equipment. Cablevision further agrees to promptly repair any damage that directly results from the installation, maintenance, or removal of its Equipment.

All Equipment shall remain the property of Cablevision. Upon termination of service to Premises, Cablevision shall have the option to remove its Equipment, render it inoperable or leave any or all of it in place. Such Equipment may not be utilized by any third party without the express prior written consent of Cablevision.

Cablevision's rights hereunder shall remain in effect for a period of five (5) years commencing upon execution of this Agreement by Cablevision. Thereafter, this Agreement shall automatically renew for additional one (1) year periods unless terminated by either party upon thirty (30) days written notice prior to the date on which this Agreement would have otherwise renewed.

This Agreement and all of the provisions hereof shall be binding upon the parties hereto and their respective successors and assigns. Owner may assign this Agreement upon transfer of the Premises upon prior written notice to Cablevision.

The signatories hereto represent that they have the legal right, power and authority to enter into this Agreement on behalf of the parties and to bind such parties to perform their respective obligations hereunder.

Cablevision Systems New York City Corporation

OWNER LEGAL ENTITY:

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

**COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM
(CREST)
PRELIMINARY APPLICATION**

SECTION 1: GENERAL INFORMATION**A. Project Name:** CREST Electrification

Project Location(s) (e.g. DASNY campus): T. of Somers Highway Department; T. of Somers Parks Department; T. Somers Town House

Project Address(es) (e.g. 515 Broadway): Highway - 250 Rt. 100, Parks - 82 Primrose St.; Town House - 335 Rt. 202, Somers NY 10589

B. Organization / Grantee: Town of Somers
Legally Incorporated Name:

Street (not P.O. Box): 335 Route 202

City: Zip: County: Somers: 10589: Westchester

Phone: (914) 277-3637

Ext:

Fax: (914) 276-0082

E-mail: rscorrano@somersny.com

Contact Name & Title: Robert Scorrano, Town Supervisor

Federal Taxpayer I.D.

Charity Reg.# (Non-profits Only):

1. Type of Organization:

☐

Business Corporation

☒

Municipal Corporation

☐

Other

☐

State

☐

Non-Profit

2. a) Is the organization currently seeking or receiving any other New York State assistance for this project?

☒

No

☐

Yes

b) Is the CREST Grant a match to receiving the other New York State Assistance?

☒

No

☐

Yes

If either a or b is Yes, please provide a detailed explanation on an attached separate sheet.

SECTION 2: PROJECT INFORMATION

Note - All projects under CREST must have a useful life of not less than 10 years.

1. Project Purpose - indicate the appropriate project purpose☐

Arts

☐

Educational

☒

Climate Change Mitigation

Projects requiring DED certification:☐

Cultural

☐

Parks & Rec

☐

Resiliency

☐ Port Development☐

Athletic

☐

Transportation

☒

Environmental Sustainability

☐ Economic Development☐

Housing

☐

Tourism

☐

Civic Activities

☐ Workforce Training☐

Child Care

☐

Community Redevelopment

☐ Employment Development

Please attach a **separate sheet** with a detailed description of the specific capital project that will be undertaken and funded pursuant to this Grant. If multiple project locations and addresses, please list in project description.

2. Project Start Date: 9/1/24

Anticipated Date of Project Completion: 5/1/25

3. Please list the anticipated amount of funding to be received from the CREST Program for this project. Minimum \$50,000.

\$ 100,000

4. Will any entity other than the Grantee set forth in Section 1, above, be paying any project related costs? <u>If Yes</u> , please attach a separate sheet setting forth the costs to be paid by another entity, as well as a description of the relationship between the Grantee and the other entity.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
5. Does the Applicant own the site where the project will be located? <u>If Yes</u> , please provide the deed. <u>If No</u> , please attach a separate sheet describing the control the Applicant has over the Project site and include lease if applicable.	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
6. Does the applicant plan to occupy 100% of the project facility? <u>If No</u> , attach a schedule explaining the planned occupancy.	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
7. a. If an organization other than the Grantee will have an interest in the equipment or real property purchased with grant funds, please attach a description of the legal relationship between the grantee and the other organization. b. Will the non-fixed equipment and/or capital assets to be paid for with grant funds be for the sole use of the grantee? <u>If No</u> , please explain.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
8. Does the equipment and/or capital assets to be paid for with grant funds have a useful life of not less than ten years. <u>If No</u> , please explain.	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
9. Does the project require environmental or other regulatory permits? <u>If Yes</u> , please specify type: Have they been secured? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> NA <u>If No</u> , please specify why:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
10. Has any State or local government agency reviewed the project under the State Environmental Quality Review Act (SEQRA)? <u>If Yes</u> , please set forth the lead agency for the review and provide a copy of the negative declaration, findings statement, or Type II memo issued by the lead agency.	<input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> NA
SECTION 3: ELIGIBILITY FOR TAX-EXEMPT FINANCING	
1. Has the applicant previously received financing from the sale of tax-exempt bonds for <u>this project</u> ? <u>If Yes</u> , attach a schedule describing the details of such financing.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
2. Does the applicant anticipate applying for financing for <u>this project</u> from the sale of other bonds?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
3. Have any funds been expended or obligations incurred to date on that portion of the project for which this application is made? <u>If Yes</u> , attach a schedule showing details of such disbursements (date, purpose, payee, etc.).	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
4. Will the Grantee be utilizing internal labor for any portion of the project? <u>If Yes</u> , attach a narrative summarizing the usage and dollar value of internal labor on the project. Internal labor costs will <u>not</u> be reimbursed from CREST Grant proceeds.	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
5. Is the grantee or project location(s) owned or affiliated with a state related entity (e.g. public benefit corporation, entity with governance appointed by Governor of NYS)? <u>If Yes</u> , please attach explanation.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

SECTION 4: PROJECT BUDGET

Complete the following Project Budget detailing the proposed sources and uses of funds (attach additional sheets if necessary) that will be utilized to complete the Project. State the source of the funding, and any contingencies that need to be satisfied prior to accessing the funds.

Please include evidence of committed funding sources to be used to complete the project as described. This may include a copy of letter(s) of credit, award letters, a resolution from the governing board of the Grantee committing to provide the balance of the funds, or a combination of the above.

<u><i>USE OF FUNDS</i></u>	<u><i>SOURCES</i></u>						<u><i>TOTAL</i></u>
	State		In-Kind /Equity /Sponsor		Other sources (Please specify each source and include commitment letter or other evidence that funds have been secured)		
Tasks	Entity Name	Amount	Source Name	Amount	Entity Name	Amount	
Police Dept, EV Charger (4)	DASNY	\$ 15,000.00					\$ 15,000.00
Highway Dept. EV Charger	DASNY	\$ 20,000.00					\$ 20,000.00
Parks Dept. EV Charger	DASNY	\$ 20,000.00					\$ 20,000.00
Town House EV Chargers	DASNY	\$ 30,000.00					\$ 30,000.00
Engineering Services	DASNY	\$ 15,000.00					\$ 15,000.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
Total:		\$ 100,000.00		\$ 0.00		\$ 0.00	\$ 100,000.00

I hereby certify that the information in this Project Information Sheet is true and correct in all material respects, and I understand that the Dormitory Authority of State of New York and other entities that may be involved in the grant process are relying on this information in the course of the reviews that are required under Federal and State law.

Signature of Authorized Officer

Robert Scorrano

Print Name

Supervisor

Title

9/11/23

Date

Print Form

CREST Grant Application

Project: CREST Electrification

Location: Highway Department, Town House, Parks Department, Police Department, Somers, NY 10589

Project Information

The Town will procure and install exterior Level 2 EV charger at the following sites for use by Town EV vehicles, including excavation, trenching, wiring, electrical modifications, and site restoration.

Highway Department (4 total charging points - 2 dual head)

Town House (6 total charging points - 3 dual head) – one dual head station will be open to the public

Reis Park/Parks Department (4 total charging points – 2 dual head)

Police Department (4 total charging points - 2 dual head)

Charging equipment will be procured using the Westchester County EV Charging Station Bid, Contract 5866-BPS. Electrical services will be performed by the Town's on-call electrical contractor and will include panel upgrades and site wiring. Engineering services will be provided by the Town's on-call consulting engineer, including electrical design, site restoration design, and construction administration services.

The Town will provide in-kind support for these projects including excavation and site restoration work.

Cost Estimate

Project costs were estimated as follows:

Site	Charging Equipment	Electrical Modifications	Site Restoration	Engineering Services	Total
Highway Department	2 @ \$3,500 = \$7,000	\$9,000	\$4,000	\$4,000	\$24,000
Town House	3 @ \$3,500 = \$10,500	\$14,500	\$5,000	\$5,000	\$35,000
Parks Department	2 @ \$3,500 = \$7,000	\$5,000	\$3,000	\$3,000	\$18,000
Police Department	2 @ \$3,500 = \$7,000	\$8,000	\$5,000	\$3,000	\$23,000
Totals:	\$31,500	\$27,000	\$14,000	\$15,000	\$100,000

**Department of Finance**

Bureau of Purchase & Supplies
148 Martine Avenue
Room 713
White Plains, NY 10601
(914) 231-1872
www.westchestergov.com

CONTRACT AWARD NOTIFICATION

TITLE:	ELECTRIC VEHICLE CHARGING STATIONS
CONTRACT NUMBER:	5866-BPS
CONTRACT PERIOD:	March 15, 2023 through March 14, 2028
DATE OF ISSUE:	March, 2023
NEW EXTENDED CONTRACT PERIOD:	
COUNTY DEPARTMENTS:	DPW, Participating Municipalities
SPECIFICATION REFERENCE:	As Incorporated In The Invitation for Bids
CONTRACTOR INFORMATION:	Appears on the attached pages of this Award

Address Inquiries To:

County Departments & Vendors	Political Subdivisions
Name : Martin Connolly Title : Purchasing Agent Phone : 914-231-1329 Fax : 914-231-1546 E-mail: mmcf@Westchester.gov	Customer Service SAME

Description

A Contract has been established for ELECTRIC VEHICLE CHARGING STATION AND RELATED HARDWARE AND SERVICES, effective March 15, 2023 through March 14, 2028, for use by all County Departments and Participating Municipalities.

Contract 5866-BPS ELECTRIC VEHICLE CHARGING STATIONS

The Bureau of Purchase and Supplies has **established** the above referenced "Contract" to supply the County of Westchester with **ELECTRIC VEHICLE CHARGING STATIONS** with the following Vendor:

VENDOR:

741079
INF Associates, LLC
747 3rd Avenue
New York, NY 10017

Contact info:

Ryan Bakley
Director, Business Development
Phone: 201-274-4131
rbakley@infassociates.com

TERMS: NET 30 **F.O.B.:** Destination
Delivery: 30 days ARO

THIS AGREEMENT COVERS THE HARDWARE, NETWORK SERVICES, AND WARRANTY SERVICES RELATED TO THE PURCHASE OF FLO ELECTRIC VEHICLE CHARGING STATIONS:

HARDWARE SPECIFICATIONS AND PRICING:**PRICING:**

- **FLO Core+ Level 2 Charging Station:** **\$1,893.60**
- **Level 2 pedestal for one 1 or 2 stations:** **\$520.00**
- **Side by side bracket for Level 2 pedestal:** **\$180.00**
- **Pedestal Anchor Kit:** **\$125.00**
- **Retractable Cable Management System** **\$415.00**
 With 25' cable
- **RFID card used to initiate charging** **\$10.00**
 session

Any other accessories related to this unit will be sold at a discount from 10% to 15% from MSRP

FLO MODEL CoRe+

	Technical Specification
Type	Level 2 AC Charging Station
Enclosure	100% Aluminum NEMA 4X

Charging Connectors	SAE J1772
Charging Cable	21 foot Ultra Flex Cable
Electrical load	Standard: 30 A @ 208 VAC or 240 VAC for each charging station PowerSharing: 32 A @ 208 VAC or 240 VAC per set of 4 charging stations
Charging power	1.2 kW to 7.2 kW (Maximum configurable by software)
Output current	6 A to 30 A (Maximum configurable by software)
Integrated GFCI	20 mA, auto reset (3 attempts at 15-minute intervals)
Frequency	60 Hz
Operating Temperature Range	-40°F to +122°F
Weight	Charging station: 21 lb
Humidity	Up to 95% (Non-condensing)
Communication Interface	ZigBee (IEEE 802.15.4 meshed network)
Card Reader	ISO 14443 A/B, ISO 15693, NFC
Networking	Cellular –LTE, HSPA+ / Ethernet / Hybrid (as described below)
Certifications	NYSERDA certification (Required for NYS Grant eligibility) and Energy Star certification

Product Features

- Universally compatible, high-quality J1772 connector designed for 10,000+ charging cycles
- NEMA 4X aluminum casing for maximum climate resistance and long-term durability
- Flexible 21' cable to reach charging port on any vehicle, no matter how it's parked
- Certified to operate at temperatures ranging from -40 °F to 122 °F
- Can be set-up in multiple configurations to suit any parking layout (ie wall mount / pedestal mount / dual pedestal mount)
- Convenient charging session authentication through RFID card or mobile app
- Built-in energy management features including Power Sharing and Power Limiting
- Optional Cable management system available
- Optional cascading kit enables serial daisy-chain connection of multiple charging stations on pedestals and on the same branch circuit
- Remote control of station access and rates for customized user experience
- NYSERDA certified (required)

- Energy Star certified (required)
- **Smart Charging** – charges a vehicle at up to 20 miles per hour (7kW @ 30A) and communicates information in real-time to Network Management System (“NMS”) keeping all relevant parties including the driver, fleet operator, building manager, etc. aware of the station status. Key data points that are tracked include whether a vehicle is connected and drawing energy, how much energy has been consumed during the charging cycle, and usage data to support savings calculations.
- **Access control** – stations come pre-configured meaning that a user will either need to activate the charging station through a mobile app or an RFID Card. RFID cards to be supplied must, upon request, have Westchester County Fleet specific programming capabilities, allowing authorized charging session for government vehicles to occur free of any associated charges.
- **Activation** – for fleet operators, the station can be configured to recognize when the charger has been connected to an EV, but the driver has failed to activate the charging session. In this scenario, the session can automatically start after a grace period to avoid vehicles not being charged before the next shift. A notification will also display in the Dashboard alerting the fleet operator to the error with an option to remotely activate the charging session.
- **Robust Casing** – Made from 100% aluminum and featuring an integrated cable hanger and charging connector holster that is both functional and ergonomically pleasant to operate, the exterior of the unit shall provide an enhanced level of protection in terms of vandalism and general wear and tear.
- **Mounting options** – As described above, stations can either be mounted on a wall, or one or two units can be mounted together on the same Pedestal. Either mounting option can incorporate a retractable cable management system (optional) that removes cables from the ground, avoids tripping hazards, and creates a more aesthetic installation.
- **Maintenance** – all major components of the unit are field swappable meaning the manufacturer can continue to support the hardware long-term without having to replace the entire charger.
- **External Communications Gateway** – The Network Management System is connected to an external on-site 4G/LTE communications gateway that communicates to each station via ZigBee wireless communications.
- **Versatile Connection Options** – Charging stations to be supplied with the following connection options:
 - Option 1: **Cellular** through communication gateway
 - Option 2: **Ethernet LAN** Ethernet/LAN connection gateway tied into a building internet router
 - Option 3: **Hybrid** - a combination of options 1 and 2
- **Warranty** - All units purchased utilizing this agreement shall have a minimum base warranty of one (1) year including parts and on-site labor.

NETWORK SERVICES SPECIFICATIONS AND PRICING:

PRICING:

- **\$150.00 per year**
- **\$750.00 per 5 year term**

Networked EVSE services for Westchester County

Commissioning

A specialist team at FLO's Network Operations Center are available at no cost to provide remote commissioning service to Westchester County to configure and activate the charging stations based on the County's individual preferences.

An online commissioning form will guide site administrators (e.g fleet drivers) to prepare a site for installation, and FLO configures the charging station settings to match these requirements. Commissioning steps include:

- Validating and troubleshooting network connectivity;
- Creating new charging parks and applying EV charger policies including pricing, access control, administration rights, etc.;
- Applying any new firmware updates;
- Clearing alarms and preparing the station for activation;
- Notifying the station owner of successful station activation.

Global Management Service

In support of the station deployment FLO is proposing for Westchester County, FLO will supply Global Management Service to connect the charging stations with FLO's network. GMS will enable FLO to remotely monitor and control the charging stations to support Westchester County and EV drivers using the stations with ongoing access to a range of tools and services designed to simplify the EV charging experience. Access to FLO's GMS is paid for in advance on an annual basis with station owner's gaining access to the following services:

FLO's GMS service is supported by its dedicated Network Operations Center with a team of experts who monitor the real-time status of charging stations on the network and have access to a unique set of tools designed especially for FLO's vertically integrated platform. The team can obtain a rich set of data points on the health and status of each charging station, allowing them to rapidly respond to maintenance and field issues which will save Westchester County time and money. In addition, all charging stations connected to FLO are continuously updated with the latest over-the-air firmware updates that can futureproof a customer's investment in EV charging services. FLO operates a PCI-DSS compliant payment system that can be activated by station owners to apply flexible pricing policies that users pay for when accessing the charging stations. Pricing policies are customizable and can be based on various parameters such as time, session, or energy transfer, with FLO handling the entire billing process on behalf of the station owner.

GMS services include:

- **Real-time telecommunications and data** – a communication gateway is supplied with all our smart charging stations and connects the infrastructure to the FLO Network via AT&T 4G/LTE. This service includes access to FLO's cloud-based operating system, enabling the County to track energy and utilization, control access to select drivers, revenue collection and separate out energy costs for internal use and reporting.
- **24/7 Driver Support** – All charging stations display a telephone number which enables drivers to obtain immediate access to FLO's Call Center, with representatives able to provide help with various charging-related requirements. The phone representatives offer EV drivers assistance with general inquiries including: Difficulties with operating a station, general troubleshooting, remote charger activation, driver account enquiries, and billing services.
- **Proactive Monitoring** – All FLO charging stations are monitored in real-time to guarantee reliability and service quality. As a connected device, FLO relieves Westchester County from the first line support and management of EV charging services, providing technical support and driver assistance and actively resolving issues. The FLO team will monitor all stations deployed throughout Westchester County and will work to resolve potential issues that may arise prior to engaging with the customer.
- **Owner Web Portal** – Westchester County will have access to FLO's cloud-based Owner Web Portal, which features a Dashboard of post-processed data and key insights into the utilization and uptime of the EV chargers. The County's Web Portal will provide the functionality to control and restrict access to select drivers, implement payment services, and understand utilization and plan for future expansion through analysing charging session activity which is reported to the County's Dashboard in real-time. FLO's backend server records and stores the following information about every charging session that occurs on the FLO network and FLO will provide the County with access to the Owner Web Portal Dashboard and the option to export data in CSV format for post-processing using MS Excel. Data showcased on the Owner Web Portal includes:
 - Station ID and site name where the charging session occurred (charger identity);
 - Unique identifier for the charging session;
 - Energy transferred (kW);

- o Connection time (hours: mins).
- • **Billing System** – FLO’s network features a PCI-DSS compliant billing platform that is suitable for managing credit card transactions. FLO will handle the entire billing process from end to end on behalf of the County, including payment processing, funds transfer, collection, and remittance. End users will register an account with FLO and can assign a credit card to their Driver Account on a pre-paid basis, with money dedicated when using either the FLO Mobile App or use an RFID Card to initiate the charge. FLO performs all the physical transactions with a connection and service fee applied to this process (10% of revenue). All payments are handled in USD and information resides in the United States. Using FLO’s network, Westchester County can choose how the charging stations are configured for payment, including offering the service at no cost to County fleet drivers and/or implementing a usage fee for stations open to the public. The County can structure billing to EV drivers based on the following variable options:
 - o Usage rate per kWh (where allowed to by State);
 - o Hourly rate (Session time) - the recommended billing scenario for the publicly accessible chargers, as this method helps to control access and minimize long term parking abuse;
 - o Hourly rate (Energy transfer time);
 - o Fixed session rate (one-off charge);
 - o Graduated Mode (first hourly rated and second hourly rate) – reduced dwell time of longer than required charging
- • **Charging Station Access Control** – EV drivers can commence a charging session via the use of an RFID Card, the FLO Mobile App, or by contacting our 24/7 Call Center. For example, if the County would like to provide free charging for County fleet vehicles, the County may ask employees to register their accounts ahead of their first use to provide such a service. Alternatively, fleet drivers may be directly assigned an RFID card for the vehicle for fleet management tracking.
- • **Data Management** – All data generated through charging activity at sites would be collected by FLO’s network operation system, which is hosted by US-based Microsoft Azure data centers. FLO hosts United States data in the United States to ensure compliance.
- • **Roaming** – FLO has implemented roaming agreements with some of the largest EV charging networks in North America including ChargePoint, Electric Circuit, eCharge Network and growing. Roaming enables EV drivers access to other network operator’s infrastructure without requiring a separate membership. For public charging stations, this means members of other networks such as ChargePoint can still use these stations without needing separate memberships.

EXTENDED WARRANTY SERVICES SPECIFICATIONS AND PRICING:

PRICING:

- **\$60.00 per year (1st year included with unit)**
- **\$240.00 for four additional years (5 years total)**

FLO provides a base warranty including parts and on-site labor for all charging stations proposed unless otherwise stated. The term of length for the base warranty for CoRe+ stations come equipped with a 1-year warranty term included in the equipment.

In addition to the base warranty, FLO also provides an extended warranty program including parts and on-site labor for CoRe+ stations. Stations can be purchased with an extended warranty for up to 5-years total coverage. There is no ongoing maintenance commitment to comply with the warranty coverage. Customers can elect to conduct a routine visual inspection on a semi-annual basis and arrange for the exterior of the charger to be cleaned from time to time as required.

FLO Standard Product Warranty Coverage

Items	Included	Not Included
Replacement Parts	x	
Ground Shipping of replacement parts	x	
Replacement Product	x	
On-site labor cost required to repair the product	x	
All labor costs required to replace the product		x
On-site labor cost required to civil and/or electrical connect or disconnect the product		x
Protection against product abuse, vandalism, improper use, neglect and improper site preparation, maintenance or installation		x
Normal wear and tear, cosmetic or superficial damage, normal aging, scratches, stains, dents or exterior fading		x
Accident, fire or exposure to any other hazard		x
Any other reason beyond FLO's control		x

To: Grantees
From: Office of Senator Harckham
Topic: FAQs and List of Supplemental Documents

Questions regarding eligible projects:

What types of projects may be funded?

This year we are focusing on projects that support our transition to a fossil-fuel-free, clean energy future. ****Please note that these projects may not be on a lease and must be owned by the grantee**** Some eligible projects include: Electric Vehicles, Electric Charging Stations, Renewable energy generation, and municipal building electrification such as solar panels, heat pumps, geothermal, etc.

Are all electric vehicles eligible?

No, only electric/hybrid Heavy Duty Construction Vehicles, Heavy Duty Road Maintenance Vehicles, Heavy Duty Emergency Vehicles, Garbage and Recycling Vehicles and Light Duty Emergency vehicles are eligible.

Questions regarding funding:

Our proposed project exceeds the allocation of \$100,000, can we still apply?

Yes, but if the project exceeds the allocated amount, the grantee must submit a letter with their application stating that they will cover any additional costs.

Can I use my \$100,000 allocation to fund multiple projects?

Yes, you may split your funds into two separate projects that are at least \$50,000 per project. Any applications that exceed your allocation must be accompanied by a letter stating that the grantee will cover any additional costs.

Is there a required funding match?

No, there are no requirements to have a funding match.

Questions regarding the application:

Due to the review process we don't know when the project will begin, what should we put on the application?

It is recommended that your start date is at least 6 months from the date you submit your application to our office and the end date is at least 1 year from submission. We can always amend the application as things progress.

How should the budget section be filed?

Under Entity Name in the State Column you should write in "DASNY" for the allocation amount. For Projects that exceed \$100,000 you should write in "Grantee" in the In-Kind/Equity/Sponsor column. Additionally, please ensure that budget matches the vendor quote. Below I have provided an example.

SECTION 4: PROJECT BUDGET							
Complete the following Project Budget detailing the proposed sources and uses of funds (attach additional sheets if necessary) that will be utilized to complete the Project. State the source of the funding, and any contingencies that need to be satisfied prior to accessing the funds.							
<u>Please include evidence of committed funding sources to be used to complete the project as described.</u> This may include a copy of letter(s) of credit, award letters, a resolution from the governing board of the Grantee committing to provide the balance of the funds, or a combination of the above.							
<u>USE OF FUNDS</u>	<u>SOURCES</u>						<u>TOTAL</u>
	State		In-Kind /Equity /Sponsor		Other sources (Please specify each source and include commitment letter or other evidence that funds have been secured)		
Tasks	Entity Name	Amount	Source Name	Amount	Entity Name	Amount	
EV Purchase	DASNY	\$ 100,000.00	Grantee	\$ 60,000.00			\$ 160,000.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
Total:		\$ 100,000.00		\$ 60,000.00		\$ 0.00	\$ 160,000.00

Questions regarding the process:

May we begin the project before receiving approval from Dormitory Authority of New York (DASNY)?

No, It is highly recommended that you do not start or incur any costs until you have received your Grant Disbursement Agreement (GDA) from DASNY. If you start the project without DASNY's approval, your application may be denied during the review process.

How long does it take to get a GDA?

Due to the review process you should plan for the process to take 6-12 months.

Who should we contact for questions regarding the application process?

Please reach out to our Grants Director, Sarah Perez at Perezs@nysenate.gov; (518) 455 2340

We have a question about the status of our application who should we contact?

Please reach out to DASNY at grants@DASNY.org; (518) 257- 3177.

List of Supplemental Documents to be submitted with your application:

- **Project deed**
- **Vendor quotes**
- **Letter stating that the grantee will cover any additional costs over the allocation**

To: Grantees
From: Office of Senator Harckham
Topic: FAQs and List of Supplemental Documents

Questions regarding eligible projects:

What types of projects may be funded?

This year we are focusing on projects that support our transition to a fossil-fuel-free, clean energy future. ****Please note that these projects may not be on a lease and must be owned by the grantee**** Some eligible projects include: Electric Vehicles, Electric Charging Stations, Renewable energy generation, and municipal building electrification such as solar panels, heat pumps, geothermal, etc.

Are all electric vehicles eligible?

No, only electric/hybrid Heavy Duty Construction Vehicles, Heavy Duty Road Maintenance Vehicles, Heavy Duty Emergency Vehicles, Garbage and Recycling Vehicles and Light Duty Emergency vehicles are eligible.

Questions regarding funding:

Our proposed project exceeds the allocation of \$100,000, can we still apply?

Yes, but if the project exceeds the allocated amount, the grantee must submit a letter with their application stating that they will cover any additional costs.

Can I use my \$100,000 allocation to fund multiple projects?

Yes, you may split your funds into two separate projects that are at least \$50,000 per project. Any applications that exceed your allocation must be accompanied by a letter stating that the grantee will cover any additional costs.

Is there a required funding match?

No, there are no requirements to have a funding match.

Questions regarding the application:

Due to the review process we don't know when the project will begin, what should we put on the application?

It is recommended that your start date is at least 6 months from the date you submit your application to our office and the end date is at least 1 year from submission. We can always amend the application as things progress.

How should the budget section be filed?

Under Entity Name in the State Column you should write in "DASNY" for the allocation amount. For Projects that exceed \$100,000 you should write in "Grantee" in the In-Kind/Equity/Sponsor column. Additionally, please ensure that budget matches the vendor quote. Below I have provided an example.

SECTION 4: PROJECT BUDGET							
Complete the following Project Budget detailing the proposed sources and uses of funds (attach additional sheets if necessary) that will be utilized to complete the Project. State the source of the funding, and any contingencies that need to be satisfied prior to accessing the funds.							
<i>Please include evidence of committed funding sources to be used to complete the project as described. This may include a copy of letter(s) of credit, award letters, a resolution from the governing board of the Grantee committing to provide the balance of the funds, or a combination of the above.</i>							
<u>USE OF FUNDS</u>	<u>SOURCES</u>						<u>TOTAL</u>
	State		In-Kind /Equity /Sponsor		Other sources (Please specify each source and include commitment letter or other evidence that funds have been secured)		
Tasks	Entity Name	Amount	Source Name	Amount	Entity Name	Amount	
EV Purchase	DASNY	\$ 100,000.00	Grantee	\$ 60,000.00			\$ 160,000.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
Total:		\$ 100,000.00		\$ 60,000.00		\$ 0.00	\$ 160,000.00

Questions regarding the process:

May we begin the project before receiving approval from Dormitory Authority of New York (DASNY)?

No, It is highly recommended that you do not start or incur any costs until you have received your Grant Disbursement Agreement (GDA) from DASNY. If you start the project without DASNY's approval, your application may be denied during the review process.

How long does it take to get a GDA?

Due to the review process you should plan for the process to take 6-12 months.

Who should we contact for questions regarding the application process?

Please reach out to our Grants Director, Sarah Perez at Perezs@nysenate.gov; (518) 455 2340

We have a question about the status of our application who should we contact?

Please reach out to DASNY at grants@DASNY.org; (518) 257- 3177.

List of Supplemental Documents to be submitted with your application:

- **Project deed**
- **Vendor quotes**
- **Letter stating that the grantee will cover any additional costs over the allocation**

Sent to:
TB, TA, TC
9/11/23
KO

Woodard & Curran Engineering
and Geological Services P.A. P.C.
800 Westchester Avenue
Suite N507
Rye Brook, New York 10573
www.woodardcurran.com

T 800.426.4262
T 914.448.2266
F 914.448.0147



Via Electronic Mail

September 8, 2023

Robert Scorrano
Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589

Re: Old Bet Monument
Professional Services Proposal

Dear Supervisor Scorrano:

Woodard & Curran (W&C) is pleased to present the following proposal to provide engineering services related to structural design for the base of the Old Bet monument at Town of Somers Town Hall.

The Somers Historical Society has commissioned a replacement Old Bet sculpture that weighs more than the prior sculpture. Additionally, the monument was struck by a motorist in 2010 with damage to the base of the monument. To provide a durable and long-lasting foundation for the installation of the new sculpture, a structural assessment and design of a new monument foundation is required.

This Engineering Services Agreement between Woodard & Curran Engineering & Geological Services P.A.P.C (W&C / Engineer) and the Town of Somers, NY (Town / Client) shall be completed in accordance with the Scope of Services, Compensation, Schedule, and Terms and Conditions as defined herein.

SCOPE OF SERVICES

Woodard & Curran will work with the Town of Somers, NY to design and detail a new reinforced concrete pedestal and base to support an approximately 600 pound elephant statue. The new pedestal and base will meet code prescribed wind and seismic forces using prescriptive soil bearing capacities, and be founded below frost depths for the area. The new design will incorporate as much existing stonework as possible to match the aesthetics of the existing structure. Design of the statue and wrought-iron scroll work will be by local artists. During construction, W&C will observe existing soils and determine if in-place density testing of compacted soils is required, along with concrete strength testing.

Specific tasks related to this design effort include:

- 1 Coordination of new statue geometry and scrollwork with proposed statue pedestal and base.



- 2 Design and detailing of new reinforced concrete base to resist NY State Building Code wind and seismic forces.
- 3 (2) coordination meetings with the Historical Society
- 4 Deliverables: One sheet with specifications as notes on drawings detailing new statue pedestal base and foundation.

Task during Construction Administration include:

- 5 Review of up to (6) submittals including concrete mix design, rebar, and backfill.
- 6 Responses to contractor RFIs.
- 7 Field testing services during construction.
- 8 (2) site visits.

COMPENSATION

Woodard & Curran will provide the work presented above for a lump sum fee of \$21,900, including \$8,600 for design services and \$13,300 for construction phase services, inclusive of a budgetary allowance of \$7,500 for third-party testing services.

SCHEDULE

Work will commence upon receipt of a signed Agreement or Notice to Proceed. Design work will be completed within 8 weeks of authorization, with construction services following as they are procured and as weather conditions allow.

TERMS AND CONDITIONS

Terms and Conditions of this work shall be conducted as part of our January 5, 2023 Non-Escrow Based Town Engineering Support agreement and March 11, 2009 Master Services Agreement with the Town.

If you accept this proposal and wish to proceed, please indicate your agreement by signing this letter. Please return a copy for our records. We look forward to working with the Town on this important project.

Sincerely,

WOODARD & CURRAN ENGINEERING AND GEOLOGICAL SERVICES P.A. P.C.

A handwritten signature in black ink, appearing to read "Steven C. Robbins".

Steven C. Robbins, P.E., LEED AP
Senior Technical Manager

A handwritten signature in black ink, appearing to read "Anthony C. Catalano".

Anthony C. Catalano, P.E., BCEE
Vice President

(signatures next page)



IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.

AUTHORIZATION BY:

WOODARD & CURRAN ENGINEERING
AND GEOLOGICAL SERVICES P.A. P.C.

TOWN OF SOMERS

Signature

Date

Signature

Date

Name (printed)

Name (printed)

Title

Title

Sent to:
TB, TA, TC
9/11/23
KD



Woodard & Curran Engineering
and Geological Services P.A. P.C.
800 Westchester Avenue
Suite N507
Rye Brook, New York 10573
www.woodardcurran.com

T 800.426.4262
T 914.448.2266
F 914.448.0147

Via Electronic Mail

September 8, 2023

Robert Scorrano
Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589

Re: Proposal for New Water Main
Parkway Street

Dear Supervisor Scorrano:

BACKGROUND

The Town of Somers requested this proposal for engineering services related to the connection of two existing 6" water mains on Parkway Drive in Somers, NY. The project includes installation of approximately 200 linear feet of 6", Class 54 ductile iron water main.

SCOPE OF SERVICES

Phase 1 – Design and Permitting Services

Task 1 – Project Kickoff and Preliminary Design

A Project Kickoff Meeting will be held with the Town of Somers to review the project scope. The extents of project work, project schedule, and general coordination and sequencing will be the focus of the discussion.

A Preliminary Design report will be prepared and provided to the Town of Somers for review and comment prior to the initiation of field investigations.

Project drawings will be based on publicly available GIS information with existing buried utilities added to the GIS layers based on field measurements from utility markouts or layout plans provided by the Town.

The Town of Somers has elected not to include geotechnical borings or a site survey in the project scope based on their knowledge of the site. We will review with the Town an appropriate amount of contingency to carry in the project for unforeseen subsurface conditions.

Task 2 – Design Development (90% Design)

Following the Schematic Design and receipt of comments from the Town of Somers, Woodard & Curran will develop the plans, specifications, and updated Engineer's Opinion of Probable Construction Cost and submit them for review.

The 90% Design will include:



- Existing site conditions plan;
- Water main alignment and profile;
- Typical construction details;
- Erosion and Sediment Control Plan;
- Basis of Design/Engineer's Report;
- Technical specifications;
- Engineer's Opinion of Probable Construction Cost; and
- Draft permit applications.

A 90% Design Review Meeting will be held to review the plans for concurrence and comments prior to submitting permit applications and preparing the Final Design/Contract Documents.

Task 3 – Final Design/Contract Documents

Based on the approved 90% Design and regulatory review comments, Woodard & Curran will prepare Construction Contract Documents for bidding and construction

Woodard & Curran will use a standard EJCDC front end specification document in developing final Contract Documents.

Task 4 – Permitting

Permitting activities will be conducted concurrently with Tasks 2 and 3. The following major permitting activities are anticipated:

- Permit Submittal – Typically submitted at 90% design when the project details have sufficiently been developed to obtain substantive regulatory review comments. One round of comments is anticipated.
- Revised Permit Submittal – Typically made concurrent with the final design, with revisions based on the Town of Somers and regulatory review input.

The following permits are anticipated to be required as part of this project:

- Westchester County Health Department Plan Approval;
- New York State Department of Environmental Conservation Stormwater Pollution Prevention Plan, which will be satisfied by the Erosion and Sediment Control Plan;
- SEQR – assumed to be short-form with negative declaration. SEQR is assumed to be administered by the Town Board with the short-form EAF prepared by Woodard & Curran.

Woodard & Curran will attend up to two (2) in-person meetings if required to support local project coordination.



Phase 2 – Bid Phase Services

Woodard & Curran will assist the Town of Somers with the procurement of a contractor to complete the construction of the project. The following work items will be completed under this task:

- Provide and administer electronic bid distribution platform (Procore);
- Facilitate a pre-bid meeting with the Town of Somers and prospective bidders;
- Address Contractor's questions before, during, and after the pre-bid meeting;
- Address Contractor questions and clarify the Contract Documents, as required; and
- Attend bid opening, prepare bid tabulation sheets, evaluate bids received, and provide the Town of Somers with the findings of our evaluation.

We have assumed the bid period will be limited to 3 weeks, and we have estimated that up to 40 hours will be required to assist the Town of Somers with the bidding and contractor procurement process. If additional effort is necessary due to factors outside of our control, such as in the event of a bid protest, or contractor negotiations, Woodard & Curran will inform the Town of Somers of any additional budget authorizations required to assist with those services.

Phase 3 – Construction Phase Services

Woodard & Curran will assist the Town of Somers with construction phase engineering services as required to address engineering questions and concerns that may arise during construction. The following work items will be completed under this task:

- Review product data submittals;
- Review payment applications;
- Review contractor Requests for Information and Change Orders; and
- Attend up to 4 in-person meetings at the project site to review construction progress, disinfection, and pressure testing.

The following work items are excluded from this scope of work:

- Daily oversight or resident engineering services at the project site;
- Participation in any disputes that may arise or any legal actions that may arise;



SCHEDULE

Phase 1 will begin within 2 weeks of authorization and the following milestones are anticipated:

- Project Authorization – Fall 2023
- Preliminary Design – within 5 weeks of authorization;
- 90% Design – Within 1 month of Preliminary Design approval.
- Final Design – Within 1 month of comments from WCDOH and Town of Somers.
- Permitting – 3 month WCDOH review period anticipated
- Bidding – Within 1 month of issuance of WCDOH approval
- Construction – TBD based on final timing of approvals

The overall design and permitting schedule is anticipated to be 6 to 8 months.

BUDGET

The proposed budget for completion of the work described herein is \$30,500. The project will be completed on a Lump Sum basis and billed as a percentage of project completion. Woodard & Curran will review these budgets with the Town of Somers during the Preliminary Design phase to identify any adjustments needed as the project scope, schedule, and funding requirements are further developed, including whether borings or field survey are required..



<i>Phase</i>	<i>Task</i>	<i>W&C Fee</i>
Phase 1 – Design and Permitting Services	Task 1 – Project Kickoff and Preliminary Design	\$4,500
	Task 2 – Design Development	\$4,500
	Task 3 – Final Design/Contract Documents	\$4,000
	Task 4 - Permitting	\$2,500
Phase 2 – Bid Phase Services		\$7,000
Phase 3 – Construction Phase Services		\$8,000
Project Total:		\$30,500

TERMS AND CONDITIONS

Terms and Conditions of this work shall be conducted as part of our January 5, 2023 Non-Escrow Based Town Engineering Support agreement and March 11, 2009 Master Services Agreement with the Town.

ASSUMPTIONS AND UNDERSTANDINGS

The following assumptions and understandings apply to the scope of work, schedule, and budget described herein.

1. No work in NYSDOT rights-of-way or NYSDOT permitting is anticipated to be required.
2. No maintenance and protection of traffic plans or specifications will be required as part of the Contract Documents.
3. No subsurface investigations will be required.
4. The entirety of the project is anticipated to be Construction work, as defined for the purposes of Wicks Law. No separate HVAC, plumbing, or electrical contracts are anticipated to be required under Wicks Law.
5. Town of Somers will provide all pertinent available project background and mapping information for the project area that is in their records.
6. Woodard & Curran is not required to perform any work related to taking of easements required to complete the proposed improvements.
7. Town of Somers will pay all fees from outside agencies, including permit fees and bid advertisement fees, directly.



8. The Scope of Services and Budgets included in this proposal may require modification as project details develop. Modifications or adjustments requested will be provided as an amendment to this agreement.

CLOSING

We greatly appreciate this opportunity to offer our environmental services. If you accept this proposal and wish to proceed with the Scope of Services, please sign in the space indicated below and return a copy for our files. Please feel free to call me at 914-380-3011 if you have any questions regarding this proposal or require any further information.

Sincerely,

WOODARD & CURRAN ENGINEERING AND GEOLOGICAL SERVICES P.A. P.C.

A handwritten signature in black ink, appearing to read "Steven C. Robbins".

Steven C. Robbins, P.E., LEED AP
Senior Technical Manager

A handwritten signature in black ink, appearing to read "Anthony C. Catalano".

Anthony C. Catalano, P.E., BCEE
Vice President

cc: Fred McQuillan

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.

AUTHORIZATION BY:

WOODARD & CURRAN ENGINEERING
AND GEOLOGICAL SERVICES P.A. P.C.

TOWN OF SOMERS

Signature

Date

Signature

Date

Name (printed)

Name (printed)

Title

Title

Sent to:
TB, TA, TC
9/11/23
KD

Woodard & Curran Engineering
and Geological Services P.A. P.C.
800 Westchester Avenue
Suite N507
Rye Brook, New York 10573
www.woodardcurran.com

T 800.426.4262
T 914.448.2266
F 914.448.0147



Via Electronic Mail

September 8, 2023

Robert Scorrano
Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589

Re: Replacement UV Disinfection System for Somers Town House and Annex

Dear Supervisor Scorrano:

Woodard & Curran (W&C) is pleased to present the following proposal to provide engineering services related to equipment selection, design and permitting of UV Disinfection system at the Town of Somers Town Hall.

It is our understanding that the existing UV Disinfection System at the Town Hall is no longer commercially available, and that the Town wishes to replace the existing UV Disinfection System with a similar model from a different manufacturer. The Westchester County Department of Health (WCDOH) has indicated that the replacement UV Disinfection System will need to be determined by a Professional Engineer and reviewed and approved by WCDOH prior to installation.

This Engineering Services Agreement between Woodard & Curran Engineering & Geological Services P.A.P.C (W&C / Engineer) and the Town of Somers, NY (Town / Client) shall be completed in accordance with the Scope of Services, Compensation, Schedule, and Terms and Conditions as defined herein.

SCOPE OF SERVICES

Woodard & Curran will provide the following scope of services for a new UV disinfection system installation at the Town Hall including:

- Vendor coordination to select a new UV Disinfection System to have equal or exceeding performance to the existing system.
- Prepare a drawing to show replacement UV disinfection system.
- Prepare an Engineer's Report for the system modifications.
- Prepare and submit DOH348 form to obtain permits from WCDOH, including required fee.
- Prepare responses to WCDOH comments to obtain installation approval.
- Conduct one site inspection during construction and installation of UV equipment.



- Prepare and submit construction completion certification letter to WCDOH, and
- Coordinate and attend one site walk for review of construction completion with WCDOH.

This proposal does not include materials, procurement, installation, startup, or integration of the UV Disinfection System. Installation work is assumed to be either by in-house Town staff or on-call contractor(s).

COMPENSATION

Woodard & Curran will provide the work presented above for a lump sum fee of \$6,590 to be billed monthly as a percentage of project completion.

SCHEDULE

Work will commence upon receipt of a signed Agreement or Notice to Proceed from the Town and completed with an inspection of new UV system by WCDOH.

TERMS AND CONDITIONS

Terms and Conditions of this work shall be conducted as part of our January 5, 2023 Non-Escrow Based Town Engineering Support agreement and March 11, 2009 Master Services Agreement with the Town.

If you accept this proposal and wish to proceed, please indicate your agreement by signing this letter. Please return a copy for our records. We look forward to working with the Town on this important project.

Sincerely,

WOODARD & CURRAN ENGINEERING AND GEOLOGICAL SERVICES P.A. P.C.

A handwritten signature in black ink, appearing to read "Steven C. Robbins".

Steven C. Robbins, P.E., LEED AP
Senior Technical Manager

A handwritten signature in black ink, appearing to read "Anthony C. Catalano".

Anthony C. Catalano, P.E., BCEE
Vice President

cc: Fred McQuillan

(signatures next page)



IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the date indicated below.

AUTHORIZATION BY:

WOODARD & CURRAN ENGINEERING
AND GEOLOGICAL SERVICES P.A. P.C.

TOWN OF SOMERS

Signature

Date

Signature

Date

Name (printed)

Name (printed)

Title

Title

Water & Sewer Department

Frederick McQuillan
Superintendent of Water & Sewer
fmcquillan@somersny.com

Town of Somers

WESTCHESTER COUNTY, N.Y.

P.O. Box 618
40 Lakeview Drive
Shenorock, NY 10587
(914) 248-5181



Date: September 6, 2023

To: Somers Town Board

From: Frederick McQuillan
Water Superintendent

RE: **Meter Reading Handheld & Software**

The current meter reading handheld and software being used to capture water meter readings and transfer the data to our billing program is outdated and factory support is being phased out. The current system is also not 100 percent compatible with the new Windows 11 operating system. The new Neptune 360 system will be cloud based and will eliminate previous issues with data transfer and communications. The cost for the new transceiver, associated software, 1 year of support, and the change order for the PCI Catalis Billing system are as follows;

1 year Neptune 360 software maintenance	\$3,527.08
1 Neptune R900 transceiver	\$6,400
1 Training and computer integration	\$2,500
1 Change order for PCI billing software	\$3,500
TOTAL:	\$15,927.08

The cost of this purchase will be covered by the 2023 water district budget. The new system will help streamline the billing process and help in accounting for water usage. This system will also be beneficial in tracking and addressing customer issues via a mobile app in regards to potential leaks and excessive consumption with data logging. I respectfully request the town board authorize the purchase and transition to the Neptune 360 system including all necessary components and integration with the PCI Catalis billing system.

Sent to:
TG, TA, TC
9/11/23
KD



ADVANCING GOVERNMENT. ENGAGING CITIZENS.

5402 Beaumont Center Blvd

Suite 102

Tampa, FL 33634

(845) 758-0104

CHANGE ORDER

Client: Somers Water Department

Address: 40 Lakeview Drive

Shenorock, NY 10587

[Click here to enter Client Address](#)

Contact Person: Fred McQuillan


Account Executive: Jason Browne

Date: 06/23/2023

Description of Work	Unit Price	Units	Total
Meter reading Interface for Neptune 360 For Water Billing Only	\$3500.00	1	\$3500.00

TOTAL: \$3500.00

Timeline: Software to Be Updated with in 2 weeks of PCI receiving this Signe change order

Client Sign off:	PCI Sign off:
	

RIO Supply Inc. of New York

100 Allied Parkway

Sicklerville, NJ 08081

800-390-8060

856-719-0081

973-228-2603 fax

Tri-State Level One Distributor for Neptune Technology Group

Sole Source for Westchester, Rockland, Orange, Nassau and Suffolk

SEND TO Company name Amawalk Shenorock	From Steve Meehan Yasemin Tiess
Attention Fred McQuillan	Date 7/18/2022
Office Number	Email stevemeter@gmail.com yazmeter@gmail.com
Email fmcquillan@somersny.com	Voice Mail 609-315-1618 914-879-8522

PRELIMINARY BUDGETARY NUMBERS

QTY	DESCRIPTION	COST/UNIT	AMOUNT
	Upgrade to Neptune 360 software for 2,000 endpoints for 2023		
2000	Yearly software for 2000 endpoints*	\$ 1.76	\$ 3,527.08
1	Beltclip transceiver	\$ 6,400.00	\$ 6,400.00
1	Neptune 360 Setup	\$ 2,500.00	\$ 2,500.00
	TOTAL		\$ 12,427.08

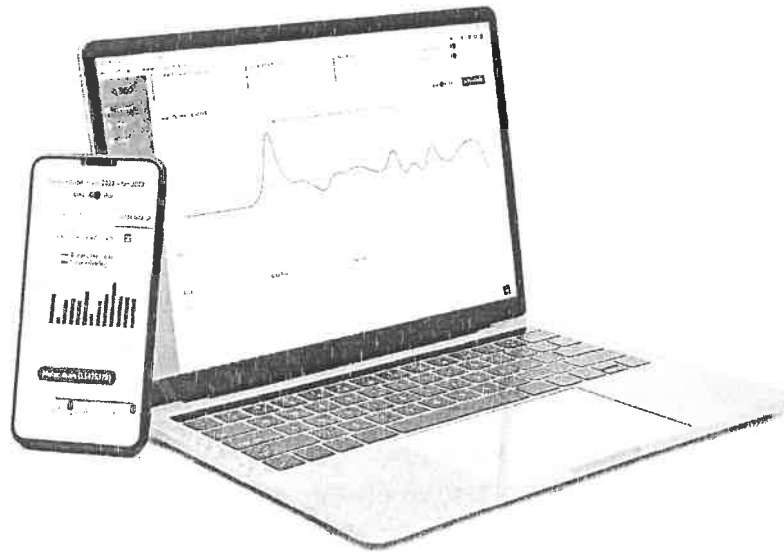
*Expect possible yearly CPI price increase

Please note there may be a charge from your billing company if changes are needed to the transfer file

Detailed specs, manuals and guides are available at www.neptunetg.com

Support Customer Service and Water Conservation Efforts

Neptune® My360™ Consumer Portal



Enhance utility customer service and operational efficiency by providing consumers with a convenient, proactive way to monitor their own water consumption 24/7. Users no longer have to wait for a bill to detect possible issues, which means less water lost and fewer high bill complaints.

Users can set water thresholds and out-of-town alerts for greater peace of mind. And water conservation is encouraged when consumers can see how much they actually use with easy-to-read charts and graphs.

Neptune My360 is web-based to work on all devices and is always up-to-date. Get up and running quickly without the need for complex integrations.

- Easily customize to utility branding
- Visibility into consumer portal usage and adoption
- Self-service access to consumer data reduces customer calls and high bill complaints
- Responsive design works on desktop, laptop, tablet, and mobile devices
- Intuitive dashboard that highlights potential issues faster

© 2023 Neptune Technology Group Inc. All Rights Reserved. The trademarks, logos and service marks displayed in this document herein are the property of Neptune Technology Group Inc., its affiliates or other third parties. Availability and technical specifications are subject to change without notice. 23-009664.PS MY 360 03.23

Specifications

Neptune 360

- Google Chrome and Microsoft Edge web browsers supported
- When using touch screen monitors, Neptune recommends Microsoft Edge web browser for optimal viewing and performance

Neptune 360 Mobile

Neptune 360 Mobile supports Android, iPhone, and iPad devices running the following operating systems:

- Android:
 - Recommended device manufacturers: Samsung, Nexus, or Motorola
 - Supported OS Versions: 5.1 – 11
- iOS:
 - Versions 10.3.1 – 15

Neptune My360

- A web browser with Internet connectivity is required
- Responsive design with capability to run on desktop, laptop, tablet and mobile devices



Neptune® 360™ Mobile

Neptune 360 Mobile provides direct communication via wireless from the field without the need to go back into the office, yielding data on demand for more efficient customer service. Other application capabilities include RF Test, Off-Cycle Read, and Data Log to capture 96 days of hourly historical consumption — addressing customer issues faster.

96

days of hourly
historical
consumption



Bring Your Own Device to Field Operations

Save money and time with Neptune 360 Mobile — use your utility's existing Android or iOS cell phones or tablet devices to perform meter reading. Pair with a Neptune R900® System belt clip transceiver or mobile data collector and expand your field device options when performing re-reads, reading monthly routes or even responding to high water bill complaints.

Neptune® 360™ Benefits

- Neptune-managed system with no installation required
- Cloud-based solution in a world-class data center with the highest level of security and disaster recovery/redundancy
- 24/7 software system monitoring
- Retain data ownership in a system designed exclusively for water utilities
- Integrate and access Data Analytics across departments — helping your utility achieve goals and objectives
- Identify potential leaks, excessive consumption, and reverse flow to proactively resolve issues faster
- Migrate easily from mobile to fixed network
- Aid Non-Revenue Water reduction, conservation, and rate planning
- A single platform across devices that can be accessed anywhere at any time



neptunetg.com
#winyourday

Neptune Technology Group
1600 Alabama Highway 229
Tallahassee, AL 36078
800-633-8754 • 334-283-7293

Sent to: TB/TA/TC
9/8/23
KD

Telephone
(914) 277-4394

FAX
(914) 277-3788

EMAIL
finance@somersny.com

ROBERT KEHOE
DIRECTOR OF FINANCE

FINANCE OFFICE

Town of Somers
WESTCHESTER COUNTY, N.Y.



TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

To: Town Board

From: Robert Kehoe, Director of Finance *RK*

Date: September 7, 2023

Re: 2023 Budget increase request for Capital Projects

I am requesting an increase to the Capital Project Budgets for additional costs for the following:

- 1- Reynolds House - \$25,000 to be covered by General Fund. Expected costs for the remainder of 2023.
The Town Board will need to further increase the budget to allow the project to be completed.
- 2- Installation of Exterior Security Cameras - \$2,600 to be covered by General Fund (\$1,400 Mt Zion and \$1,200 police)
- 3- Library Generator - \$20,000 to be covered by Library Fund (\$1,359 concrete slab, \$14,546 propane tank, \$4,050 fence)

CC: Town Clerk

Somers Department of Parks & Recreation

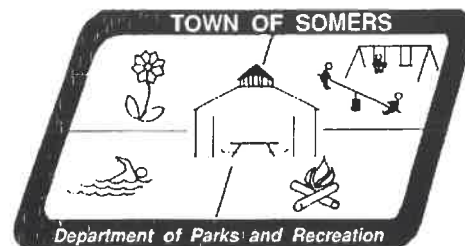
PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

Steven Ralston
Superintendent

9/11 Sent to:
TB, TA, TC
CC: P & R Board
Finance
9/12/23
KA



September, 6 2023

To: Town Board

From: Steven Ralston
Superintendent of Parks and Recreation

Re: Staff Request

Request permission to promote:

Nicholas Westhoff from Laborer Grade 3 to probationary Park Groundskeeper Grade 4 Step 3 at an annual salary of \$46,453.00 in accordance with the CSEA contract. Effective October 1, 2023.

Request permission to hire:

Elmer A. Chulo Rodriguez to probationary full-time Laborer Grade 3 Step 3 at an annual salary of \$39,404.00 in accordance with the CSEA contract. Effective October 1, 2023, pending the successful results of a physical, drug test, background and NYS driver's license checks.

Thank you for your consideration

C: Park Board
Director of Finance
Town Clerk

Sent to:
TB, TATC
8/3/23
KD

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Telephone
(914) 277-5866
Fax
(914) 277-4098

Steven Woolf
Principal Engineering Technician
swolf@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

Date: August 31, 2023

To: Town Board

From: David B. Smith *DBS*
Director of Planning

**RE: Wilderness Crossing (DeCiccós)- Traffic Review
Refund of SEQRA Professional Service Fee**

The above-mentioned project has been completed. Therefore, please refund the remaining escrow money in the amount \$555.00 to:

DeCiccós & Sons Markets
Attn: Brittany King
43 Fifth Avenue
Pelham, NY 10803

DS/wg

cc: Town Clerk
Director of Finance
DeCicco & Sons Markets

SomersNY-PE/Shared Documents/Financial/Escrow/Return Requests/Wilderness Crossing Traffic Review.docx