

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, APRIL 13, 2023**
www.somersny.com

6:00PM – Executive Session

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

A. TOWN BOARD:

1. Town of Somers – Update
2. Highview Court – Petition for Zoning Amendment – Presentation - Londonderry Group, Inc
3. 2023 Fireworks Agreement – Discussion
4. Shenorock Speed Limit – Discussion
5. Update From Albany – Assemblyman Matthew Slater – 94th District
6. Acknowledge completion and receipt of the Town Justice Court Audit by our Certified Public Accountants PKF O'Connor Davies., LLP in accordance with Section 2019-a of the Uniform Justice Court Act for the year ending December 31, 2022.

**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, APRIL 13, 2023
www.somersny.com**

7. Request permission to have six (6) new Partners In Prevention signs hung below existing No Littering in Somers signs located at various locations in the Town of Somers per memo dated March 13, 2023 from the Partners in Prevention Committee.
8. Approval of proposed Local Law to amend Chapter 170-3 of the Code of the Town of Somers titled §170-3 Definitions to add Transient Basis.
9. Request permission to use General Fund Balance for Capital Project to purchase twenty (20) new MTA L3 Harris XL-185P Portable Radio Systems at \$5,025.00 each plus options in the amount of \$4513.20 for an estimated total of \$105,013.20 per memo dated March 22, 2023 from Nicholas DeVito, Superintendent of Highways.
10. Request authorization to permit temporary limited outdoor dining for existing establishments for the period retroactive from April 1, 2023 through December 31, 2023, to promote economic activity in the Town of Somers during the aftermath of the Covid-19 pandemic per memo dated March 29, 2023 from Thomas J. Tooma, Building Inspector.
11. Consider the recommendation to demolish the dwelling located at 5 Cottage Place as per §77-5 of the Code of the Town of Somers per memo dated April 5, 2023 from Mike Dunbar, Assistant Building Inspector.
12. Award bid and authorize the Supervisor to execute a contract for the installation of exterior security for all Town-owned buildings in the amount of \$97,100.00 with Marshall Alarm Systems per memo dated April 6, 2023 from Robert Scorrano, Town Supervisor.
13. Authorize the Supervisor to execute a resolution declaring the Town of Somers interest in applying and authorizing acceptance of the Downtown Improvement Grant Pilot Program from Westchester County, NY retroactive to March 31, 2023.
14. Consider the recommendation to add the Water and Sewer Maintenance Worker Grade I title to the CSEA Wage Group VII-A per memo dated April 6, 2023 from Frederick McQuillan, Water and Sewer Superintendent.

B. PARKS & RECREATION: No additional business.

**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, APRIL 13, 2023
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C. FINANCIAL: No additional business.

1. Authorize a 2022 Budget Transfer for the Somers Central Water District per March 21, 2023 email from Robert Kehoe, Director of Finance.

D. HIGHWAY: No additional business.

E. PERSONNEL:

1. Current Vacancies:

- a. Affordable Housing Board (1- 2-year term ending 7/11/2024.)
- b. Architectural Review Board (1 – 3-year term ending 3/31/2026.)
- c. Parks and Recreation Board (2 – 3-year terms ending 3/9/2026.)
- d. Partners in Prevention (1- 3-year term ending 12/31/2023.)
- e. Partners in Prevention (3- 3-year terms ending 12/31/2025.)

2. Upcoming Vacancies - Terms Expiring in 2023:

- a. Affordable Housing Board (2- 2-year term ending 7/11/2023.)
3. Acknowledge the retirement of Corinna Hamann, Senior Library Clerk / Head of Technical Services from the Somers Library effective March 31, 2023.
4. Authorize the re-appointment of John Alfonzetti to the Somers Architectural Review Board to a three-year term ending March 31, 2026.
5. Authorize the re-appointment of Anthony Sutton to the Somers Architectural Review Board to a three-year term ending March 31, 2026.
6. Authorize the appointment of Ken Kristensen to the Somers Planning Board to fill the unexpired seven-year term ending December 31, 2023.

F. PLANNING & ENGINEERING: No additional business.

G. POLICE: No additional business.

**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, APRIL 13, 2023
www.somersny.com**

H. PROPOSED CONSENSUS AGENDA:

1. Accept the following Bond per April 6, 2023 memo from Steve Woelfle, Engineering Department:
 - a. \$6,300.00 Erosion Control Bond
Somers Sanitation Inc., Site Plan, TM: 28.10-1-7.1, 9 & 11
2. Authorize the return of the following Bond per March 7, 2023 memo from Steven Woelfle, Engineering Department:
 - a. \$500.00 Erosion Control Bond
NYS Mesonet Stuart Farm Weather Station, TM: 26.11-1-2
3. Authorize the following SEQRA/Professional Service Fee refund per March 7, 2023 memos from David B. Smith, Town Planner:
 - a. \$763.75 Verizon Wireless – Heritage Hills
TM: 17.05-20-2
 - b. \$1,362.50 Sprint/T-Mobile – 121 Route 100
TM: 38.17-1-5
4. Schedule a Public Hearing for proposed stop signs in various locations in Shenorock, for May 11, 2023.

**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, APRIL 13, 2023
www.somersny.com**

2023 Calendar

April 13, 2023	7:00pm	Town Board Work Session
April 20, 2023	7:00pm	Town Board Regular Meeting
May 4, 2023	7:00pm	Town Board Work Session
May 11, 2023	7:00pm	Town Board Regular Meeting
June 1, 2023	7:00pm	Town Board Work Session
June 8, 2023	7:00pm	Town Board Regular Meeting

4/11/2023 4:01 PM
SomersNY-Supervisor - Documents\kdelucia\TB Agendas\2023\Apr 13 2023 Work Session.docx

Sent to:
TB, TA, TC
3/15/23
KD

THIS AGREEMENT is made on this **02 day of March, 2023**, between GARDEN STATE FIREWORKS, INC., hereinafter known and designated as The Party of the First Part; **TOWN OF SOMERS NY** hereinafter known as the designated Party of the Second Part.

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree as follow:

- 1 The Party of the First Part agrees to furnish to the Party of the Second Part **On 82 Primrose St. Grounds on June 24th 2023** in a location to be designated by the Party of the Second Part and approved by the Party of the First Part, an exhibition of fireworks.
- 2 The Party of the First Part agrees to pay all expenses for the freight and cartage for the said display, all Necessary labor and equipment, and experienced Pyrotechnic Operators to discharge the said display.
- 2 The Party of the First Part and The Party of the Second Part agree to a postponement of the said display in the event of inclement weather **June 25th 2023** additional cost of FIFTEEN PERCENT of the total contract amount. Postponements may be scheduled only within the period terminating **January 1, 2024** after the original scheduled date of the display, thereafter the display will be considered to be cancelled. In the event of cancellation, the Party of the Second part agrees to additional payment of FIFTY PERCENT to bring the total of payments to ONE HUNDRED PERCENT of the total contract amount.
- 4 The Party of the First Part agrees to supply to the Party of the Second Part, insurance coverage in the amount of **FIVE MILLION DOLLARS** for public liability and/or property damage. The Party of the First Part agrees to hold harmless the Party of the Second Part. The Party of the Second Part agrees to hold harmless the Party of the First Part of all and any claims, legal fees incurred outside the operations or the control of the Party of the First Part.
- 5 The Party of the Second Part agrees to furnish ample security or police protection and barricades to prevent any persons from coming into the safety zone area designated for discharging said fireworks display. With the exception of conditions stated in paragraph 4 above, the Party of the Second Part also agrees to assume sole responsibility for spectator safety, including seating, lighting, and ground surfaces, and agrees to conduct an inspection of the site approximately 24 hours in advance of the display to ensure a safe spectator environment.
- 6 The Party of the Second Part agrees to produce any and all permits which may be required by municipal authorities for the discharging of the said fireworks display at their own expense.
- 7 The Party of the Second Part agrees that any and all publicity, media coverage, announcements, and advertising shall name GARDEN STATE FIREWORKS, INC. as the primary contractor for the said display.
- 8 Upon signing of this document, a deposit of FIFTY PERCENT of the total contract price shall be paid to the Party of the First Part.
- 9 Upon delivery of the said display, the full balance for the contract amount shall be paid to the Pyrotechnic Operator in a sealed envelope before of immediately following the discharging of the display.
- 10 Total contract amount **\$12,000.00 United State dollar (excluding permit fees)**

WITNESS:

WITNESS

GARDEN STATE FIREWORKS, INC.

BY _____
August N. Santore – Vice President

Town of Somers NY

Sent to:
TB, TATC
4/10/2023
KD

Telephone
(914) 277-5582
Fax
(914) 277-3790

BUREAU OF FIRE PREVENTION

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
ANNEX
337 ROUTE 202
SOMERS, NY 10589

THOMAS J. TOOMA, JR.
CHIEF



MEMO TO: Town Board

FROM: Bureau of Fire Prevention

RE: Reducing Speed Limit in Shenorock

DATE: March 27, 2023

At our monthly meeting on March 15, 2023 a discussion took place regarding the Resolution of March 10, 2023 from the Town Board concerning reducing the speed limit in Shenorock.

The overall feeling of the Bureau is that if the 30 mph speed limit is not being obeyed, the 25 mph speed limit will not either. Police presence may in fact help with the speeding problem being experienced. In addition, unnecessarily reducing the speed limit will increase the response time for emergency vehicles.

TOWN POLICE
BRIAN LINKLETTER
CHIEF

Town of Somers

WESTCHESTER COUNTY, N.Y.



PO BOX 342
SOMERS, N.Y. 10589
T.914-232-9622
F.914-232-1795
Email: Police@SomersNY.com

March 20.2023

RECEIVED

APR 3 2023

To: Somers Town Board
From: Chief Brian Linkletter
Subject: Proposed Resolution to lower Speed limit in Shenorock

Town Clerk's Office
Town of Somers

The proposed resolution to lower the speed limit to 25 mph in Shenorock should not be enacted without a traffic engineering study.

According to the 2018 NYS Cornell Local Roads Program Handbook "A properly set, properly signed speed limit can promote safe and orderly flow of traffic. An improperly signed speed limit may be difficult for police to enforce, and an unrealistically low or high speed limit can lead to disrespect of speed limits in general. Posted speed limits have been shown to have little effect on the overall speed of traffic, but appropriately set speed limits provide a sound basis for enforcement. Therefore, a speed limit should be enacted only with a proper engineering study"

For your information and consideration.

Respectfully
Brian Linkletter
Chief

Somers Town Police Department



PRINTED ON RECYCLED PAPER

Kim DeLucia

From: Patricia Kalba
Sent: Friday, March 10, 2023 10:36 AM
To: Nick DeVito; Brian Linkletter; Denise Schirmer
Cc: Robert Scorrano; Kim DeLucia
Subject: Shenorock Speed Limit
Attachments: 030923 Referral res.pdf

Good morning,

At last night's Town Board meeting another request was made to have the speed limit lowered in Shenorock to 25 MPH and possibly in the other "Lake" communities.

They are sending this to you for your review and comment. We are going to be placing the scheduling of the public hearing for May on the April agenda and would like to schedule this matter for that time as well.

Please get back to me with your comments and recommendations, at your earliest convenience.

Enjoy the weekend!

Patty

Patricia Kalba, RMC, MMC
Town Clerk

Town of Somers
335 Route 202
Somers, New York 10589

914-277-3323
914-277-3960 (fax)
pkalba@somersny.com

***Note:** This e-mail message is intended only for the use of the individual or entity to whom it is addressed, and may contain information that is privileged or confidential. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering this message to the identified addressee, you are hereby notified that any unauthorized use, disclosure, reproduction, dissemination or disruption of this communication is strictly prohibited. Please note that it is your responsibility to scan this e-mail for viruses. If you receive this e-mail message in error, please delete all copies of this message and notify the sender immediately by telephone at (914) 277-3323. Thank you.*

TEL : 914 277-3323
FAX: 914-277-3960

TOWNCLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK



RESOLUTION

RESOLVED, that the Town Board does hereby refer a request to lower the Town Speed Limit for 30 MPH to 25 MPH in Shenorock to the Superintendent of Highways, Police and Bureau of Fire Prevention.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers at a Regular Meeting held on March 9, 2023.

Dated: March 10, 2023

Patricia Kalba

Town Clerk

ec: Supervisor
Director of Finance

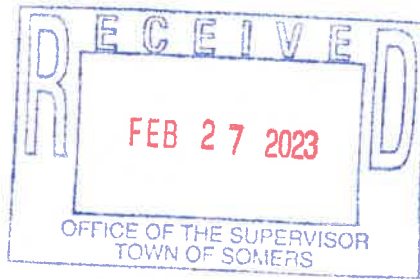
2127
B/F

Sent to:
TB, TA, TC
4/4/2023
KD

State of New York
Unified Court System



Tamiko A. Amaker
Acting Chief Administrative Judge



25 Beaver Street
New York, N.Y. 10004
(212) 428-2100

February 23, 2023

Supervisor Robert Scorrano
Town of Somers
335 Route 202
Somers, NY 10589

Dear Supervisor Scorrano:

Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Internal Audit office is responsible for monitoring town board compliance with Section 2019-a. Accordingly, I am requesting that you provide a copy of the audit of your local court's records for fiscal year ending in 2022 and a copy of your board resolution acknowledging that the required examination was conducted. Please email the report and resolution to jcasazza@nycourts.gov or mail to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by March 31, 2023.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

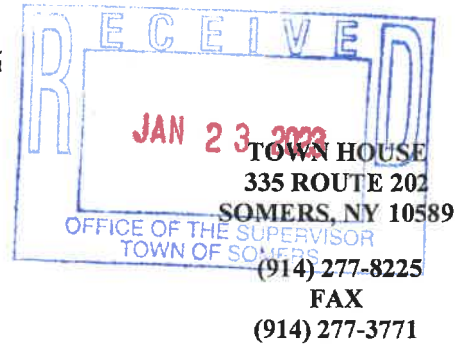
Very truly yours,

Tamiko Amaker

smw

c: Daniel Johnson, CPA
Joan Casazza, CIA

JUSTICE COURT
Town of Somers
WESTCHESTER COUNTY, N.Y.



TOWN JUSTICES

Hon. Denis J. Timone
Hon. Michael J. McDermott

January 18, 2023

Dear Supervisor Scorrano:

Pursuant to Section 2019-a of the Uniform Justice Court Act, it is the duty of every justice to present his/her records and docket, at least once a year, to the auditing board of the village or town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, I hereby advise that the court's records and docket are available to be presented for such examination.

I look forward to working with you to schedule such examination in an expeditious manner.

It is our understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the Town as required by law. Such materials may be mailed to the following:

Internal Audit Services Unit
Attn: Joan Casazza
2500 Pond View, Suite LL01
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: jcasazza@nycourts.gov

Thank you.

Very truly yours,

Hon. Denis J. Timone

Hon. Michael J. McDermott

cc: Honorable Bruce E. Tolbert
Arielle Bryant, Esq.



Town of Somers, New York

Town Justice Court

Statement of Cash Receipts,
Cash Disbursements and Cash Balances

Year Ended December 31, 2022

Independent Auditors' Report

**The Honorable Town Supervisor
and Members of the Town Board
of the Town of Somers, New York**

Report on the Audit of the Financial Statement

Opinion

We have audited the statement of cash receipts, cash disbursements and cash balances of the Town Justice Court of the Town of Somers, New York, as of and for the year ended December 31, 2022, and the related note to the financial statement.

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the cash receipts, cash disbursements and cash balances of the Town Justice Court of the Town of Somers, New York as of December 31, 2022, and for the year then ended in accordance with the cash basis of accounting described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS"). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the Town Justice Court of the Town of Somers, New York, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. The financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town Justice Court of the Town of Somers, New York's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town Justice Court of the Town of Somers, New York's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Restriction on Use

This report is intended solely for the information and use of the Town Board, the Office of Court Administration and management and is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP

PKF O'Connor Davies, LLP

Harrison, New York

March 27, 2023

Town of Somers, New York

Town Justice Court

Statement of Cash Receipts, Cash Disbursements and Cash Balances

Year Ended December 31, 2022

	Joint Bail	Fines and Parking	
		Justice McDermott	Justice Timone
CASH RECEIPTS			
Fines, fees and other	\$ 2,051	\$ 101,856	\$ 126,059
CASH DISBURSEMENTS			
Remittances to Town	-	97,059	123,903
Bail refunds and bail applied to fines and forfeitures	2,570	-	-
Total Cash Disbursements	2,570	97,059	123,903
Excess (Deficiency) of Cash Receipts Over Cash Disbursements	(519)	4,797	2,156
CASH BALANCES			
Beginning of Year	3,570	2,030	10,648
End of Year	\$ 3,051	\$ 6,827	\$ 12,804
CASH BALANCES REPRESENTED BY			
Amounts due to Town	\$ -	\$ 6,827	\$ 12,804
Undisposed cases	3,051	-	-
Cash Balances - December 31, 2022	\$ 3,051	\$ 6,827	\$ 12,804

The accompanying note is an integral part of the financial statement.

Town of Somers, New York

Town Justice Court
Note to Financial Statement
December 31, 2022

Note 1 - Summary of Significant Accounting Policies

A. Basis of Accounting

This financial statement was prepared on the basis of cash receipts and cash disbursements in conformity with the accounting principles prescribed in the New York State Handbook for Town and Village Justices and Court Clerks, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, revenues are recognized when cash is received and expenditures are recognized when cash is disbursed.

B. Cash and Equivalents, Investments and Risk Disclosures

Cash and Equivalents - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts and short-term investments with original maturities of less than three months from the date of acquisition.

The Town Justice Court's deposits and investment policies follow the Town of Somers, New York's ("Town") policies. The Town's investment policies are governed by state statutes. The Town has adopted its own written investment policy which provides for the deposit of funds in FDIC insured commercial banks or trust companies located within the state. The Town is authorized to use demand deposit accounts, time deposit accounts and certificates of deposit.

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 100% of all deposits not covered by Federal deposit insurance. The Town has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Such obligations include, among other instruments, obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

Investments - Permissible investments include obligations of the U.S. Treasury, U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

The Town follows the provisions of GASB Statement No. 72, "*Fair Value Measurement and Application*", which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with unadjusted quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices in active markets which may include quoted prices for similar assets or liabilities or other inputs which can be corroborated by observable market data. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

Risk Disclosure

Interest Rate Risk - Interest rate risk is the risk that the government will incur losses in fair value caused by changing interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from changing interest rates. Generally, the Town does not invest in any long-term investment obligations.

Town of Somers, New York

Town Justice Court
Note to Financial Statement (Concluded)
December 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued)

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. GASB Statement No. 40, "*Deposit and Investment Risk Disclosures – an amendment of GASB Statement No. 3*", directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance and the deposits are either uncollateralized, collateralized by securities held by the pledging financial institution or collateralized by securities held by the pledging financial institution's trust department but not in the Town's name. The Town's aggregate bank balances that were not covered by depository insurance were not exposed to custodial credit risk at December 31, 2022.

Credit Risk - Credit risk is the risk that an issuer or other counterparty will not fulfill its specific obligation even without the entity's complete failure. The Town does not have a formal credit risk policy other than restrictions to obligations allowable under General Municipal Law of the State of New York.

Concentration of Credit Risk - Concentration of credit risk is the risk attributed to the magnitude of a government's investments in a single issuer. The Town's investment policy limits the amount of deposit at each of its banking institutions.

Sent to:
TB, TA, TC
4/14/2023
KD

Telephone
(914) 277-5582

KATHY CUCCHIARELLA
CHAIRMAN



PARTNERS IN PREVENTION

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589



MEMO TO: Town Board

FROM: Partners in Prevention

RE: Posting Partners in Prevention Signs

DATE: March 13, 2023

In an attempt to make the community aware that there is a Partners in Prevention program in Somers, permission is being requested to have six 24" diameter circle 1/8" composite aluminum with digital printed graphics on reflective vinyl signs hung below the existing No Littering in Somers signs located at Mahopac Avenue and Route 35; Route 116; Route 35 West; Route 202 and Croton Falls Road; and Route 35 at Moseman Avenue and Orchard Hill Road.

Placement of these signs would be consistent with others posted such as the Lions Club. The rendering for the sign is attached.

Each sign costs \$165 and the allotted Town budget money to the Partners would be used.

attachment



24" Logo

Sent to:
TB, TA, TC
4/11/2023
KD

TOWN OF SOMERS

A LOCAL LAW to amend the Code of the Town of Somers by amending Chapter 170-3 Definitions;

BE IT ENACTED by the Town Board of the Town of Somers as follows:

1. Section 170-3 Definitions is hereby amended to add the following:

Transient Basis -

The rental of a room, rooms or home for dwelling, lodging or sleeping by the Owner of the premises for a period of thirty (30) consecutive calendar days or less, with a portion of a day counting as a full calendar day.

2. This local law shall be effective upon filing of same with the Secretary of State of the State of New York.

Sent to:
TB, TA, TC
4/5/03
KD

Highway Department

Town of Somers

WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPT. OF HIGHWAYS

DATE: MARCH 22, 2023

RE: PERMISSION TO PURCHASE - NEW MTA L3 HARRIS XL-185F PORTABLE RADIO
SYSTEM

The Superintendent of Highways requests permission to use General Fund Balance for Capital
Project to purchase new MTA L3 Harris XL-185F Portable Radio System at (20) @ \$5,025.00
estimated at. \$100,700.00.

Options will also be highly recommended for the system

1: Multi-Unit Charger with a 12 Unit at (2) \$588.30 each	\$ 2,353.20
2: Vehicular Chargers (18) at \$120.00 each	<u>\$ 2,160.00</u>
	\$105,213.20

If you have any questions, please feel free to contact me.


NICHOLAS DEVITO
SUPT. OF HIGHWAYS

cc: Town Clerk



XL-185P Single-band Portable Radio

MTA MRRS Standard Features

- Portable Radio, Full Keypad, Dual Display with LTE
- 700/800 Options
- P25 Phase I (FDMA) and Phase II (TDMA) Trunking Operations
- TDMA Phase II P25
- AES 256 Encryption
- Bluetooth Operation
- Data Operation
- GPS
- Over-the-Air Programming (OTAP)
- Over-the-Air Rekeying (OTAR)
- Band 14 LTE (FirstNet)
- High Capacity Battery
- Carry Case, Leather
- Multi-band Antenna

OPTIONS

- Remote Speaker Microphone \$117.00 ea.
- Single Unit Charger \$170.00 ea.
- Multi-Unit Charger (6 or 12 Unit) \$588.30 ea. *X 2*
- Add Wall Mount Kit (for 6 Unit) \$144.05 ea.
- Vehicular Charger \$120.00 ea. *X 18*
- Annual Software Updates \$657.00 ea.

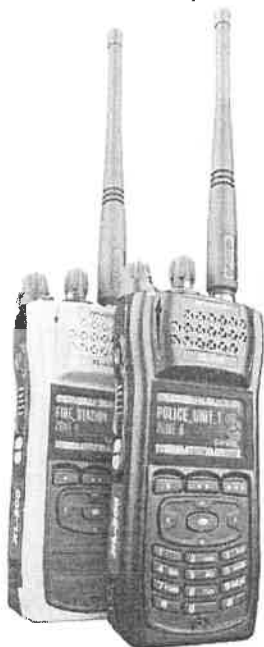
MTAPD Highly Recommends Annual Software Updates to stay current with MRRS.

Approved Standard Feature Pricing
with LTE

\$5,035.00 *X 20*

Approved Standard Feature Pricing
without LTE

\$4,357.00



Telephone
(914) 277-5582

FAX
(914) 277-3790

*Sent to:
TB, TA, TC
4/4/2023
KD*

ZONING DEPARTMENT
Town of Somers
WESTCHESTER COUNTY, N.Y.

**TOWN HOUSE
ANNEX
337 ROUTE 202
SOMERS, NY 10589**



MEMO TO: Town Board

FROM: Thomas J. Tooma, Jr.
Building Inspector

RE: Temporary Outdoor Dining

DATE: March 29, 2023

As has been done for the last three years, permission is being requested to allow for temporary outdoor dining retroactive to April 1, 2023 until to December 31, 2023.

Sent to:
TB, TA, TC
4/11/2023
KD

RESOLVED, that the Town Board does hereby authorize the Building Department to permit temporary limited outdoor dining for existing establishments for the period from April 1, 2023 through December 31, 2023 to promote economic activity in the Town of Somers during aftermath the Covid-19 pandemic.

Telephone
(914) 277-3539

FAX
(914) 277-3790

Thomas J. Tooma, Jr.
Building Inspector

BUILDING DEPARTMENT
Town of Somers
WESTCHESTER COUNTY, N.Y.

**TOWN HOUSE
ANNEX
337 ROUTE 202
SOMERS, NY 10589**



TO: Town Board

FROM: Mike Dunbar, Assistant Building Inspector

RE: 5 Cottage Place – 26.07-1-19

DATE: April 5, 2023

As a follow up to the conditions of this property and a recent site inspection confirming the same, a memo was sent in September 2022 to the Town Board recommending that the steps as outlined in Chapter 77 of the Code of the Town of Somers - Unsafe Buildings be followed.

This item appeared on the agenda of the October 6, 2022 Town Board Work Session.

In addition, the taxes are unpaid for 2020, 2021 and 2022.

I respectfully request the Town Board resolve to demolish the dwelling as per §77-5 of the Code of the Town of Somers.

attachment

*Sent to:
TB, TA, TC
4/5/23
KD*

Chapter 77. Buildings, Unsafe

§ 77-5. Order to repair or demolish.

The Town Board shall thereafter consider such report and, by resolution, determine, if in its opinion the report so warrants, that such building is unsafe and dangerous and order its repair, if the same can be safely repaired, or its demolition and removal and further order that a notice be served upon the persons and in the manner provided herein.

Sent to:
TB, TA, TC
4/7/2023
KD

OFFICE OF THE SUPERVISOR

Town of Somers

WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-3637
Fax
(914) 276-0082

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



April 6, 2023

Memo

TO: Town Board
FROM: Robert Scorrano, Town Supervisor
RE: Request for Approval – Exterior Security Bid

Bids for exterior security for all Town-owned buildings were solicited. Two bids were returned. One in the amount of \$126,500 from Doyle Security and the other in the amount of \$97,100 from Marshall Alarm Systems.

Permission is being requested for the Supervisor to secure a contract with Marshall Alarms Systems for this work.

RS/kd

SomersNY-Supervisor - Documents\kdelucia\Memos\Town Board_Exterior Security.doc

Sent to: cc: B. Kehoe
TB, TA, TC
4/5/23
KD

TEL: 914-277-3323
FAX: 914-277-3960

TOWNCLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y.

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK



**A RESOLUTION AUTHORIZING ACCEPTANCE
OF DOWNTOWN IMPROVEMENT GRANT PILOT PROGRAM
FROM WESTCHESTER COUNTY, NEW YORK
AND CONFIRMING THE MUNICIPALITY'S COMMITMENT
TO COOPERATE WITH THE PROGRAM**

WHEREAS the County of Westchester, NY through the office of the County Executive operates economic development programs that provide funding and technical support for economic development programs to benefit small business throughout the County, and

WHEREAS the County of Westchester, NY is currently offering a program known as the "Downtown Improvement Grant" pilot program, to provide up to one year of economic revitalization assistance to four municipalities with commercial corridors within the County at no cost to those municipalities, and

WHEREAS that pilot program shall provide a comprehensive market analysis of the municipality based upon syndicated data on current market conditions; in-depth interviews of stakeholders, merchants and commercial property owners; custom consumer surveys to identify economic growth opportunities; a strategic plan with detailed action steps to help grow consumer foot-traffic, retain existing businesses, recruit targeted-new businesses, and market the municipality; and finally provide implementation assistance with one-on-one in-person and phone/email support and training to enable ongoing maintenance of the program.

WHEREAS such a program would be beneficial and important to the economic health of our municipality as it will provide our municipality with the data and techniques to allow us to better proactively manage our local economy, enhance the quality of our business mix, minimize business vacancies, and obtain a more vibrant commercial district that will inure to the benefit of our residents, our visitors, and to the greater good of Westchester County.

WHEREFORE, WE HEREBY declare our interest to apply and compete to become one of the four municipalities to be selected for this program, and confirm our commitment, if selected, to actively participate in and cooperate fully with the Downtown Improvement Grant pilot program.

I hereby certify that the foregoing copy of resolution was unanimously adopted by the Town Board of the Town of Somers.

Dated: March 31, 2023

Patricia Kalba

Town Clerk

cc: Supervisor
Director of Finance
J. O'Connell & Associates Inc

Sent to:
T, B, T, A, T, C 4/7/23
KO

Frederick McQuillan
Superintendent of Water & Sewer
fmcquillan@somersny.com

Water & Sewer Department

Town of Somers

WESTCHESTER COUNTY, N.Y.



P.O. Box 618
40 Lakeview Drive
Shenorock, NY 10587
Telephone & Fax
(914) 248-5181

Date: April 6, 2023
To: Somers Town Board
From: Frederick McQuillan
Superintendent of Water & Sewer
Re: **Water and Sewer Department Civil Service Titles**

As you may be aware the Water and Sewer department has had to reclassify our Civil Service job titles from Water, to Water and Sewer. These titles more appropriately reflect the duties of our department.

Westchester County Human Resources recently approved the addition of the Water and Sewer Maintenance Worker Grade I title. As such we canvassed the eligibility list using a pay range that aligns to the Water Maintenance Worker Grade I title in the CSEA agreement (Group VI) and were unsuccessful. The title as listed in the CSEA contract (Group VI), in comparison to other positions in this group are regularly scheduled to work thirty-five hours (35) a week whereas our department employees work forty (40) hours and receive the same salary.

There has been a pattern in the past of employees leaving the department due to higher pay scales elsewhere. It is my feeling that this title warrants a higher pay range to attract and keep qualified candidates.

My recommendation is to add the Water and Sewer Maintenance Worker Grade I title to the CSEA agreement under Wage Group VII-A. This position is one of importance in the department as a supervisor to the Grade II positions and an assistant to the Superintendent.

In order to make us more competitive when we canvass the list again, I respectfully request the Somers Town Board authorize adding the Water and Sewer Maintenance Worker Grade I title to Wage Group VII-A of the CSEA Agreement.

Thank you for your consideration.

Sent to:
TB, TA, TC
3/21/2023
KD

2022 CWD Budget Transfer

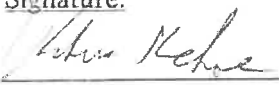
FROM:

<u>FUND</u>	<u>ACCOUNT CODE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
48	8340.04	Water Transmission Contractual Expense	\$44,666.00
Total:			\$44,666.00

TO:

<u>FUND</u>	<u>ACCOUNT CODE</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
48	8320.04	Water Supply Contractual Expense	\$44,666.00
Total:			\$44,666.00

Explanation:
To cover budget shortfalls for 2022.

Signature:

Bob Kehoe
Director of Finance

Date: 3/21/23

Sent to:
TB, TA, TC
4/3/2023
KD

Corinna Hamann

RECEIVED

MAR 10 2023

Jennifer Daddio
Director Somers Library
82 Primrose St.
Katonah, NY 10589

OFFICE OF THE SUPERVISOR
TOWN OF SOMERS

Dear Ms. Daddio:

Please accept this letter as notice of my retirement from my position as Head of Technical Services at the Somers Library, effective March 31st, 2023.

Please let me know how I can help make this transition following my retirement as smooth as possible.

Thank you for all the opportunities I have been given here. Until my retirement date I will continue my work in a diligent, timely and precise manner as always and to the best of my abilities. Hopefully that will make the transition easier.

Sincerely,

Corinna

Corinna Hamann

Kim DeLucia

*Sent to: TB, TA, TC
4/11/2023 KO*

From:
Sent: Wednesday, April 5, 2023 11:41 AM
To: Kim DeLucia;
Cc: Robert Scorrano; Christina
Subject: RE: Architectural Review Board - Expiring Term Letter

Kim

My apologies for not getting back to you sooner.

Yes, I am interested in continuing to serve on the ARB if so appointed.

Thank You
John Alfonzetti
MGM Burbon LLC
914-245-2400

From: Kim DeLucia <kdelucia@somersny.com>
Sent: Wednesday, April 5, 2023 11:28 AM
To:
Cc: Robert Scorrano
Subject: Architectural Review Board - Expiring Term Letter

Good morning John,

Please see attached letter that was mailed on February 27th.

Let us know if you are still interested in serving on the Architectural Review Board.

Thank you,

Kim

Kim DeLucia
Executive Assistant to
Robert Scorrano, Town Supervisor
TOWN OF SOMERS
335 ROUTE 202
SOMERS, NY 10589
Phone: 914-277-3637
Fax: 914-276-0082
WWW.SOMERSNY.COM

Subject: April 13, 2023 TB Work Session Agenda Item: A. Sutton - ARB - Re-appointment

From: Anthony Sutton

Sent: Wednesday, April 5, 2023 9:06 AM

To: Kim DeLucia <kdelucia somersn .com>

Subject: Re: Town of Somers Planning Board Interview

Hi Kim,

I'm disappointed but oh well, maybe next time. Yes I would like to stay on the ARB. Thanks, Tony

On Apr 3, 2023, at 4:31 PM, Kim DeLucia <kdelucia somersn .com> wrote:

Good afternoon Tony,

I apologize for not getting back to you last week.

The Town Board selected another candidate for the open Planning Board position.

Please let me know if you are still interested in serving on the Architectural Review Board.

Thank you,

Kim

Kim DeLucia
Executive Assistant to
Robert Scorrano, Town Supervisor
TOWN OF SOMERS
335 ROUTE 202
SOMERS, NY 10589
Phone: 914-277-3637
Fax: 914-276-0082
WWW.SOMERSNY.COM

Sent to:
TB, TA, TC
4/6/23
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5866
Fax
(914) 277-4098

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
585 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

Date: April 6, 2023
To: Director of Finance T10(914)
From: Steven Woelfle *SW*
Engineering Department
RE: Erosion Control Bond
Somers Sanitation Inc., Site Plan
TM: 28.10-1-7.1, 9 & 11

Attached is a check in the amount of \$6,300.00 posted by Wheelabrator Technologies, 90 Arboretum Drive, Suite 300, Portsmouth, NH 03801 in payment of an Erosion Control Bond for Somers Sanitation Site Plan.

Att.
cc: Town Board
Town Clerk

Sent to:
TB, YATC
4/3/2023
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5866
Fax
(914) 277-4098

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
885 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swocfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

Date: March 8, 2023
To: Town Board
From: Steven Woelfle *SW*
Engineering Department
RE: NYS Mesonet Stuart Farm Weather Station
TM: 26.11-1-2
Release of Erosion Control Bond
Check Received February 1, 2017

This office has no objection to the return of the Erosion Control Bond in the amount of \$500.00.

Please return to:

Pyramid Network Services, LLC
6519 Towpath Road
East Syracuse, New York 13057
Attn: Finance Dept.

SW/wg
cc: Town Clerk
Director of Finance
Pyramid Network Services, LLC

Sent to:
TB, TATC
4/3/2023
KA

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5866
Fax
(914) 277-4098

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com


Steven Woclfle
Principal Engineering Technician
swoclfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

DATE: March 7, 2023

TO: Town Board
Director of Finance

FROM: David B. Smith 
Director of Planning

RE: **Verizon Wireless – Heritage Hills**
Refund of SEQRA/Professional Service Fee
TM: 17.05-20-2

The above-mentioned project has been completed. Please refund the remaining SEQRA/Professional Service Fee in the amount of \$763.75, as follows:

Snyder & Snyder LLP
94 White Plains Road
Tarrytown, New York 10591

SW/wg

cc: Town Clerk
Michael Sheridan, Snyder & Snyder LLP

Sent to:
TB, TA, TC
4/3/2023
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5866
Fax
(914) 277-4098

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woclic
Principal Engineering Technician
swoclic@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

DATE: March 7, 2023

TO: Town Board
Director of Finance

FROM: David B. Smith *[Signature]*
Director of Planning

RE: Sprint/T-Mobile -- 121 Route 100
Refund of SEQRA/Professional Service Fee
TM: 38.17-1-5

The above-mentioned project has been completed. Please refund the remaining SEQRA/Professional Service Fee in the amount of \$1,362.50, as follows:

AMP Communications, LLC
32 Spruce Street
Oakland, NJ 07436

SW/wg

cc: Town Clerk
AMP Communications, LLC
David Kenny, Snyder & Snyder LLP

Kim DeLucia

Sent to: TB, TA, TC 4/11/2023

Subject: April 13, 2023 TB Work Session Agenda Item: Concerned Residents of Shenorock Stop Sign Requests

From: Brian Linkletter <linkletter@somersny.com>
Sent: Wednesday, February 8, 2023 1:08 PM
To: Patricia Kalba <pkalba@somersny.com>; Denise Schirmer <dschirmer@somersny.com>; Steve Woelfle <swoelfle@somersny.com>
Subject: RE: Concerned Residents of Shenorock Stop Sign Requests

Good afternoon Patti
I agree with Nick regarding the location for a stop sign at item # 1
I would also consider Item #3 Lakeview and Cypress making that location a 3 way stop
For you information.
Chief Brian Linkletter
Somers Town Police Dept.

From: Patricia Kalba <pkalba@somersny.com>
Sent: Friday, February 3, 2023 10:56 AM
To: Brian Linkletter <linkletter@somersny.com>; Denise Schirmer <dschirmer@somersny.com>; Steve Woelfle <swoelfle@somersny.com>
Subject: FW: Concerned Residents of Shenorock Stop Sign Requests

Good morning,

This is being referred to you for your review and comment.

Please see the detailed request below.

Patricia Kalba, RMC, MMC
Town Clerk

Town of Somers
335 Route 202
Somers, New York 10589

914-277-3323
914-277-3960 (fax)
pkalba@somersny.com

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From: Nick DeVito <ndevito@somersny.com>
Sent: Monday, January 23, 2023 2:36 PM
To: Patricia Kalba <pkalba@somersny.com>
Subject: Concerned Residents of Shenorock Stop Sign Requests

Patty,

The following are requested stop sign locations from the "Concerned Residents of Shenorock."

- 1) Southbound lane of Bridge Lane at the sharp turn just west of Miller Ave (please note this would also require an additional stop sign at the dead end of Bridge Lane where it meets the sharp turn.
- 2) Bridge Lane at Miller Ave to make a four way stop. This would require 2 signs on Miller Ave.
- 3) Lakeview Dr and Cypress Lane to make a three way stop.
- 4) Shenorock Dr and Overhill Rd to make a three way stop.
- 5) Overhill Rd and Ross Dr to make a 3 way stop
- 6) Sunset Dr and Tighe Rd to make a four way stop.

After looking at all of the following locations, and speaking with Chief Linkletter, I only support the addition of the two signs for Bridge Lane (#1 above). My reasoning for this is that there has been a history of accidents with residential property damage in the past at this location

Can we get this on a Town Board agenda in order to get the ball rolling?

Best,

Nicholas DeVito

Town of Somers
Superintendent of Highways
ndevito@somersny.com
P-914-232-4848

