

SOMERS TOWN BOARD ORGANIZATION MEETING
THURSDAY, JANUARY 6, 2022 7:00PM
www.somersny.com

I. PLEDGE OF ALLEGIANCE:

II. ROLL CALL:

Public Comment

III. PROCEDURES:

A. Set the schedule for Town Board Meetings:

The meeting schedule of the Somers Town Board will begin with the Work Session on the first Thursday of the month at 7:00PM or earlier if a motion for executive session is anticipated and the Regular Meeting will be held on the second Thursday of the month at 7:00PM or earlier if a motion for executive session is anticipated. Meeting will be held at the Somers Town House unless otherwise advised. When necessary a third meeting will be held on the third Thursday of each month with the location specified in the notice of the meeting. Special meetings and all other work sessions will be held at the Town House, unless another location is specified in the notice of meeting or resolution calling such special meeting, and further that notice of all meetings and work sessions are given to the Town Board, Town Clerk and media by the Supervisor.

B. Adopt Town Board Meeting Format for 2022:

1. Pledge of Allegiance.
2. Roll Call.
3. Public Comment.
4. Approval of Minutes.
5. Reports from Department Heads/Town Clerk.
6. Business of the Town Board first, then Parks & Recreation, then an alphabetical listing by department and/or topic including communications and resolutions.
7. Board Comment.
8. Adjournment.

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C. *Schedule of Audit of Claims:*

All claims are to be audited by the Town Board at its regular meeting each month; all claims are to be filed with the Town Clerk no later than the Monday before the Town Board Work Session or earlier as directed by the Supervisor. Claims for the following may be paid in advance of audit with appropriate certification and listed on a subsequent Abstract of Audited Vouchers:

Fuel Oil, Gas, Propane and Diesel Fuel & Electricity
Mail Costs
Telephone Service, including Cellular Telephones
Health, Dental, Life and Vision Insurance
Payment for Leased Vehicles
Internet Services
Workers Compensation and Commercial Property Insurance
Post Office
NYS Pension Installments
Chips Reimbursement
EZ Pass
Credit Cards
Medicare Part B Reimbursement
Park & Recreation Day Camp Trips
NYS Unemployment

Department Head or employee submitting claim must assign the proper appropriation code and certify as to correctness of the voucher and that sufficient money exists in the appropriation code. All claims must have the proper supporting documentation i.e. an original invoice. Only when it can be demonstrated that an original invoice is not available will an email or fax copy be accepted.

D. *Submission of Agenda Items:*

Items for regular monthly agendas shall be received in the Supervisor's Office no later than 12 noon of the Thursday in the week preceding the Town Board Work Session and Regular meetings. The agendas shall be posted on the Town Clerk's Bulletin Board in the Town House and on the Web Site the Monday before a meeting with copies available to the

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D. *Submission of Agenda Items: (Continued)*

Public and the Town Clerk. No item shall be added to the agenda during the meeting without a majority of Town Board member's approval.

E. *Vacancy Announcements:*

Vacancies on the various boards and advisory committees shall be announced at least two (2) months, if possible, prior to the meeting at which action is to be taken. In addition, they will be posted on the Web Site.

F. *Designation of an Official Newspaper:*

Designate The Somers Record the official Town newspapers for the year 2022 with others to be used whenever so designated by the Town Board.

IV. **FINANCIAL:**

A. *Designate depositories:*

1. **JP MORGAN CHASE**

Debt Service Fund
General Fund - 2
Joint Bail Account*
Tax Receiver
Town Justice*
Trust & Agency
Amawalk Heights Water District
Amawalk Shenorock Water District
Capital Funds
Highway Fund
Parks & Recreation Revolving Fund
Payroll Account
Recreation (Builders Fees)
Somers Sewer District No. 1
Town Clerk*
Water Quality Improvement Program
Capital Project

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2. SIGNATURE BANK

Town of Somers

3. New York Cooperative Liquid Assets Securities System (NYCLASS)
Investment Fund.

- B. Authorize Robert Scorrano, Supervisor, as the signer on the above accounts and Rick Morrissey, the Deputy Supervisor as alternate signer, with the exception of the asterisk (*) accounts; that are signed by the appropriate department heads only.

C. *Certificates of Deposit:*

Authorize the Supervisor to negotiate and call for bids on Certificates of Deposits (CD) and to automatically renew at the best available interest rate, subject to acceptable Municipal or Federal Bonds securing such monies, and further that a reporting of CD's be presented by the Supervisor to the Town Board at the regular Town Board meeting each month.

D. *Deposit of Funds:*

Authorize the Supervisor to deposit monies of the General Fund, Highway Fund and all other Funds in JP Morgan Chase as deemed appropriate.

E. *Town Auditors:*

Name PFK O'Connor Davies, LLP, 500 Mamaroneck Ave., Suite 301, Harrison NY 10528 as Town Auditors for the year 2022.

F. *Reimbursements:*

Authorize reimbursement for Town Officers and employees at the 2022 mileage rate as set by the Internal Revenue Service for use of their own automobiles when on official town business. The standard mileage rate is intended to cover all costs of operating a personal vehicle while conducting town business. Such costs include: gasoline, oil, maintenance, repairs, insurance and vehicle registration fees. Also, authorize reimbursement for Town officers and employees for necessary telephone calls made in connection with town business upon submission of properly executed vouchers.

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G. *Procurement Policy and Procedures:*

The Procurement Policy and procedures for the purchase of goods or services as set in the Town Board resolution of January 2, 1992, as amended August 11, 2005, February 9, 2006, October 12, 2006 and February 11, 2010 have been reviewed. That resolution states that each prospective purchase shall be evaluated to determine the applicability of General Municipal Law Section 103. It also provides guidelines to aid in this required evaluation. As a result of this review, it has been determined that the existing Procurement Policy and procedures should continue to be utilized for all purchasing activities by the Town.

H. *Investment Policy:*

Review of Investment Policy to comply with the primary objectives listed:

- a. To conform with all applicable federal, state and other legal requirements (legal);
- b. To adequately safeguard principal (safety);
- c. To provide sufficient liquidity to meet all operating requirements (liquidity); and
- d. To obtain a reasonable rate of return (yield.)

I. Review policy for Capitalization of Property, Plant & Equipment formerly Fixed Asset Policy to comply with GASB 34 and other State and Federal Laws.

J. *State and County Contracts, Purchasing Procedures:*

Resolve that all purchases made by Departments, where practical and cost effective, be made under New York State and Westchester County and Putnam County Contracts and according to the established procurement policy of the Town Board.

K. Set Police reimbursement rates.

L. Set SEQRA reimbursement rates.

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THURSDAY, JANUARY 6, 2022 7:00PM

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M. Authorize the Water District Supt. to request proposals for equipment rental rates from local contractors and upon receipt of the proposed rental rates adopt the highest rate as the maximum hourly rental rate and further that the Water District Supt. use the contractor with the lowest rate whenever possible, for equipment hired and personnel used for Water District improvements, repair and maintenance operations in the year 2022.

N. Reaffirm NYSLRS standard workday reporting resolution dated January 2, 2020 by adopting the following standards for hours constituting a full work day for the New York State and Local Retirement System or any other Pension system in which an employee is a member of:

Highway and Water and Sewer maintenance employees-8 Hours; Summer Recreation employees 6.5 hours; Elected Officials-6 hours; Appointed Officials- 7 hours; all other employees - 7 hours.

V. **HIGHWAY:**

A. *N.Y. State Contracts:*

Authorize the Superintendent of Highways - where practical and cost effective to purchase items under New York State and Westchester County Contracts and according to the established Procurement Policy of the Town Board.

B. *Equipment Rental Rates:*

Authorize the Superintendent of Highways to request proposals for equipment rental rates from local contractors and upon receipt of the proposed rental rates adopt the highest rate as the maximum hourly rental rate and further that the Superintendent of Highways use the contractor with the lowest rate whenever possible, for equipment hired and personnel used for highway improvements, repair and maintenance operations and the removal of snow and ice during the year 2022.

C. *Spending Limit:*

Authorize the Superintendent of Highways to expend monies for the purchase of equipment, tools and implements (other than bid items) and hourly equipment rental, up to the value of \$10,000.00 without prior approval of the Town Board.

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D. *Agreement to Spend Highway Funds:*

Approve and execute Agreement for the expenditure of Highway monies for the year 2022.

E. *Set Highway Pay Scale.*

F. *Announce Deputy Superintendent of Highways.*

Supervisor announces Paul Westhoff as Deputy Superintendent of Highways.

G. *Announce Secretary to the Superintendent of Highways.*

Supervisor announces Catherine DiSisto as Secretary to the Superintendent of Highways.

VI. **APPOINTMENTS**

A. *Supervisor:*

1. The Supervisor announces the designation of Rick Morrissey as Deputy Supervisor to serve at the pleasure of the Supervisor.
2. The Supervisor announces the appointment of Doris Jane Smith as the Town Historian.
3. The Supervisor appoints Kim DeLucia as the Executive Assistant to the Supervisor.
4. The Supervisor's Annual Report to the Comptroller:

Resolution that pursuant to Section 29, Sub. 10A of Town Law, the Supervisor is hereby directed to submit to the Town Clerk, within 120 days after the close of the fiscal year, a copy of the report to the State Comptroller, required by Section 30 of General Municipal Law, and the Town Clerk shall cause notice of the report to be published within ten days after receipt thereof in the official newspaper.

5. Authorize Town Officials to attend the Association of Town Meetings.

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- B. Town Clerk Patricia Kalba announces the appointment of Linda Verderame as Deputy Town Clerk to serve at the pleasure of the Town Clerk.
- C. Appoint Town Clerk, Patricia Kalba Election Liaison at \$3,000.00 per annum for term January 15, 2022 to January 14, 2023.
- D. Appoint Deputy Town Clerk, Election Liaison at \$1,000.00 per annum for term January 15, 2022 to January 14, 2023.
- E. Appoint Patricia Kalba, Registrar of Vital Statistics for the term January 1, 2022 to December 31, 2022, to be compensated as revenues occur.
- F. Appoint Linda Verderame Deputy Registrar of Vital Statistics for the term January 1, 2022 to December 31, 2022, without compensation.
- G. Tax Receiver Michele McKearney announces the appointment of Christine Rossiter as Deputy Tax Receiver to serve at the pleasure of the Tax Receiver.
- H. *Board Chairman:*
 - 1. Appoint John Alfonzetti as chairman of the Architectural Review Approval Board to a term ending December 31, 2022.
 - 2. Appoint Kevin Westerman as chairman of the Parks & Recreation Board to a term ending December 31, 2022.
 - 3. Appoint John Currie as chairman of the Planning Board to a term ending December 31, 2022.
 - 4. Appoint Victor Cannistra as chairman of the Zoning Board of Appeals to a term ending December 31, 2022.
 - 5. Appoint Richard Auerbach as chairman of the Affordable Housing Board to a term ending December 31, 2022.
 - 6. Fire Prevention Bureau one-year appointment to Thomas J. Tooma Jr., Robert Russell and Al Vigliotti until December 31, 2022.

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I. *Committee Chairs:*

1. Appoint Michael Barnhart as chairman of the Open Space Committee to a term ending December 31, 2022.
2. Appoint Don Bleasdale as chairman of the Somers Energy Environment Committee to a term ending December 31, 2022.
3. Appoint Kathy Cucchiarella as chairperson of the Partners in Prevention Committee to a term ending December 31, 2022.

VII. APPOINTMENTS/CONTRACTS:

- A. Accept the "Consulting Services Proposal" from Hardesty & Hanover (FPC/H&H) as outlined in the proposal from David Lapping, PTP dated December 23, 2021 and authorize Supervisor to execute same for the calendar year 2022.
- B. ***Legal Counsel:***
1. Accept the "Legal Services for 2022" from Stephens, Baroni, Reilly & Lewis LLP from Roland A. Baroni, Jr., dated January 1, 2022 and authorize Supervisor to execute same for the calendar year 2022.
- C. Authorize to execute proposal from J. O'Connell & Associates dated November 23, 2021 as Grant Consultants for January 1, 2022 to December 31, 2022.
- D. Authorize to execute proposal from Capital Market Advisors, LLC dated December 28, 2021 as Bond advisors for January 1, 2022 to December 31, 2022.
- E. Authorize to execute proposal from RDM Computer Consultants, Inc. dated December 27, 2021 as Computer Consultants for January 1, 2022 to December 31, 2022.
- F. Authorize to execute proposal from ESI Group Employee Assistance Program dated December 1, 2021 in the amount of \$3,200 effective January 1, 2022.
- G. Announce Town Board Liaisons for 2022

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- H. Appoint Barbara Lloyd Service Officer for the term January 1, 2022 to December 31, 2022 to serve without compensation.

VIII. SALARIES and LONGEVITY PAYMENTS:

- A. Resolution setting salaries and longevity payments (where applicable) of Town Officials and Employees for the year commencing January 1, 2022.



IRS issues standard mileage rates for 2022

IR-2021-251, December 17, 2021

WASHINGTON — The Internal Revenue Service today issued the 2022 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2022, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 58.5 cents per mile driven for business use, up 2.5 cents from the rate for 2021,
- 18 cents per mile driven for medical, or moving purposes for qualified active-duty members of the Armed Forces, up 2 cents from the rate for 2021 and
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2021.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 22-03 [PDF](#), contains the optional 2022 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2022 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

2022 Reimbursement Rates

EMPLOYEE	SUP'R	SUP'R. SECY	TOWN CLERK	DEPUTY TOWN CLERK	DIRECTOR OF FINANCE	SENIOR FINANCE	SR. ACCT. FINANCE	PT. PRINC. ENGR.	ENG. SR. O.A.	PLANR.	PLAN. SECY	BLDG. INSP.	ASST. BLDG. INSP.	BLDG. SR OFF ASST.
SALARY - HOURLY	\$68.13	\$50.44	\$52.87	\$30.82	\$69.96	\$36.65	\$29.26	\$51.83	\$36.07	\$150.00	\$125.00	\$51.83	\$42.74	\$31.73
SOCIAL SEC. - 6.20%	4.22	3.13	3.28	1.91	4.34	2.27	1.81	3.21	2.24	0.00	0.00	3.21	2.65	1.97
MEDICARE TAX - 1.45%	0.99	0.73	0.77	0.45	1.01	0.53	0.42	0.75	0.52	0.00	0.00	0.75	0.62	0.46
MTA - 0.0034%	0.23	0.17	0.18	0.10	0.24	0.12	0.10	0.18	0.12	0.00	0.00	0.18	0.15	0.11
WORKERS COMP.	0.11	0.08	0.08	0.05	0.11	0.06	0.05	3.15	0.06	0.00	0.00	3.15	2.60	0.05
LIFE INSURANCE	0.21	0.21	0.21	0.21	0.21	0.21	0.00	0.21	0.21	0.00	0.00	0.21	0.21	0.21
HEALTH INSURANCE	12.76	0.00	7.89	12.76	5.52	0.00	0.00	18.22	18.22	0.00	0.00	18.22	0.00	0.00
DENTAL INSURANCE	1.14	1.14	0.36	1.14	0.66	1.14	0.00	1.14	1.14	0.00	0.00	0.66	0.66	1.14
VISION PLAN	0.06	0.06	0.06	0.06	0.06	0.00	0.00	0.06	0.06	0.00	0.00	0.06	0.06	0.06
NYS ERS RETIRE. SYSTEM:														
TIER I - 17.3%											0.00			
TIER III & IV - 12.9%			6.82					6.69	4.65	0.00		6.69		
TIER V - 11%							3.22							
TIER V1 - 8.1%	5.52	4.09		2.50	7.70	2.97						3.46		2.57
HOURLY TOTALS	\$93.36	\$60.04	\$72.51	\$49.99	\$89.80	\$43.95	\$34.86	\$85.43	\$63.29	\$150.00	\$125.00	\$84.95	\$53.14	\$38.29
OVERHEAD - 150%	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.00	1.00	1.50	1.50	1.50
RATE FOR REIMBURSEMENT	\$140.04	\$90.06	\$108.76	\$74.98	\$134.70	\$65.93	\$52.29	\$128.15	\$94.93	\$150.00	\$125.00	\$127.43	\$79.71	\$57.43

Highway Department

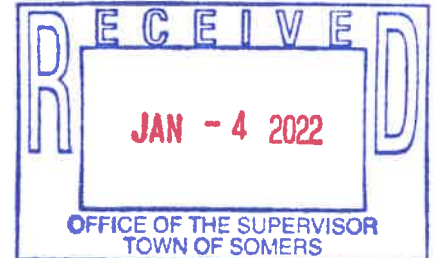
TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

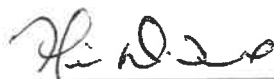
FROM: NICHOLAS DEVITO

RE: MEMO'S FOR ORGANIZATION MEETING 2022

DATE: DECEMBER 30, 2021

Attached please find the necessary memos for the 2022 Organization Meeting.

Thank you.



Nicholas DeVito
Superintendent of Highways

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: AUTHORIZE TO PURCHASE NYS/TOWN OR COUNTY CONTRACTS 2022

The Superintendent of Highways requests authorization from the Town Board to purchase items deemed necessary, where practical and cost effective, under New York State Contracts, any other Town or County Contracts, where the law allows and in accordance to the established procurement policy of the Town Board.

Nicholas DeVito
Superintendent of Highways

Cc: Town Clerk

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of the Town of SOMERS,
WESTCHESTER County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 1,322,743 shall be set aside to be expended for primary work and general repairs upon 118.90 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof. 228,543
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of town highways:
 - (a) On the road commencing at _____, and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____
 - (b) On the road commencing at _____, and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____
 - (c) On the road commencing at _____, and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____

Executed in duplicate this _____ day of JANUARY, 2022.

 Supervisor

 Town Justice - Councilman

 Councilman

 Councilman

 Town Justice - Councilman

 Councilman

 Councilman

 Councilman

Philip J. [Signature]
 Town Superintendent

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

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 Type _____ Width of traveled surface _____
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(c) On the road commencing at _____, a distance of _____ miles,
 and leading to _____,
 there shall be expended not over the sum of \$ _____
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____

Executed in duplicate this _____ day of JANUARY, 2022

 Supervisor

 Town Justice - Councilman

 Councilman

 Councilman

 Town Justice - Councilman

 Councilman

 Councilman

 Councilman

H. J. S.
 Town Superintendent

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

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1. GENERAL REPAIRS. The sum of \$1,322,443 shall be set aside to be expended for primary work and general repairs upon 118.90 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof. 228,543

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 and leading to _____, there shall be expended not over the sum of \$ _____
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 and leading to _____, there shall be expended not over the sum of \$ _____
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____

(c) On the road commencing at _____, a distance of _____ miles,
 and leading to _____, there shall be expended not over the sum of \$ _____
 Type _____ Width of traveled surface _____
 Thickness _____ Subbase _____

Executed in duplicate this _____ day of JANUARY, 2022.

 Supervisor

 Town Justice - Councilman

 Councilman

 Councilman

 Town Justice - Councilman

 Councilman

 Councilman

 Councilman

H. H. H.
 Town Superintendent

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers
WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: PURCHASE EQUIPMENT, TOOLS AND IMPLEMENTS
UP TO THE VALUE OF \$10,000.00 - 2022

The Superintendent of Highways requests permission to purchase equipment, tool and implements (other than bid items) up to the value of \$10,000.00 without prior approval of the Town Board.

Nicholas DeVito
Superintendent of Highways

Cc: TOWN CLERK

Highway Department

TELEPHONE
(914) 232-4848
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Superintendent of Highways

PAULWESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: WAGE SCALE -2022
(Till Teamsters Union Contract Negotiation Agreement is Final)

The following is the 2021-2022 wage scale I am using for Highway employees:

Heavy Motor Equipment Operator	\$20.61 to \$36.45 per hour
Motor Equipment Operator	\$18.50 to \$35.31 per hour
Road Maintenance Foreman	\$23.00 to \$39.08 per hour
Road Maintainer	\$16.00 to \$26.05 per hour
Skilled Road Maintainer	\$18.75 to \$28.08 per hour
Seasonal Employees	\$ 9.00 to \$30.00 per hour
Sr. Auto Mechanic	\$25.90 to \$37.34 per hour
Auto Mechanic Helper	\$18.75 to \$28.08 per hour



Nicholas DeVito
Superintendent of Highways

Cc: Town Clerk

Highway Department

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PAUL WESTHOFF
Deputy Supt. of Highways




MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: APPOINTMENT OF DEPUTY SUPERINTENDENT OF HIGHWAYS 2022

I hereby the appointment of Paul Westhoff. as Deputy Superintendent of Highways to serve at the pleasure of the Highway Superintendent pursuant to Section 32 of the Town Law.



Nicholas DeVito
Superintendent of Highways

Cc: TOWN CLERK

Highway Department

TELEPHONE
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250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: APPOINTMENT OF SECRETARY TO THE SUPERINTENDENT OF HIGHWAYS -2022

I am hereby continuing the appointment of Catherine A. DiSisto as Secretary to Superintendent of Highways to serve at the pleasure of the Highway Superintendent pursuant to Section 32 of the Town Law.

Nicholas DeVito
Superintendent of Highways

Cc: TOWN CLERK

THE
ASSOCIATION OF TOWNS

OF THE

STATE OF NEW YORK

GERALD K. GEIST
Executive Director

KIMBERLY A. BLAIR
Deputy Director

150 State Street
Albany, NY 12207

Telephone
Area Code 518--465-7933
Fax # 518--465-0724

LORI A. MITHEN-DeMASI
Counsel

SARAH B. BRANCATELLA
Associate Counsel

KATHLEEN N. HODGDON
Associate Counsel



December 30, 2021

Dear Town Clerk:

I'm writing to remind your town to assign a delegate (and an alternate) to attend our Annual Business Meeting with the purpose of electing the president, five vice presidents and voting on the Association's annual legislative platform. Assignments should be made to town officials who plan on attending the 2022 Training School and Annual Meeting, to be held at the New York Marriott Marquis, February 20-23, 2022.

To assign your delegate: The town board must adopt a resolution designating its delegate (and alternate). The alternate will assume delegate voting responsibilities if, the delegate cannot vote for any reason. After the resolution complete and submit the enclosed Certificate of Designation to us no later than February 4, 2022.

Important dates for the delegate: The optional Informational Budget Hearing will be held Sunday, February 20, 2022. Voting will take place at the Annual Business Meeting on Wednesday, February 23, 2022.

A note about membership dues: For a delegate to cast their vote at the Annual Business Meeting, your town's 2022 dues must be received in the office by February 4, 2022. We are unable to apply dues payments received by mail in our office after that date, no exceptions.

Kindest regards,

Gerald K. Geist
Executive Director

THE
ASSOCIATION OF TOWNS
OF THE
STATE OF NEW YORK

GERALD K. GEIST
Executive Director

KIMBERLY A. SPLAIN
Deputy Director

150 State Street
Albany, NY 12207

Telephone
Area Code 518 – 465-7933
Fax # 518 – 465-0724

LORI A. MITHEN-DeMASI
Counsel

SARAH B. BRANCATELLA
Associate Counsel

KATHLEEN N. HODGDON
Associate Counsel

Dear Town Clerk:

PLEASE READ AT FIRST 2022 TOWN BOARD MEETING
Contains Dated Material to be RETURNED

The 2022 Training School and Annual Meeting of this Association will be held at the
New York Marriott Marquis, February 20-23, 2022.

This is a training session for town officials. The following is a brief outline of events:

INFORMATIONAL HEARING Sunday Afternoon, February 20.

GENERAL OPENING SESSION Monday Morning, February 21.

GROUP SESSIONS for various categories of town officers and special programs follow
the Opening Session as will be set forth in the printed program:

Town Board Members
Highway & Public Works
Town Clerks
Tax Collecting Officers

Fiscal Officers
Planning & Zoning Officials
Town Attorneys

BREAKFAST WITH THE ASSOCIATION Tuesday Morning, February 22.

ANNUAL BUSINESS SESSION (Official Delegates) Wednesday Morning, February
23

The Constitution of the Association provides:

"On all questions arising at meetings of the Association, each member in good standing, as determined by the Credentials Committee, shall be entitled to one vote. Such vote shall be cast by a delegate designated by the town board of such member town, registered and present at the meeting at which such vote is ordered. The town board may designate an alternate delegate to cast the vote of such town in the absence of the person so designated. No person shall be designated as a delegate of a town or alternate delegate, unless such person shall be an officer, employee or appointed representative of the town so designating. The vote of all questions at meetings of the Association, including any vote on the election of officers under Article IV hereof, shall be by voice vote or as otherwise determined by the presiding officer."

Any town that has paid its dues for the year 2022 BEFORE the Annual Meeting is a member in good standing. A CERTIFICATE OF DESIGNATION OF THE VOTING DELEGATE for your Town is enclosed. THE CERTIFICATE MUST BE EXECUTED AND RETURNED TO THE ASSOCIATION, 150 State Street, Albany, NY 12207, NO LATER THAN FEBRUARY 4, 2022 for the Credentials Committee to review and establish eligibility.

A copy of the preliminary 2022 Legislative Program developed at a joint meeting of the Executive Committee and the Resolutions Committee is attached. The Resolutions Committee will present the Legislative Program to the Delegates at the 2022 Business Session. RESOLUTIONS SUBMITTED AT LEAST 90 DAYS PRIOR TO THE 2020 ANNUAL MEETING were received and considered for recommendation at the Business Session.

So that delegates will have an understanding of the proposed resolutions prior to the Business Session on Wednesday, an Informational Hearing on the resolutions and the Association of Towns 2022 Budget will be held by the Executive and Resolutions Committees, Sunday Afternoon, February 20.

This fee together with other actual and necessary expenses of town officers and employees authorized by the town boards to attend, are a legal town charge under 77-b of the General Municipal Law.

Registration receipts will be issued. They should be retained by each town officer or employee attending and should be attached to claim vouchers presented to town boards for reimbursement of attendance expenses.

Check our website for further details on events and sessions at the Annual Meeting:

www.nytowns.org

CERTIFICATE OF DESIGNATION

This form must be filed with:

THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK, 150 STATE STREET, ALBANY, NY 12207

No later than FEBRUARY 4, 2022

In order to establish eligibility and credentials to vote at the 2022 Business Session

TO: THE OFFICERS AND MEMBERS OF

The Association of Towns of the State of New York

To Ensure Correct Spelling On Badges, Please Print Or Type

I, _____, Town Clerk of the Town of _____, in
the County of _____ and State of New York DO HEREBY CERTIFY that
the town board of the aforesaid town has duly designated the following named person to attend
the Annual Business Session of the Association of Towns of the State of New York, to be held
during Presidents' Week, February 2022, and to cast the vote of the aforesaid town, pursuant to §6
of Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In the absence of the person so designated, the following named person has been designated to
cast the vote of said town:

NAME OF ALTERNATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town

this _____ day of _____, 20____.

Town Clerk



**THE ASSOCIATION OF TOWNS
of the State of New York**

150 State Street, Albany, New York 12207

"Service and Representation for the 932 Town Governments of New York"

Gerry K. Geist, Executive Director - PHONE: [518] 465-7933 - FAX: [518] 465-0724

Website and e:mail: WWW.NYTOWNS.ORG

December 31, 2021

**Town of Somers
County Of Westchester**

Annual Town Association Membership Dues for the year beginning
January 1, 2022 as authorized by Article 8 of the Town Law.

Dues: \$1,500.00

These dues are computed from the latest complete information of your
town's "Total Town Revenue" as reported to the Office of the State
Comptroller

Claimant's Certification

I certify that the above bill is just, true and correct; that no part thereof has been paid except
as stated and that the balance is actually due and owing, and that taxes from which the
municipality is exempt are not included.

GERRY K. GEIST
Executive Director

Association of Towns of the State of New York Dues Schedule for 2022

FY2019 Revenues:

FY2022 Dues:

Between:	\$0	and	\$149,999	=	\$200
Between:	\$150,000	and	\$249,999	=	\$300
Between:	\$250,000	and	\$424,999	=	\$400
Between:	\$425,000	and	\$799,999	=	\$500
Between:	\$800,000	and	\$999,999	=	\$600
Between:	\$1,000,000	and	\$1,249,999	=	\$700
Between:	\$1,250,000	and	\$1,699,999	=	\$800
Between:	\$1,700,000	and	\$2,099,999	=	\$900
Between:	\$2,100,000	and	\$2,699,999	=	\$1,000
Between:	\$2,700,000	and	\$4,999,999	=	\$1,100
Between:	\$5,000,000	and	\$7,499,999	=	\$1,200
Between:	\$7,500,000	and	\$9,999,999	=	\$1,350
Between:	\$10,000,000	and	\$19,999,999	=	\$1,500
Between:	\$20,000,000	and	\$49,999,999	=	\$1,650
Between:	\$50,000,000	and	\$99,999,999	=	\$1,800
Over:			\$100,000,000	=	\$1,950

Note: Towns for which data is not available from the OSC ("unreported") will be billed the 2021 amount for 2022 dues.

Questions and Answers:

- Q. Why is my dues amount based on FY2019 revenues?
 A. FY2019 revenue data are the latest available from the Office of the State Comptroller
- Q. Why isn't my dues amount the round number listed across from my revenue amount on the schedule?
 A. The dues of any town with less than \$7.5 Million revenue may not increase more than \$99.00 in any one year. An increase "cap" of \$99.00 has been applied in many cases resulting in non-rounded amounts approaching, but not reaching, the new rounded amounts

TEL: 914-277-3323
FAX: 914-277-3960

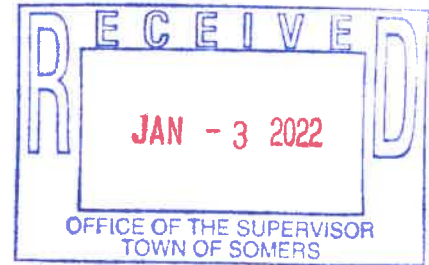
TOWN CLERK'S OFFICE

Town of Somers

WESTCHESTER COUNTY, N.Y.

Town House
335 Route 202
Somers, N.Y. 10589

PATRICIA KALBA
TOWN CLERK



TO: Supervisor
Town Board

FROM: Patricia Kalba, RMC, CMC
Town Clerk

DATE: January 3, 2022

RE: Deputy Town Clerk

I would like to announce the re-appointment of Ms. Linda Verderame as Deputy Town Clerk.

Ms. Verderame should also be re-appointed Deputy Registrar of Vital Statistics at the January 6, 2022 Organizational Meeting.

Telephone
(914) 277.3610

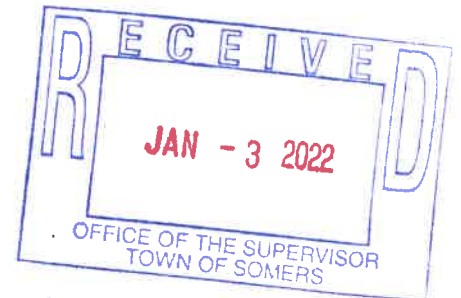
OFFICE OF THE TAX RECEIVER
Town of Somers
WESTCHESTER COUNTY, N.Y.

Fax
(914) 277.8932

Michele A. McKearney
Receiver of Taxes
mmckearney@somersny.com

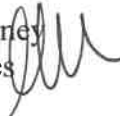


335 Route 202 • Somers, NY 10589



MEMO

TO: Supervisor
Town Board

FROM: Michele McKearney
Receiver of Taxes 

DATE: January 3, 2022

RE: Deputy Receiver of Taxes

I would like to announce the re-appointment of Christine L. Rossiter as Deputy Receiver of Taxes effective January 1, 2022 through December 31, 2022.

Please consider placing this item on the January 6, 2022 Town Board Organizational Meeting Agenda for adoption that evening.

Thank you in advance for your assistance regarding this matter.

Kim DeLucia

From: MGM
Sent: Wednesday, January 5, 2022 3:04 PM
To: Kim DeLucia
Subject: Re: Chairman of the Somers ARB
Attachments: J. Alfonzetti.pdf

Yes.

Sent from my iPhone

On Jan 5, 2022, at 2:49 PM, Kim DeLucia <kdelucia@somersny.com> wrote:

Good afternoon John,

Former Supervisor Morrissey sent you a letter on December 17, 2021 asking if you are still interested in being considered for reappointment to another one year term as Chairman of the Somers ARB.

A copy of the letter is attached. Are you still interested?

Thank you,

Kim

Kim DeLucia
Executive Assistant to
Robert Scorrano, Town Supervisor
TOWN OF SOMERS
335 ROUTE 202
SOMERS, NY 10589
Phone: 914-277-3637
Fax: 914-276-0082
WWW.SOMERSNY.COM

Kim DeLucia

From: Westerman, Kevin P
Sent: Monday, December 27, 2021 4:33 PM
To: Rick Morrissey
Cc: parks; Tom Garrity; Anthony Cirieco; Richard Clinchy; Bill Faulkner; Kim DeLucia; Kevin Westerman
Subject: Parks & Recreation Board Chair
Follow Up Flag: Follow up
Flag Status: Flagged

Supervisor Morrissey,

I am in receipt of your December 17, 2021, correspondence in connection with the expiration of my term as Chair of the Parks Board. I am interested in being considered for a new term as Chair. Thank you and please let me know if you require any additional information.

Kevin

Kevin Westerman



Supervisor Rick Morrissey
Town of Somers
335 Route 202
Somers, New York 10589

Dear Supervisor Morrissey,

I would like to be considered for reappointment to another term as Chairman of the Planning Board when my term expires on December 31, 2021.

I feel I continually bring a strong focus, collegiality and accessibility to the Board and I would like to continue my work in those directions.

I am available to meet with the Town Board if necessary whenever convenient to discuss my reappointment.

Sincerely,

A handwritten signature in black ink, appearing to read "R. John Currie".

R. John Currie
Somers Planning Board Chairman

VICTOR J. CANNISTRA, CPA P.C.

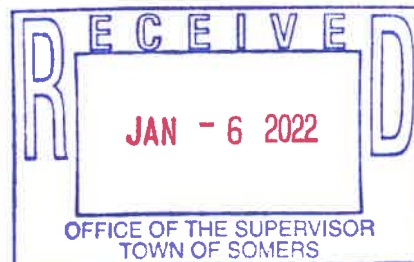
43 KENSICO DRIVE • MT. KISCO, NEW YORK 10549

Member: American Institute of Certified Public Accountants
New York State Society of Certified Public Accountants

(914) 241-3605 FAX (914) 241-9278
www.CannistraCPA.com

December 21, 2021

Mr. Rick Morrissey, Supervisor
Office of the Supervisor
Town of Somers
335 Route 202
Somers, NY 10589



Dear Supervisor Morrissey:

Thank you for your letter regarding my expiring term as Chairman of the Zoning Board of Appeals for the Town of Somers.

I would be pleased to be considered for reappointment as a board member and Chairman if you and the Town Board would like me to continue.

Thank you for considering me and please do not hesitate to contact me with any questions. Best wishes for the New Year.

Very truly yours,



Victor J. Cannistra, CPA

/dw

Kim DeLucia

From: Rich Auerbach
Sent: Tuesday, January 4, 2022 8:33 PM
To: Robert Scorrano
Cc: Kim DeLucia
Subject: Chairman Affordable Housing Board

Hi Rob,

Congratulations on becoming our new supervisor.

I received a letter from Rick asking if I was interested in continuing as Chairman of the AHB. I will be pleased to continue serving in that position subject, of course, to the Town Board's approval.

Hope to be meeting with you in the near future. I think Bobby Brower will be setting up a meeting with the three of us to discuss the 2022 AHB agenda.

Regards,
Rich Auerbach

Sent from my iPhone

Rick Morrissey

From:
Sent: Monday, December 20, 2021 3:13 PM
To: Rick Morrissey
Subject: SOSC service

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Rick,

I just received your office's letter and can say that I'd be happy to serve another year as chair of the Somers Open Space Committee.

Merry Christmas!

Best,

Michael

Kim DeLucia

From: Don Bleasdale
Sent: Tuesday, January 4, 2022 12:20 PM
To: Kim DeLucia
Subject: SEEC Chair

Hi Kim,

I would like to stay on as chair for 2022.

I hope you had a happy New Year and let's hope 2022 is safe, happy healthy and sustainable!

Best,

Don

Sent from my iPhone

Kim DeLucia

From: Denise Schirmer
Sent: Friday, December 31, 2021 11:35 AM
To: Kim DeLucia; Robert Scorrano
Subject: Fw: Chairperson of the Partners in Prevention - New Term

Follow Up Flag: Follow up
Flag Status: Flagged

From: Kathy Cucchiarella
Sent: Friday, December 31, 2021 10:39 AM
To: Rick Morrissey <supervisor@somersny.com>; Denise Schirmer <dschirmer@somersny.com>
Subject: Chairperson of the Partners in Prevention - New Term

Hi Rick and Denise -

Just received your letter Rick dated 12/17/21, regarding the new term for the Chairperson for Somers Partners in Prevention. I am interested in being considered for reappointment through December 31, 2022.

Have a Happy and Safe New Year! Rick all my best to you as your start the next chapter of your journey.

Best,
Kathy

Get [Outlook for iOS](#)

December 23, 2021

Supervisor Rick Morrissey
Town of Somers
Town House
355 Route 202
Somers, New York 10589

Subject: **Consulting Services Proposal – 2022**

Dear Supervisor Morrissey:

Hardesty & Hanover (FPC/H&H) is pleased to submit this proposal to provide continuing professional planning consulting services to the Town of Somers for 2022.

Services Which We Will Provide

We are available to continue our work on application reviews and to assist the Town Planner as deemed appropriate. We are also available to provide our services on special projects as requested.

Personnel

Victor Minerva, AICP, PP, with regard to our work for the Town, shall perform the role as the Quality Assurance and Quality Control officer and will supervise the work performed by other professionals on our staff (e.g., traffic engineers, landscape architects, environmental scientists and other planners). Ms. Sarah Brown, AICP will continue to be the primary Planner and will provide for day to day management of the projects and Michael Galante will advise on Traffic Engineering matters.

Fees

Our 2022 Municipal Schedule of Hourly Charges and our Standard Schedule of Hourly Charges are enclosed. As you are aware, we use our standard rate schedule for application reviews where the Town is reimbursed for the cost of our services, and in recognition of our long-standing relationship with our client communities, we use a reduce municipal rate schedule for non-reimbursable services.

Invoices for our services will be submitted monthly based upon our actual expenditures of time, and payment by the Town for our services will be expected within 30 days of our rendering of bills. It is important to note that our rates already have built into them the cost of administrative support such as secretarial and clerical staff time. That is, we do not bill, as some consultants do, for secretarial and clerical staff time; we only bill for the time of our professionals. Further, our fees include telephone, supplies and other ordinary overhead expenses associated with our services.

Miscellaneous

This proposal does not include any architectural, legal, or engineering services, other than traffic engineering. It does not include participation in any court cases. Such an arrangement, if desired, would be subject to a separate agreement. However, the Town would agree to compensate use for any time and expense involved in connection with a subpoena issued to us and for out attendance in court to testify in any matter relating to the Town's planning and zoning activities occurring during any period of our service to the Town.

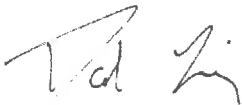
Invoices for our services will be submitted monthly based upon our actual expenditures of time, and payment by the Town for our services will be expected within 30 days of our rendering of bills. It is also understood that payment to H&H for services provided in accordance with this proposal is not contingent on the Town receiving any payment from third parties who are not a party to this agreement.

If you have any questions regarding this letter, please let me know. If, however, this proposal is satisfactory as presented, we would appreciate if you would endorse the enclosed copy of this letter in the space provided below and return the endorsed copy to me for our files.

We want our services to Somers to be of maximum effectiveness in assisting both the Town Board and the Planning Board in carrying out their planning and environmental responsibilities. If there is ever any way in which you feel we can be more useful, please do not hesitate to let me know.

Kind regards.

Very truly yours,



David Lapping, PTP
Practice Lead – Traffic and Planning
Hardesty & Hanover

Enclosures

Accepted by: _____

Date: _____

Printed Name: _____

HOURLY RATE SCHEDULE (2022)

PROFESSIONAL SUPPORT	Standard	Municipal
Director of Planning	\$250	\$225
Principal Planner/Engineer/Env Scientist/Landscape Architect	\$225	\$210
Senior Planner/Engineer/Env Scientist/Landscape Architect	\$195	\$180
Planner/Engineer/Env Scientist/Landscape Architect	\$170	\$155
Planner/Junior Engineer/Env Scientist/Landscape Architect	\$140	\$125
Planning/Engineering Aide	\$100	\$ 80
Drafter	\$150	\$135

- Hourly rates provided are inclusive of overhead costs (administrative and clerical time).
- Evening meetings will be billed at a minimum of 3 hours.
- Expert Testimony for Court cases will be billed at \$350/hr.

STEPHENS, BARONI, REILLY & LEWIS, LLP

ATTORNEYS AND COUNSELORS AT LAW

NORTHCOURT BUILDING

175 MAIN STREET, SUITE 800

WHITE PLAINS, NY 10601

ROLAND A. BARONI, JR.

STEPHEN R. LEWIS

COUNSEL

GERALD D. REILLY grei

JOSEPH P. ERI

www.sbrllaw.com

NORTHERN WESTCHESTER OFFICE
OLD POST ROAD PROFESSIONAL BUILDING
CROSS RIVER, NEW YORK 10518

SERVICE NOT ACCEPTED
BY FAX OR EMAIL

January 1, 2022

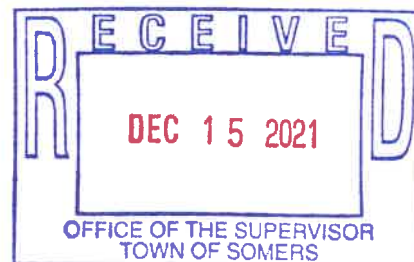
Supervisor Robert Scorrano
Town of Somers
Somers Town House
335 Route 202
Somers, New York 10589

Re: Legal Services for 2022

Dear Supervisor Scorrano:

This letter shall serve to confirm the basis of our agreement with the Town of Somers for the year 2022 for general legal services and for services rendered to any of the Special Districts or for special projects for which we may be given responsibility.

Our annual retainer for general legal services shall be One Hundred Five Thousand Nine Hundred Sixty-Three Dollars (\$105,963.00) per year payable in equal monthly installments of Eight Thousand Eight Hundred Thirty and 25/100 (\$8,830.25) Dollars. The term general legal services is to include attendance at all regular and special meetings of the Town Board, the Planning Board and the Zoning Board of Appeals (when requested by the ZBA). In addition, we shall coordinate the defense of Article 78 Special Proceedings filed against the municipality with insurance counsel. Within the parameters of our retainer we also agree to be available daily for consultation with all Board members, consultants and with all municipal department heads and elected officials and for meetings at mutually convenient times. In addition, we will handle routine real estate matters for the municipality such as lot boundary adjustments, easements and rights of way and be responsible for the drafting of all municipal contracts, except employment agreements, on an as-needed basis.



Aside from those matters as outlined above, there may exist, from time to time, matters involving extraordinary services for which we would find it necessary to bill on a separate hourly basis. All such services requiring large blocks of our time would be agreed upon in advance with the Board and would continue to be billed at the rate of Two Hundred Seventy Five (\$275.00) Dollars per hour, per attorney.

In addition to all such services, we agree to serve as Counsel to the Town's special districts. As matters arise and are referred to us, we propose to render such services on an as needed basis at the rate of Two Hundred Seventy Five (\$275.00) Dollars per hour, per attorney, to be separately billed to the appropriate taxing entity.

We also agree to prosecute all violations of local laws in Justice Court and to coordinate all such activities with the Building Inspector and his staff on an as-needed basis and to be available to assist the Police Department in similar prosecutions as may be requested. We will also continue our appearances for plea bargain purposes on an as needed basis. Such services outlined above will be billed at the rate of Two Hundred Seventy Five (\$275.00) Dollars per hour per attorney.

We envision the following delegation of responsibilities within our office for the coming calendar year:

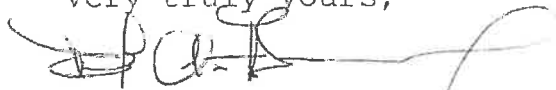
- A. Town Board, Special Districts and general coordination - Roland A. Baroni Jr.
- B. Planning Board and General Litigation - Roland A. Baroni, Jr. and Joseph Eriole
- A. Zoning Prosecution and Police Litigation - Stephen R. Lewis. and Gerald D. Reilly
- D. Zoning Board of Appeals - Roland A. Baroni, Jr. And Gerald D. Reilly

STEPHENS, BARONI, REILLY & LEWIS, LLP

Town of Somers
January 1, 2022
Page 3

Please signify your acceptance of same as indicated below.

Very truly yours,



Roland A. Baroni Jr.
For Stephens, Baroni, Reilly
& Lewis, LLP

RABjr/wf
Enc.

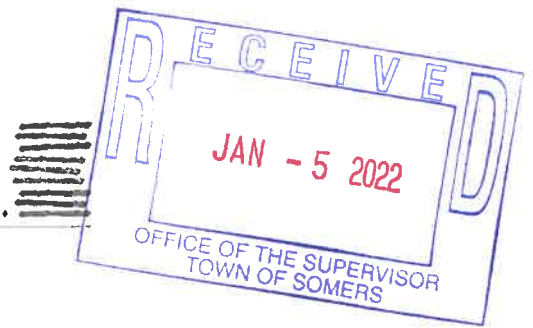
Agreed to and Approved:

TOWN OF SOMERS

By: _____
Robert Scorrano, Supervisor

Dated: January _____, 2022

J.O'Connell & Associates, Inc.
GRANTS CONSULTANTS
10646 Main Street
Clarence, New York 14031
(716) 759-8580



THIS AGREEMENT, made this 1st day of January 2022 by and between **J. O'CONNELL & ASSOCIATES, INC., GRANTS CONSULTANTS**, having its principal place of business at 10646 Main Street, Clarence, New York 14031, hereinafter referred to as "J. O'CONNELL & ASSOCIATES, INC.," and the **TOWN OF SOMERS**, having its principal place of business at 335 Route 202, Somers, New York 10589, hereinafter referred to as "THE ORGANIZATION."

WITNESSETH:

WHEREAS, J. O'CONNELL & ASSOCIATES, INC., is engaged in the business of grants consultation; and

WHEREAS, THE ORGANIZATION is desirous of retaining the professional services of J. O'CONNELL & ASSOCIATES, INC.;

NOW, in consideration of the mutual promises and covenants contained herein, it is agreed between the parties hereto as follows:

1. That THE ORGANIZATION retains the professional services of J. O'CONNELL & ASSOCIATES, INC. for a period of one year commencing January 1, 2022 and ending on December 31, 2022.

2. That THE ORGANIZATION agrees to pay J. O'CONNELL & ASSOCIATES, INC. for professional services rendered hereunder, the sum of Thirty-Seven Thousand Two Hundred (\$37,200) Dollars payable as follows: Nine Thousand Three Hundred (\$9,300) Dollars in advance for the first three-month quarter and Nine Thousand Three Hundred (\$9,300) Dollars for ever quarter thereafter for professional services performed by J. O'CONNELL & ASSOCIATES, INC.

3. In consideration of the sums to be paid by THE ORGANIZATION, J. O'CONNELL & ASSOCIATES, INC. agrees to:

- (1) Conduct a needs assessment of THE ORGANIZATION, to identify potentially fundable programs;
- (2) Present identified programs into a form that becomes acceptable to the grant reviewer;
- (3) Conduct an on-going review of available funding sources that allows THE ORGANIZATION immediate knowledge of multiple sources;
- (4) Prepare organizational background statements, and formal letters of intent to submit to the granting agencies;
- (5) Develop COMPLETE proposals into written form that keeps them in compliance with the grant guidelines;
- (6) Follow-up on all grant applications that have been submitted on THE ORGANIZATION'S behalf;
- (7) Attend meetings with THE ORGANIZATION, ORGANIZATION staff, ORGANIZATION board members, government officials; and,
- (8) Prepare quarterly status reports that keep THE ORGANIZATION informed as to the progress of the grants' activities.

4. This Agreement may not be changed, modified, or altered except upon the express written consent of the parties hereto.

5. If THE ORGANIZATION requests the presence of J. O'CONNELL & ASSOCIATES, INC. at an out of town meeting, travel is billable at the IRS rate or coach class airfare (whichever is less). Out of town travel would be outside of the Western New York Area, or 200 miles round trip from the offices of J. O'CONNELL & ASSOCIATES, INC. In order for proposal development and the timely submission of grants, J. O'CONNELL & ASSOCIATES, INC. will also travel to THE ORGANIZATION upon prior notification and approval of the Supervisor of the Town of Somers. Travel expenses will be paid to J. O'CONNELL & ASSOCIATES, INC by THE ORGANIZATION, upon presentation of receipts and prior approval of travel by THE ORGANIZATION. Travel expenses to include; transportation, lodging and meals.

6. J. O'CONNELL & ASSOCIATES, INC. is a professional grant consulting firm, and as such is an independent contractor, and in no way shall be deemed as an employee of THE ORGANIZATION.

Date: 1-1-2022

J. O'CONNELL & ASSOCIATES, INC.,
GRANTS CONSULTANTS

BY Jean K. O'Connell
JEAN K. O'CONNELL,
PRESIDENT

Date: _____

TOWN OF SOMERS

BY _____
ROBERT SCORRANO,
SUPERVISOR

Kim DeLucia

Subject: FW: Somers Town -Agreement with CMA for Financial Advisory Services
Attachments: Somers Town 12.28.21.pdf

From: Richard Tortora <rtortora@capmark.org>
Sent: Tuesday, December 28, 2021 1:49 PM
To: Bob Kehoe <rkehoe@somersny.com>
Cc: Janet Morley <jmorley@somersny.com>; Eileen Duggan <eduggan@somersny.com>
Subject: Re: Somers Town -Agreement with CMA for Financial Advisory Services

Hi Bob:

I hope you had a nice Christmas with your family.

Attached is an agreement between CMA and the Town of Somers for financial advisory services in 2022. You will note that our fees remain unchanged from our current agreement. If the agreement meets with your approval, please send me an executed copy for my records at your earliest convenience.

On behalf of all of us here at CMA, I thank you for giving us the opportunity to assist you as you address the Town's financing needs. We enjoy and appreciate our relationship with you and the Town of Somers.

Happy New Year!

Richard

Richard Tortora
President
Capital Markets Advisors, LLC
11 Grace Avenue, Suite 308
Great Neck, New York 11021
516-487-9815
rtortora@capmark.org

On Dec 28, 2021, at 9:20 AM, Bob Kehoe <rkehoe@somersny.com> wrote:

Richard,

Will we be getting a new agreement for 2022?

Thanks,

Bob



11 Grace Avenue, Suite 308
Great Neck, New York 11030
Phone: 516-487-9815
rtortora@capmark.org

Financial Advisory Services Agreement

This Agreement has been entered into this ____ day of _____, 202__ by and between the Town of Somers, New York ("Town") and Capital Markets Advisors, LLC ("CMA"), a limited liability company created under the laws of the State of New York and having its principal place of business at 11 Grace Avenue, Suite 308, Great Neck, New York 11021.

Section 1 Financial Advisory Services

CMA will provide the following services in connection with bond, note and lease financings (the "Issue"), undertaken by the Town during the term of this Agreement.

- 1.01 Discuss plan of financing to include structure for debt issuance, taking into consideration such factors as State Building aid, local resources, market conditions, budget constraints, projected repayment requirements and future capital needs.
- 1.02 Make presentations to the Board and members of the public concerning the debt issuance process, the credit rating process, interest rates and the budget impact resulting from the debt issue, at the Town's request.
- 1.03 Prepare or assist in the preparation of financing documents, as required by the Town, including but not limited to: term sheet, official statement, notice of sale and bid sheet, request for a credit rating, request for municipal bond insurance, DTC Letter of Representations, debt statement and pre-sale or post-sale analysis, if requested.
- 1.04 Recommend alternative financing methods and use of credit enhancement when appropriate.
- 1.05 Maintain relationships with the credit rating agencies, coordinate presentations as needed and conduct presentation preparation as necessary.
- 1.06 Upon the request of the Town, CMA will assist the Town in the selection of other service providers necessary to conduct each Issue including but not limited to bond counsel, rating agencies, bond insurers, underwriters, trustee, verification agent and financial printer, if appropriate.
- 1.07 Prepare and maintain a financing schedule, cost of issue for refunding transactions, list of participants, and take such other actions requested by the Town to efficiently manage each Issue in order to meet the Town's objectives.
- 1.08 Participate in the sale of the debt and confirm net interest cost or true interest cost calculation.
- 1.09 Assist with the closing of the Issue and verify receipt of Issue proceeds.
- 1.10 Prepare and file required Continuing Disclosure and material event notices as required by SEC Rule 15c2-12.

Section 2 Compensation

- 2.01 For CMA's performance of services on behalf of the Town as described in Section 1 hereof, CMA's fees, some of which are contingent on an issue closing, will be as follows:
- For bond issues: \$9,250 for issues up to \$5 million plus \$0.50 per \$1,000 issued over \$5 million
 - For note issues: \$4,750 for issues up to \$5 million plus \$0.50 per \$1,000 issued over \$5 million
 - For notes sold with only a Term Sheet and no Official Statement: \$3,250
 - For capital lease issues: \$6,500 for issues plus \$.50 per \$1,000 of lease issued
 - For Limited Continuing Disclosure: \$750 annually, inclusive of all required Material Event Notices
 - For Full Continuing Disclosure: \$3,000 annually, inclusive of required Event Notices
 - For services unrelated to a bond issuance: billed at an hourly fee of \$195 per hour.
- 2.02 For refunding bond issues, the fee will be negotiated with the Town and is dependent on par amount, number of series of bonds being refunded and number of series of refunding bonds to be issued.
- 2.03 The Town will pay normal issuance costs such as printing, distribution, postage, photocopying, overnight delivery, bond counsel, rating agency and other associated expenses.
- 2.04 Payment of CMA's compensation is due within 30 days of receipt of CMA's invoice following the closing of the financing.

Section 3 Term of Agreement

The term of this Agreement shall be from the date hereof to December 31, 2022.

Section 4 Disclosure

CMA does not assume the responsibilities of the Town, nor the responsibilities of the other professionals and vendors representing the Town, in the provision of services and the preparation of financing documents for financings under this agreement. CMA accepts the relationship of trust and confidence established between it and the Town. CMA agrees to furnish its best skill and judgment in the performance of its services in the most expeditious and economical manner consistent with the interests of the Town. Information obtained by CMA, either through its own efforts or provided by the Town, included in the financing documents, or otherwise provided to the Town, is by reason of experience and professional judgment, believed to be accurate; however, such information is not guaranteed by CMA. However, nothing in this paragraph shall relieve CMA from liability due to negligence or want of due diligence in the performance of its services.

Section 5 Required Regulatory Disclosure

Municipal Securities Rulemaking Board ("MSRB") Rule G-10 requires that municipal advisors, including CMA, provide to their clients the following information:

(i) CMA is registered as an independent municipal advisor with the MSRB (Registration No. K0489) and the US Securities and Exchange Commission ("SEC") (Registration No. 867-00807); (ii) CMA is subject to the regulations and rules on municipal advisory activities established by the SEC and MSRB; (iii) the website for the MSRB is www.msrb.org and the website for the SEC is www.sec.gov and (iv) in addition to having educational materials about the municipal securities market, the MSRB website has a municipal advisory client brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with the appropriate regulatory authority.

MSRB Rule G-42 requires that municipal advisors, including CMA, inform their clients as to any conflicts of interest that may exist that could impact the Town. To the best of our knowledge and belief, neither CMA nor any registered, associated person has any material undisclosed conflict of interest that would impact CMA's ability to service the Town.

Section 6 Binding Effect

All agreements and covenants contained herein are severable and in the event any of them shall be held to be invalid by any competent court, this agreement shall be interpreted as if such invalid agreements or covenants were not contained herein, and the remaining provisions of this agreement shall remain in full force and effect. Each party hereto represents and warrants that this agreement has been duly authorized and executed by it and constitutes its valid and binding agreement.

Section 7 Modification and Termination

This Agreement contains the entire agreement of the parties. It may be amended in whole or in part from time to time in writing by mutual consent of the parties. Either the Town or CMA can terminate this agreement, with or without cause, on thirty (30) days written notice to the other without incurring any further liability hereunder.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the day and year set forth below.

CAPITAL MARKETS ADVISORS, LLC

Richard Tortora

Richard Tortora
President

TOWN OF SOMERS, NEW YORK

By: _____

Name: _____

Title: _____

RDM Computer Consultants, Inc. Annual Service Agreement

**101 Washington Blvd. #104 Stamford, CT 06902
914.582.8637
raymaggi@gmail.com**

12.27.21

Town of Somers
335 Route 202
Somers, NY 10589

Executive Summary

RDM Computer Consultants, Inc. will provide Town of Somers with small business computer consulting services. In consideration for your one year commitment, which starts on January 1st 2022 and ends December 31st 2022, RDM will provide IT consulting, network, file server and desktop support for the Town of Somers computer system.

As part of the contract, RDM will provide service to update the file servers and desktops with the newest service packs, updates, virus protection, and spyware definitions. The service will also include installing any software updates, training, as well as troubleshooting any network, file server and desktop issues. Telephone and email support is also included. Cost of the contract is \$1,450 per month for the 2022 calendar year.

RDM will provide remote access to the file servers and desktops via a virtual private network or remote desktop application to troubleshoot and resolve issues that occur on a daily basis. After hours and emergency service is available for the duration of the contract. These services are billable at the current hourly rate.

For specific figures and terms of our agreement, signed by you and I, please refer to the attached Letter of Engagement.

Letter of Engagement for Annual Service Agreement

This Letter of Engagement supercedes all prior agreements between the parties. Any mutually acceptable and authorized Change Orders will be appended to this Letter of Engagement and supercede, as necessary, the corresponding elements in this letter.

This agreement is between the following parties: Town of Somers hereinafter referred to as Client, and RDM Computer Consultants, Inc., hereinafter referred to as RDM.

Tasks

A) Monthly - Each file server will be updated to the most current service pack, security fixes, and updates. Antivirus servers will be checked to make sure all virus definitions are up to date and virus free. Backup software and logs will be examined to make sure backups are current and successful. Event logs will be checked for operating system and application errors. Desktops will be examined for virus and spyware activity. Any other IT related problems could also be addressed at this time.

B) Telephone / email Support – There is no charge for telephone and email support for clients under the annual support agreement.

C) Remote Support – VPN and remote desktop support is included as part of the annual support agreement.

D) Service Calls – Clients can schedule a service call at any time for additional work that is not included in the monthly contract. The current contract hourly rate applies.

Time

The service contract, which includes remote support and up to one full day onsite visit, is \$1,450 per month in the 2022 calendar year. The hourly rate for service that extends beyond the contract will be \$140 per hour for desktop and network/server support for clients who purchase the annual service agreement. Specialty consulting services will be estimated on a per project basis. It should be noted that hourly project estimates are not a fixed-price commitment and are only an estimate, based on needs analysis and network design.

Materials

Due to the volatile nature of the industry, estimates for hardware, software, peripherals and procured services are not a fixed-price commitment and are only estimates, based on needs analysis and network design. Prices and specifications are subject to revision at the time of ordering. Client will be notified verbally, or in writing upon request, of any material differences before proceeding.

Terms

A) Minimum Charges – One hour minimum for on-site service, after hour service, emergency service, and remote support.

B) Terms for Services - Client agrees to bear full responsibility and reimburse RDM for any and all collection costs incurred due to Client's non-payment or late payment of fees and other costs enumerated herein. Such collection costs may include but are not limited to, attorney fees and court costs.

C) Rate Lock – Hourly billing rate will be held at \$140 for desktop and server service through 2022.

D) Software Licensing – RDM does not support unlicensed software. Client represents that all installed software is licensed. In the event that Client has any unlicensed software on premises, Client is responsible for notifying RDM of such so that a remediation plan can be prepared and implemented to assist Client in achieving 100% license compliance.

E) Recruiting or Hiring of RDM Staff and Contractors – Client agrees to not recruit or hire or retain any RDM staff and/or outside contractors for employment or work of any kind, either as an employee or an independent contractor, except through RDM during the duration of RDM's servicing client and for a period of 12 months thereafter.

F) Sanctity of Administrator Password – Client agrees that all reasonable attempts will be made to ensure only authorized and properly trained Client employees are privy to the current administrator password(s). RDM recommends that a minimum of two Client employees, but no more than three, be entrusted with this responsibility. In addition, Client agrees that these authorized employees who have access to administrator password(s) will be available for both initial and ongoing training with RDM staff.

G) Risk of Data Loss -- Client assumes all risk of data loss from any and all causes or in any way related to or resulting from the repair or service of computer hardware, software or other equipment by RDM. Client agrees to bear full responsibility for all data backup prior to any repair or service of computer hardware, software or other equipment by RDM. Client hereby releases RDM from any claim or liability related to data loss for any reason whatsoever.

H) Computer Viruses – RDM agrees to take all reasonable measures to protect Client's computer systems from computer viruses, including installation and maintenance of the latest versions of anti-virus software. Client assumes all risk of computer viruses and will not hold RDM responsible. Client is responsible for the costs of consulting time and materials required to remove any computer viruses.

I) Indemnification -- Client shall indemnify and hold harmless RDM from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of any kind, including reasonable attorney's fees, caused by or arising out of, or contributed to, in whole or in part, by reasons of any act, omission, professional error, fault, mistake or negligence of RDM, its employees, agents, representatives or subcontractors in connection with or incidental to the performance of this agreement.

J) Jurisdiction -- The laws of The United States of America and the state of New York shall govern this agreement, its terms and conditions. Client agrees that the proper forum for any claim arising under this agreement shall be in the state of New York.

K) Termination of Contract – The contract may be cancelled at any time by either party although there will be no refunds for early termination for clients who wish to prepay or pay on an annual basis.

L) Equipment – Client is responsible for the cost and replacement of all hardware components that are not covered under the original manufacturer warranty including servers, workstations, printers, routers, etc. RDM will assist in the repair and replacement of such items either during a scheduled on site visit or during a paid service call.

M) Software – RDM will support all Client software including Microsoft Windows operating systems, Microsoft Office, Antivirus, etc. that are installed on file servers and workstations. Third party and custom software will also be supported. Access to the vendor's support staff may be necessary and support contracts with these vendors is highly recommended.

Principal Contacts

A) Primary Financial Contact (authorized signer) – Tammi Savva

B) Primary Technical Contact (Client on-site project manager, responsible for prioritization of projects and tasks, authorization to schedule work and act on-behalf of Primary Financial Contact) – Tammi Savva

C) Billing Contact (invoices will be sent to this person at address listed above) – Tammi Savva

Enforceability of Surviving Parts

A) Modification or Amendment – No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

B) Entire Understanding – This document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

C) Unenforceability of Provisions – If any provision of this Agreement, or any portion thereof, is held to be invalid and un-enforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

Approval

Please sign below to indicate your approval and return (2) copies at your earliest convenience. An executed copy will be returned to you within 7 days.

Client Acceptance

Signature

Print Name

Date

RDM Computer Consultants, Inc. Acceptance

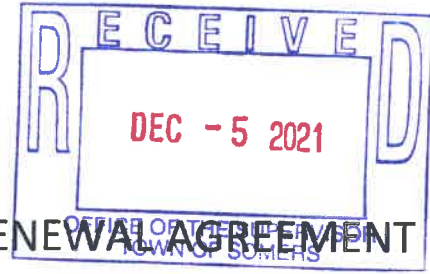
Signature *Raymond Maggi*

Print Name Raymond Maggi

Date 12.27.21



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Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP



Employee Assistance Program (EAP) | RENEWAL AGREEMENT

This Employee Assistance Program (EAP) Agreement ("Agreement") is between **Town of Somers, NY** ("Client") and **EMPLOYEE SERVICES LLC dba ESI EMPLOYEE ASSISTANCE GROUP**, a New York corporation, 55 Chamberlain Street, Wellsville, New York 14895 ("ESI") for ESI to provide the benefits described herein for employees of Client effective **1/1/22-12/31/22**.

I. Productivity Solutions

With employees losing an average of over 3 weeks of productivity each year, addressing productivity losses is critical. Our entire focus is on providing the most comprehensive benefits to make the largest possible impact on improving employee lives and reducing lost productivity cost. We offer more than twice the benefits of other EAPs. Employees of Client and their household members including children up to age 26 who do not reside with employee are referred to herein as Members.

- **Unlimited Telephonic Counseling:** Members speak directly with our professional staff counselors 24 hours a day via a toll-free number. Every counselor has a Master's or Ph.D. degree. Staff counselors provide direct in-the-moment counseling when a Member calls and act as case managers when referrals are made to local counselors or other work-life or wellness resources, overseeing each case to its ultimate closure – regardless of the amount of time involved in assisting the Member.
- **Face-to-face Counseling Sessions per Issue:** Up to 3
Members are eligible for telephonic counseling and short-term, in-person counseling.
- **Work/life Benefits:** Benefits offered to assist Members with a wide variety of issues including Legal, Financial, Caregiver, Adoption, Special Needs, Personal Assistant, Tools for Tough Times and Pet Help.
- **Lifestyle Benefits:** Menu of value-added wellness services designed to enhance a Member's quality of life – discounts vary by season and location.
- **Wellness Resource Center:** Includes the latest, most reliable articles, videos and self-assessments for dealing with stress, diet, fitness and smoking.

II. Engagement Solutions - Peak Performance Benefits

ESI is the only EAP to offer Peak Performance Benefits - an entire menu of coaching programs, self-help resources and training to stimulate employee engagement. These benefits are designed to improve the performance of not just some but all of your employees. ESI also provides Hiring, Onboarding and Employee Engagement Resource Centers for HR, managers and supervisors. The result: Employees report improved personal and professional performance at work and at home; and overall employee engagement is improved.



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- **Personal and Professional Coaching:** One-on-one telephonic coaching from Certified Coaches combined with structured, online trainings. Coaching is delivered by Masters or Ph.D. level Coaches in scheduled telephonic coaching sessions to review key concepts of the trainings and implementation of skills. Coaches use a solution-focused approach to improve current and future performance.
- **Wellness Coaching:** Unlimited coaching assistance from an integrated team of Certified Wellness Coaches and Behavioral Health Clinicians for the mental and emotional challenges each employee must overcome to improve their physical health.
- **Information Resource Benefits:** 25,000 Self-Help Resources – Tools, Assessments, Financial Calculators, Video Library, and Articles for thousands of topics.
- **Online Training and Personal Development:** Includes over 8,000 online personal and professional development trainings to help employees balance their work and personal life.
- **Recruiting, Hiring, Interviewing, Onboarding, and Employee Engagement Resource Centers:** Extensive array of articles and Web resources from leading experts.

III. EAP Administration - Orientation and Engagement

An employee assistance program that is not used is not useful. Utilization begins with employee awareness. A well-planned installation and continued awareness campaigns will have a direct impact on the level of engagement. ESI provides comprehensive employee orientation and communications.

- **Automated Digital Communication (ADC):** Proprietary Automated Digital Communications (ADC) system allows ESI EAP to engage in periodic email communications with Members. Utilization is the key to maximizing the effectiveness of your EAP by helping employees to resolve issues and distractions that hinder productivity.
- **EAP Mobile App:** Members have the convenience and privacy of 24/7 access to all EAP benefits and services at their fingertips wherever they go via the EAP smartphone app.
- **EAP Ongoing Communication & Engagement:** ESI provides a wide variety of high-quality video, hardcopy and electronic materials to promote continued awareness and maximize engagement of the program. The continued awareness campaign includes Brochures, Wallet Cards, Posters, Monthly Newsletters, Table Top Displays, Topical Flyers, Video Presentations, and New Benefit Announcements.
- **EAP Member/Employee & Supervisor Orientation:** ESI provides comprehensive employee and supervisor orientations via web conference meetings, online orientation videos, and onsite group meetings.



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IV. Manager, Supervisor and Human Resources Services

ESI offers an entire menu of management-focused employee assistance services to help deal with important compliance and liability issues.

- **Trauma Response & Resources:** Provides consultation with our counselors and grief and loss resources for managers and Members. Responses include on-scene deployment, telephonic counseling and private counseling as well as group debriefings.
- **Unlimited Administrative (Mandatory) Referrals:** Formal process to address employee policy violations and unacceptable job performance that could be improved through Coaching and Training.
- **Unlimited HR Consultations w/ SPHR's:** Managers may contact our clinical staff or our certified SPHRs (Senior Professionals in Human Resources) for counsel on human resource and complex employee issues.
- **Supervisor Resource Center:** Forms, policies, articles and other tools designed to help develop people management best practices. Key topics include Recruiting, Hiring, Interviewing, Onboarding, Employee Engagement, FMLA, Workplace Violence and Harassment Prevention.
- **HR Web Café:** Workplace blog about employment issues, people matters and work trends.

V. ESI Accountability

- **Activity Reports:** ESI generates detailed online EAP statistical reports on a monthly basis. Due to confidentiality, clients with less than 25 employees will not have access to an activity report.
- **Quality Assurance Program:** ESI maintains a rigorous Quality Assurance Program. Key elements include Proprietary Network, Provider Review, Member Satisfaction Research, Peer Review, Weekly Clinical Staff Meetings, Clinical Supervision and Immediate Problem Resolution.
- **Confidentiality:** Confidentiality is always maintained except in cases where there is a legal obligation to intervene, such as in the case of child or elder abuse, a serious threat of harm to self or others, or threats of workplace violence.



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VI. Optional Services

- **Employee Engagement Program – Best Practice Learning Center and Training Consultant: No**
The ESI Engagement Program is an **optional benefit** designed to meet the needs of organizations focused on improving employee engagement, professional development and productivity. It includes an online Best Practice Learning Center to assist managers and supervisors in developing recruiting & interviewing, onboarding & development and employee best practices. The program is supported by a dedicated ESI Consultant, who assists in creating a tailored training curriculum using over 8,000 personal and professional trainings, to meet your organization's needs.
- **GCN Compliance Training: No**
ESI has partnered with Global Compliance Network (GCN) to offer online compliance training to our Member organizations at a **discounted rate**.

VII. Force Majeure

ESI's inability to perform any of the obligations provided in this Agreement due to (i) an act of God, such as earthquake, hurricane, tornado, flooding or other natural disaster; (ii) unavailability or interruption or delay of transportation, telecommunications, internet, cable, or third-party services; (iii) failure of software; (iv) inability to obtain supplies or power used in or equipment needed for provision of the services; (v) labor strikes, riots, insurrection, war; or (vi) other significant factors that are beyond ESI's reasonable control ("Force Majeure Event(s)") shall not be deemed a breach of this Agreement. In the event of Force Majeure Event(s), ESI shall make every reasonable effort to minimize delay of performance.

VIII. Execution of Documents

This Agreement and all related documents may be executed by the parties in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. The exchange of executed copies of this Agreement and related documents and of signature pages by facsimile transmission and/or by electronic mail in Portable Document Format ("PDF") or similar format shall constitute effective execution and delivery and may be used in lieu of the original documents for all purposes. Signatures of the parties transmitted by facsimile and/or by electronic mail in PDF or similar format shall be deemed to be their original signatures for all purposes.



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IX. Fees and Payment

- A. The total number of employees covered under this Agreement is **140**.
- B. Employer agrees to pay ESI the sum of **\$3,200.00** for **1/1/22-12/31/22**.
- C. The annual fee includes all employees and their household members, as well as children up to age 26 who do not reside with the employee.
- D. Payment of the **Annual** premium is due upon receipt of the invoice.
- E. Flat Rate listed above covers a census of 51 to 140. Contract rate will be modified if census moves outside of this range.
- F. **1** on-site trauma response(s) @ no charge per year, additional Trauma Responses available at **\$250.00** per hour plus travel time.
- G. DOT required Substance Abuse Evaluations - **\$850.00** each.

X. Entire Agreement

This Agreement constitutes the entire agreement of the parties hereto with respect to the subject matter of this Agreement, and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter of this Agreement.

EMPLOYEE SERVICES LLC

Town of Somers, NY

Diane Dunbar, President & Chief Operating Officer

11/22/21

Date

Authorized Signature

Date

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

ROBERT SCORRANO
SUPERVISOR



January 5, 2022

To: Patty Kalba

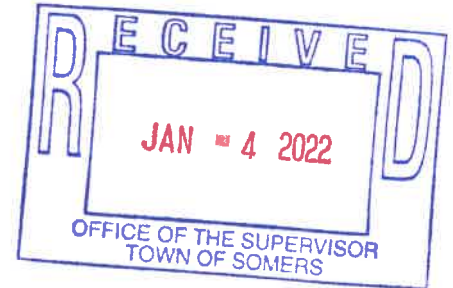
From: Robert Scorrano
Town Supervisor

Re: 2022 Liaisons

Building Department and Zoning Boards of Appeals	Councilman Garrity Councilman Faulkner
Budget, Audit, Finance, Taxes and Assessment	Supervisor Scorrano Councilman Cirioco
Telecommunications & Utilities (<i>formely known as Cable Television</i>)	Councilman Cirioco Councilman Faulkner
Highway	Councilman Garrity Councilman Clinchy
Intergovernmental Affairs	Councilman Faulkner Councilman Cirioco
Planning and Engineering	Supervisor Scorrano
Police and Fire	Councilman Cirioco Councilman Faulkner
Parks and Recreation	Councilman Garrity Councilman Clinchy
Energy and Environment	Councilman Clinchy Supervisor Scorrano
Water and Sewers	Councilman Cirioco Supervisor Scorrano
Emergency Preparedness	Councilman Cirioco Supervisor Scorrano
Landmarks and Historic Preservation	Supervisor Scorrano
Court administration	Councilman Clinchy
Open Space Committee	Councilman Faulkner
Risk Management	Robert Kehoe Councilman Garrity
School Liaison	Councilman Cirioco Councilman Clinchy
Substance Abuse Council/Partners in Prevention	Councilman Cirioco Supervisor Scorrano
Library	Councilman Clinchy
Litter Task Force	Councilman Faulkner

2022 SALARY SCHEDULE

EMPLOYEE	DEPARTMENT	CIVIL SERVICE TITLE	2022 Salary/Hrly Rate
Clinchy, Richard	Town Board	Councilman	\$14,612
Garrity, Thomas	Town Board	Councilman	\$14,612
Ciriaco, Anthony	Town Board	Councilman	\$14,612
Faulkner, William	Town Board	Councilman	\$14,612
TBD	Town Board	Deputy Supervisor	\$1,080
Timone, Denis	Court	Town Justice	\$41,814
McDermott, Michael	Court	Town Justice	\$41,814
Listman, Patricia	Court	Asst. Court Clerk	\$57,708
Callan-Lloyd, Barbara	Court	Court Clerk	\$94,334
Scorrano, Robert	Supervisor	Supervisor	\$124,000
Delucia, Kim	Supervisor	Conf. Executive Asst	\$91,800
Savva, Tammi	Supervisor	Junior Admin. Asst	\$75,866
Kehoe, Robert	Finance	Director of Finance	\$127,323
Persaud, Robert	Finance	Senior Account Clerk- PT	\$29,2649
Brush, Carolyn	Finance	Senior Bookkeeper	\$66,695
Garrity, Jeanine	Finance	Senior Account Clerk	\$25,5000
McKearney, Michele	Tax Collection	Receiver of Taxes	\$86,700
Rossiter, Christine	Tax Collection	Deputy Rec. of Taxes	\$56,100
Stegner, Teresa	Assessment	Assessor	\$105,666
Brandt, Barbara	Assessment	Assessment Assistant	\$59,181
Pugliese, Loretta	Assessment	Asst. Assessment Clerk	\$17,5000
Kalba, Patricia	Town Clerk	Town Clerk	\$96,227
Verderame, Linda	Town Clerk	Deputy Town Clerk	\$56,100
Garrity, Ann	Town Clerk	Office Asst - Auto Systems-PT	\$24,5412
Woelfle, Steven	Engineering	Principal Engin. Tech, Civil	\$94,334
Getting, Wendy	Engineering	Sr. Office Asst. - Auto Sys.	\$65,645
Aakjar, Mariann	Engineering 25% 50% with Safety/Planning	Office Asst - Auto Systems	\$11,613
Kalba, Patricia	Elections	Town Clerk	\$3,000
Verderame, Linda	Elections	Deputy Town Clerk	\$1,000
Garrity, Ann	Records Mgmt.	Intermediate Clerk - PT	\$24,5412
Stole, Martin	Building	Maintenance Mech.-Repair	\$65,645
Dammeyer, Charles	Building	Maintenance Mech.-Repair	\$61,258
Linkletter, Brian	Police-FOIC	Police Officer - PT	\$66,300
Barker, Richard	Police-Sgt.	Police Officer - PT	\$0.0000
Boncardo, Nicola	Police	Police Officer - PT	\$43.1428
Burpee, David	Police - Sgt.	Police Officer - PT	\$46.9499
Cataldo, Kris	Police	Police Officer - PT 85%	\$36.6713 (1)
Collora, Larry	Police	Police Officer - PT	\$43.1428
Donofrio, Adam	Police	Police Officer - PT 80%	\$34.5143 (2)
Dunne, Thomas	Police	Police Officer - PT	\$43.1428
Foltin, Stephen	Police	Police Officer - PT 85%	\$36.6713 (3)
Foltin, Thomas	Police-Sgt.	Police Officer - PT	\$46.9499
Maguire, John	Police-Sgt.	Police Officer - PT	\$46.9499
Maguire, Kim	Police	Police Officer - PT	\$43.1428
Johanson, Thomas	Police	Police Officer - PT	\$43.1428
Porteus, Patrick	Police	Police Officer - PT	\$43.1428
Siegel, Craig	Police	Police Officer - PT	\$43.1428
Thomas, Ricardo	Police	Police Officer - PT	\$43.1428
Walker, Paul	Police	Police Officer - PT	\$43.1428
Lewis, John	Police	Police Officer - PT 90%	\$38.8285 (4)
Mulholland, Janice	Police	Intermediate Clerk - PT	\$25.6621



Servello, Richard	Fire Prev.	Chief Fire Inspector	\$40,5868
Schirmer, Denise	Fire Prev.	Secretary	\$2,200
Siegel, Roseann	Dog Control	Dog Control Officer	\$22,4400
Tooma, Thomas	Safety Inspections	Bldg. Inspector	\$94,334
Dunbar, Michael	Safety Inspections	Asst. Bldg. & Plumbing Insp.	\$78,142
TBD	Safety Inspections	Asst. Bldg. & Plumbing Insp. FT	\$78,142
Cutaia, Stephanie	Safety Inspections	Sr Office Asst. Off. Mgr	\$57,742
Tierney, Maria	Safety Inspections	Sr Office Assistant	\$63,096
Aakjar, Mariann	Safety Insp. (50%) (Plan & Eng 50%)	Office Asst. -Auto Systems	\$23,227
Russel, Robert	Safety Inspections	Code Enforcer -PT	\$18,5987
Guercl, Christine	Safety Inspections	PTA -Intermediate Clerk	\$18,3600
Schirmer, Denise	Substance Abuse Council	Meeting Secretary	\$700
DeVito, Nicholas	Highway	Supt. of Highways	\$123,719
Westhoff, Paul	Highway	Deputy Supt. Hgwy	\$98,593
Disisto, Catherine	Highway	Sec'y to Supt. of Highways	\$67,320
Westhohff, Jessica	Highway	Int Typist - PTA	\$17,5000
Sherry, Barbara	Highway	Int Typist - PTA	\$25,5000
Taberer, Barbara	Nutrition/IIIC	Nutrition Program Director	\$96,900
Gentile, Erica	Nutrition/IIIC	Food Service Helper	\$48,839
Leather, Jeanette	Nutrition/IIIC	Food Service Helper	\$48,839
Brownstein, Nicole	Nutrition/IIIC	Intermediate clerk - PT	\$17,8500
Taberer, Barbara	Nutrition/SNAP	Nutrition Program Director	
Eichorn, Margaret	Nutrition/SNAP	Site Manager	
Leather, Jeanette	Nutrition/SNAP	Food Service Helper	
Gentile, Erica	Nutrition/SNAP	Food Service Helper - PT	\$0.0000
Cunha, Jose Julio	Adult Transportation	Chauffeur	\$44,028
Loggie, Erin	Adult Transportation	Chauffeur - PT	\$17,5000
Landers, Kenneth	Adult Transportation	Chauffeur - PT	\$19,1719
Maenza, Lawrence	Adult Transportation	Chauffeur - PT	\$17,9304
Vallender-Durso, Vicki	Adult Transportation	Chauffeur - PT	\$17,5000
Lee, Douglas	Adult Transportation	Chauffeur - PT	\$17,5000
Westerman, Kevin	Recreation Adm.	Chair, Parks Board	\$1,560
Schirmer, Denise	Recreation Adm.	Meeting Secretary	\$700
Ralston, Steven	Recreation Adm.	Supt. of Parks & Rec.	\$109,898
TBD	Recreation Adm.	Recreation Supervisor	\$64,752
Johnson, Andrew	Recreation Adm.	Asst. Supt. of Parks & Rec.	\$88,837
Mollaghan, Kathleen	Recreation Adm.	Intermediate Clerk - PT	\$20,7174
Vinberg, Howard	Parks	Park Foreman	\$79,320
DeMillo, Michael	Parks	Parks Groundskeeper	\$57,708
TBD	Parks	Parks Groundskeeper	\$45,100
Andersen, Jesse	Parks	Parks Groundskeeper	\$46,453
TBD	Parks	Parks Groundskeeper	\$46,453
LaGrange, John	Parks	Parks Groundskeeper	\$49,282
Yanza, Darwin	Parks	Maintenance Repair Equip & Grounds	\$51,303
Smith, Doris Jane	Historian	Town Historian	\$2,928
Schirmer, Denise	Historical Property	Meeting Secretary	\$700
Cannistra, Victor	ZBA	Chair, ZBA	\$2,081
Schirmer, Denise	Zoning (50% with ARB)	Secretary	\$31,548
Schirmer, Denise	Zoning	Meeting Secretary	\$1,250
Currie, John	Planning	Chair, Planning Board	\$2,600
Aakjar, Mariann	Engineering/Planning (50%)	Office Asst. -Auto Systems	\$11,613
Schirmer, Denise	Energy Advisory Panel	Meeting Secretary	\$700
Schirmer, Denise	Open Space	Meeting Secretary	\$1,000

Alfonzetti, John	Arch. Rev. Bd.	Chair, ARB	\$1,561
Schirmer, Denise	Arch. Rev. Bd. (50% with Zoning)	Secretary	\$31,548
Schirmer, Denise	Arch. Rev. Bd.	Meeting Secretary	\$1,250
Decrenza, Jaycen	Highway	Motor Equipment Operator	\$35.3120
Dufner, Craig	Highway	Heavy Motor Equip. Operator	\$36.4697
Furu, Carl	Highway	Senior Automotive Mechanic	\$37.3385
Yanza-Arpi, Jose	Highway	Road Maintainer-95%	\$24.7475
Walsh, Michael	Highway	Motor Equipment Operator	\$35.3120
Gall, Edward	Highway	Road Maintainer Foreman	\$39.0750
Holze, William	Highway	Road Maintainer-90%	\$23.4450
Yanza, Jose	Highway	Motor Equipment Operator	\$35.3120
Huber, Charles	Highway	Motor Equipment Operator	\$35.3120
Coffey, Dennis	Highway	Motor Equipment Operator	\$35.3120
Pires, Scott	Highway	Road Maintainer	\$26.0500
Fiocco, Mark	Highway	Road Maintainer	\$26.0500
Dimarco, Nicholas	Highway	Motor Equipment Operator	\$35.3120
Ottomanelli, Michael	Highway	Mechanic Helper	\$28.0760
Billinski, Michal	Highway	Senior Automotive Mechanic	\$37.3385
Aiello, Shane	Library	PT Library Clerk	\$16.1040
Bolte, Quinn	Library	PT Library Clerk	\$16.1040
Ellison, Riley	Library	PT Substitute Librarian	\$28.9805
Konys, Lily	Library	PT Library Clerk	\$15.7883
Cunningham, Diana	Library	PT Librarian I	\$29.5601
Dressler, Marci	Library	Substitute Librarian	\$29.5601
Dehn, Anne	Library	Senior Library Clerk	\$40,800
DiSanto, Victoria	Library	Librarian II	\$60,000
Daddio, Jennifer	Library	Library Director	\$91,800
Esposito, Gabrielle	Library	Substitute Librarian	\$28.4123
Felis, Edith	Library	Senior Library Clerk	\$44,585
Felmlee, Cheryl	Library	Substitute Librarian	\$28.9805
Ferretti, Tara	Library	Librarian II	\$60,000
Levine, Beth	Library	Library Assitant	\$43,706
Mako, Richard	Library	Substitute Librarian	\$28.4123
Montero-Heyert, Diane	Library	Substitute Library Clerk	\$20.2537
Niad, Josephine	Library	Substitute Library Clerk	\$16.1040
Johnson, Christina	Library	Substitute Library Clerk	\$15.7883
Polos, Susan	Library	Substitute Librarian	\$29.5601
Felmlee, Cheryl	Library	Substitute Librarian	\$28.9805
Schirmer, Denise	Library	Meeting Secretary	\$1,500
Thomas, Terre	Library	Library Assitant	\$41,600
Nurgaziyeva, Saule	Library	Substitute Library Clerk	\$15.7883
Hamann, Corinna	Library	Senior Library Clerk	\$44,585
Widman, Margaret	Library	Principal Library Clerk	\$64,047
Villagomez, Juan Carlos	Library	Substitute Library Clerk	\$21.0000
Zamek, Brian	Library	Substitute Librarian	\$29.5601
Smith, Adam	ASWD	Superintendent	\$115,537
McQuillan, Fred	ASWD	Maintenance Worker Grade I	\$75,088
Maroni, Greg	ASWD	Maintenance Worker Grade II	\$63,096
TBD	ASWD	Maintenance Worker Grade II	\$49,809

(1) Increases to \$38.8285 (90%) on February 3, 2022

(2) Increases to \$36.6714 (85%) on November 6, 2022

(3) Increases to \$38.8285 (90%) on September 1, 2022.

(4) Increases to \$40.9857 (95%) on September 30, 2022

(5) Increases to \$26.05 (100%) on January 4, 2022

(6) 90% of Road Maintainer rate. Start date January 3, 2022

2022 LONGEVITY SCHEDULE		
EMPLOYEE	DEPARTMENT	AMOUNT
Lloyd, Barbara	Town Justice	\$1,550.00
Listman, Patircia	Town Justice	\$1,100.00
Savva, Tammi	Supervisor	\$1,550.00
Kehoe, Robert	Finance	\$1,100.00
Stegner, Teresa	Assessor	\$1,100.00
Getting, Wendy	Engineering	\$1,550.00
Woelfle, Steven	Engineering	\$1,550.00
Stole, Martin	Buildings	\$2,050.00
Tooma, Thomas	Safety Inspections	\$1,550.00
Tierney, Maria	Safety Inspections	\$1,300.00
Disisto, Cathy	Highway	\$1,100.00
Westhoff, Paul	Highway	\$1,425.00
Leather, Jeanette	Nutrition	\$1,550.00
Taberer, Barbara	Nutrition	\$1,550.00
Cunha, Julio	Nutrition-Transportation	\$1,300.00
Ralston, Steven	Recreation Adm.	\$2,050.00
Johnson, Andrew	Recreation Adm.	\$1,300.00
Vinberg, Howard	Parks	\$2,050.00
Demilto, Michael	Parks	\$1,300.00
Schirmer, Denise	Zoning	\$1,100.00
Dufner, Craig	Highway	\$1,500.00
Furu, Carl	Highway	\$1,500.00
Walsh, Michael	Highway	\$1,750.00
Decrenza, Jaycen	Highway	\$1,300.00
Disanto, Vicki	Library	\$1,300.00
Widman, Margaret	Library	\$1,300.00
Felis, Edith	Library	\$1,100.00
Smith, Adam	ASWD	\$2,050.00
Maroni, Greg	ASWD	\$1,550.00
		\$42,475.00

Highway Department

TELEPHONE
(914) 232-4848
FAX
(914) 232-0150

Town of Somers

WESTCHESTER COUNTY, N.Y.

250 RT. 100
P.O. BOX 281

NICHOLAS DEVITO
Superintendent of Highways

PAUL WESTHOFF
Deputy Supt. of Highways



MEMO TO: SUPERVISOR
TOWN BOARD

FROM: NICHOLAS DEVITO
SUPERINTENDENT OF HIGHWAYS

DATE: DECEMBER 30, 2021

RE: LONGEVITY SCHEDULE FOR 2022

JAYCEN DECENZA	\$1,300.00	SEPTEMBER 29, 2010
CRAIG DUFNER	\$1,500.00	JANUARY 15, 2003
CARL FURU	\$1,500.00	JANUARY 20, 2004
MICHAEL WALSH	\$1,750.00	OCTOBER 30, 2000
PAUL WESTHOFF	\$1,550.00	NOVEMBER 28, 2001
CATHERINE DISISTO	\$1,100.00	FEBRUARY 10, 2009

Nicholas DeVito
Superintendent of Highways

cc:
Town Clerk