

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, OCTOBER 7, 2021
www.somersny.com**

6:15PM – Executive Session

A. PLEDGE OF ALLEGIANCE:

B. PUBLIC HEARING:

PUBLIC COMMENT

Please limit your comments to no more than 3 minutes.

C. TOWN BOARD:

1. Town of Somers Covid-19 – Update
2. Somers BHD Sewer District / North Salem Partnership - Discussion
3. Speed Data Update – Chief Linkletter
4. Eagle Scout Project Proposal – Simon Daley
5. Award bid and authorize the Supervisor to execute a contract for the removal and replacement of a generator at the Heritage Hills Activity Center in the amount of \$115,000 with Kenlar Electric, Inc. of 2 Young Road, Katonah, NY 10536 per memo dated September 13, 2021 from Thomas J. Tooma, Jr., Building Inspector.

**SOMERS TOWN BOARD
WORK SESSION 7:00PM
THURSDAY, OCTOBER 7, 2021
www.somersny.com**

6. Authorize waiver for an Environmental Determination fee in the amount of \$50.00, in conjunction with a Make-A-Wish Foundation request, per memo dated October 1, 2021 from Steven Woelfle, Engineering Department.
7. Amend August 5, 2021 resolution with regards to Electric Vehicle (EV) Charging Stations to reflect location change from the Somers Police Station to Reis Park.
8. Propose to adjust the hourly rate to \$17.50 for the following employees per memo dated September 29, 2021 from Supervisor Morrissey, effective October 4, 2021:
 - a. Senior Nutrition Department Staff whose hourly rate is below \$17.50
 - b. Assistant Assessment Clerk
9. Schedule Public Hearing for October 14, 2021 for the Community Development Block Grant (CDBG) applications for the 2021 program year.
10. Double Utility Pole Legislation - Discussion

D. PARKS & RECREATION:

1. Request approval to purchase a Scag Mower in the amount of \$11,181.00 (on State Bid Contract) to replace the 1992 Kubota Mower as proposed in the five-year budget projection per memo dated September 23, 2021 from Steven Ralston, Superintendent of Parks and Recreation.

E. FINANCIAL: No additional business.

F. HIGHWAY: No additional business.

G. PERSONNEL:

1. **Current Vacancies:**
 - a. Affordable Housing Board (1- 2-year terms ending 7/11/2023.)
 - b. Assessment Board of Review (1- 5-year term ending 9/30/2026.)
 - c. Partners in Prevention (2- 3-year terms ending 12/31/2022.)
 - d. Partners in Prevention (3- 3-year terms ending 12/31/2023.)

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2. **Upcoming Vacancies - Terms Expiring in 2021:**

- a. Planning Board (1- 7-year term ending 12/31/2021.)
- b. Zoning Board of Appeals (1- 5-year term ending 12/31/2021.)

- 3. Acknowledge the resignation of Jayme Andersen, Parks Groundskeeper from the Somers Parks and Recreation Department effective September 10, 2021.
- 4. Acknowledge the resignation of Barbara Sherry, Secretary to the Town of Somers Planning Board effective October 1, 2021. Barbara will retain her Secretary to the Town Superintendent of Highway – PTA position.

H. PLANNING & ENGINEERING: No additional business.

I. POLICE: No additional business.

J. PROPOSED CONSENSUS AGENDA:

- 1. Accept the following Bond per October 1, 2021 memo from Steven Woelfle, Engineering Department:
 - a. \$500.00 Erosion Control Bond – Papalia Stormwater Management and Erosion and Sediment Control Permit and Tree Removal Permit, TM: 37.08-2-2
- 2. Authorize the return of the following Bond per September 20, 2021 memo from Steven Woelfle, Engineering Department:
 - a. \$3,778.00 Return of Erosion Control Bond – Route 100 Realty LLC, Somers Mobil Station
- 3. Authorize the following SEQRA/Professional Service Fee per memo dated September 14, 2021 from Steve Woelfle, Engineering Department:
 - a. \$107.10 Renee M. Sullivan
- 4. Authorize transfer of the following Bonds to the General Fund per September 14, 2021 memo from Steven Woelfle, Engineering Department:
 - a. \$150.00 Erosion Control Bond – Lori G. Lovell, Parcel: 18.13-2-28
 - b. \$100.00 Erosion Control Bond – Lande Hardwood Floors, Tom G. Lande, Parcel: 17.20-1-9
 - c. \$300.00 Erosion Control Bond – Edward L. Marchigiani, Parcel: 16.14-2-86
 - d. \$100.00 Erosion Control Bond - Wendy L. Lipski Parcel: 27.16-1-12

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5. Authorize the Supervisor to execute the application to reserve temporary use of the Somers Town House Green from Dennis J. Crilly for display of a temporary illuminated Nativity Scene approximately 2.6m wide x 2.3m tall x 0.06m deep from December 5, 2021 through January 10, 2022.

2021 Calendar

| | | |
|------------------|--------|----------------------------|
| October 7, 2021 | 7:00pm | Town Board Work Session |
| October 14, 2021 | 7:00pm | Town Board Regular Meeting |

October 19 & 21 Department Budget Hearings

| | | |
|-------------------|--------|----------------------------|
| November 4, 2021 | 7:00pm | Town Board Work Session |
| November 18, 2021 | 7:00pm | Town Board Regular Meeting |

| | | |
|------------------|--------|----------------------------|
| December 2, 2021 | 7:00pm | Town Board Work Session |
| December 9, 2021 | 7:00pm | Town Board Regular Meeting |

Telephone
(914) 277-3539

FAX
(914) 277-3790

*Sent to:
TB, TA, TC
9/13/2021
KD*

BUILDING DEPARTMENT
Town of Somers
WESTCHESTER COUNTY, N.Y.

**TOWN HOUSE
ANNEX
337 ROUTE 202
SOMERS, NY 10589**

Thomas J. Tooma, Jr.
Building Inspector



MEMO TO: Town Board

FROM: Thomas J. Tooma, Jr.
Building Inspector

RE: Award Bid for Generator at Heritage Hills

DATE: September 13, 2021

I respectfully request that the bid for the removal and replacement of a generator at the Heritage Hills Activity Center be awarded to Kenlar Electric, Inc. of 2 Young Road, Katonah, NY 10536 in the amount of \$115,000.

Sent to:
TB, TA, TC
10/1/2021
KS

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



Syrette Dym, AICP
Town Planner
sdym@somersny.com

Date: October 1, 2021

To: Town Board

From: Steven Woelfle SW
Engineering Department

RE: **Request to Waive Environmental Determination Fee
Make-A-Wish – Proposed Hot Tub**

Make-A-Wish Hudson Valley requested a waiver of the \$50 Environmental Determination fee for a proposed hot tub. If the Town Board wishes to waive the fee, this office has no objection.

SW/wg
cc: Town Clerk
Building Department

Z:\PE\Environmental files\EnviDetemin\2021\Request to Waive Fee Make-A-Wish.docx

Sent to: TB, TA, TC
10/1/2021
KB

Kim DeLucia

Subject: FW: EV Charging Scope Revision - EMAIL 1 of 2
Attachments: Estimate 1155.pdf

From: Denise Schirmer <dschirmer@somersny.com>
Sent: Friday, September 10, 2021 10:18 AM
To: Patricia Kalba <pkalba@somersny.com>
Subject: FW: EV Charging Scope Revision - EMAIL 1 of 2

From: Gary Crispo <gcrispo@infassociates.com>
Sent: Tuesday, August 3, 2021 4:48 PM
To: Denise Schirmer <dschirmer@somersny.com>; Steve Robbins <srobbins@woodardcurran.com>
Cc: Steve Ralston <sralston@somersny.com>; Tom Tooma <ttooma@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Steve,

See Attached as reference to the Revision.

Scope: **Remove** LOCATION 2B Police Station near Van Tassel and **replace** with:

LOCATION 2B, 80 Primrose (Ries Park)

- ❖ Utilize existing panelboard, furnish and install two new 2 pole 40A breakers to feed the new dual port charging station.
 - ❖ Furnish and install 1" PVC conduit with all required appurtenances, apx 70', for charging station along with associated cable.
 - ❖ Furnish and install one 16" Sonotube for new concrete footing. Footing will be installed below the frost line, with anchor bolts as per manufacturer.
 - ❖ Install one new dual port charging station.
- Section 4.0 Add \$1,300.00 to \$14,854.00 (Make Ready Price)
 - NEW Make Ready Infrastructure \$16,154.00

Thanks,
Gary

Gary Crispo
Chief Operating Officer

M: 914.474.8008
1411 Broadway
16th Floor
New York, NY 10018
gcrispo@infassociates.com



infassociates.com

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From: Gary Crispo <gcrispo@infassociates.com>
Sent: Monday, August 2, 2021 8:07 PM
To: Denise Schirmer <dschirmer@somersny.com>; Steve Robbins <srobbins@woodardcurran.com>
Cc: Steve Ralston <sralston@somersny.com>; Tom Tooma <ttooma@somersny.com>
Subject: Re: EV Charging Scope Revision - EMAIL 1 of 2

Hi Steve,

Thanks. I'll look into this Tuesday.

Regards
Gary

Gary Crispo, COO
INF Associates
914.474.8008

From: Steve Robbins <srobbins@woodardcurran.com>
Sent: Monday, August 2, 2021 1:27:11 PM
To: Gary Crispo <gcrispo@infassociates.com>; Denise Schirmer <dschirmer@somersny.com>
Cc: Steve Ralston <sralston@somersny.com>; Tom Tooma <ttooma@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Hi Gary,

This email is to follow up on the voicemail that I just left for you.

Could you submit a formal change request letter for the additional cost, so we can obtain Town Board approval at their meeting this week? If I have it by Wednesday morning, that would be great, but sooner is always better.

Regarding the change of unit, I'll review that with the Town to see if they have a preference.

Thank you,
- Steve

Steven Robbins, P.E., LEED AP
Consulting Town Engineer, Town of Somers
Woodard & Curran
800 Westchester Avenue, Suite N507 | Rye Brook, NY 10573
914.380.3011 | 914.960.1115 (cell)

COMMITMENT & INTEGRITY DRIVE RESULTS

From: Gary Crispo <gcrispo@infassociates.com>

Sent: Tuesday, July 27, 2021 12:48 PM

To: Denise Schirmer <dschirmer@somersny.com>

Cc: Steve Robbins <srobbins@woodardcurran.com>; Steve Ralston <sralston@somersny.com>; Tom Tooma <ttooma@somersny.com>

Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Hi Denise,

Thank you for reaching out. Yes, please add \$1,300.00 to cover increased cost of materials. With regards to lead times for the EVBox Business Line Units, we were notified by the manufacturer the lead times from order placement is 10-12 weeks due to COVID stress on the supply chain. That said, we have access to an alternative solution (see attached) if the Town rather move quicker. This unit is approved on the NYSEDA rebate website, and we have US inventory to pull from.

Just a head's up since a lot of time has passed from the initial bid. Rebates and incentives have improved, and it may make financial sense to re-scope the project using these 2021 incentives. If the Town is interested, I can have one of our experts reach out to discuss options. There is a good chance the Town's out of pocket costs can be absorbed up to 100% (or close to it) with rebates and incentives.

Let me know what you think?

Best regards,
Gary

Gary Crispo
Chief Operating Officer

M: 914.474.8008
1411 Broadway
16th Floor
New York, NY 10018
gcrispo@infassociates.com



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From: Denise Schirmer <dschirmer@somersny.com>
Sent: Tuesday, July 27, 2021 11:04 AM
To: Gary Crispo <gcrispo@infassociates.com>
Cc: Steve Robbins <srobbins@woodardcurran.com>; Steve Ralston <sralston@somersny.com>; Tom Tooma <ttooma@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Hi Gary,

Wondering if this amount is still the same.

From May 25th - I received the contractor scope for Reis Park. There is a slight increase primarily driven by a rise in the cost of materials. We will need to add \$1,300.00 to the total project cost to cover the materials.

Thank you.

Denise

From: Tom Tooma <ttooma@somersny.com>
Sent: Tuesday, July 27, 2021 10:59 AM
To: Denise Schirmer <dschirmer@somersny.com>
Subject: FW: EV Charging Scope Revision - EMAIL 1 of 2

Denise, please contact Gary as we discussed. ty

Thomas L. Tooma, Jr.
Building Inspector, Town of Somers
Building Department
337 Route 302
Somers, NY 10589
Tel: (914) 277-3539
Fax: (914) 277-3790
ttooma@somersny.com

From: Gary Crispo <gcrispo@infassociates.com>
Sent: Tuesday, July 27, 2021 9:32 AM
To: Tom Tooma <ttooma@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Good Morning Tom,

Curious what are the next steps with the Town, and what I can do to help?

Best regards,
Gary

Gary Crispo
Chief Operating Officer

M: 914.474.8008

1411 Broadway
16th Floor
New York, NY 10018
gcrispo@infassociates.com



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From: Gary Crispo
Sent: Tuesday, May 25, 2021 12:05 PM
To: Rick Morrissey <supervisor@somersny.com>
Cc: Tom Tooma <ttooma@somersny.com>; Steve Ralston <sralston@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Hi Rick,

The contractor is passing on his increased costs due to the rise in material costs. We are seeing materials increase across the board post COVID as building materials are skyrocketing. My concern is because I was trying to keep this proposal reasonable, there is very little margin, otherwise I'd eat the difference. We've put a lot of time and energy with multiple onsite iterations and bid revisions trying to accommodate the Town. We value its business and the Team.

Not sure if it makes sense to the Town, there are incentive programs where the Utility will pay up to 100% of the infrastructure cost, and when adding the NYSEERDA Charge Ready rebates these projects become almost free for our clients. These new incentive programs came out after the Town initiated the bid. Our clients are taking advantage of those new incentives and installing up to 20 charging stations with infrastructure included almost at no cost. The con is it will add to the timeline to get these new incentives approved.

What are your challenges? What do you suggest so we both come out with a good feeling?

Best regards,
Gary

Gary Crispo
Chief Operating Officer

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New York, NY 10018
gcrispo@infassociates.com



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From: Rick Morrissey <supervisor@somersny.com>
Sent: Tuesday, May 25, 2021 11:22 AM
To: Gary Crispo <gcrispo@infassociates.com>
Cc: Tom Tooma <ttooma@somersny.com>; Steve Ralston <sralston@somersny.com>
Subject: FW: EV Charging Scope Revision - EMAIL 1 of 2

Gary:

I am having a hard time understanding the increase in materials when it was included for the Police Station installation. What happened to those costs and why is this change of location not a wash? The contractor must have budgeted for the materials! It appears he is changing his bid?

Thanks,

Rick

Rick Morrissey, MPA

Town Supervisor
Town of Somers
335 Route 202
Somers, NY 10589
Ph: 914-277-3637
Fax: 914-276-0082
supervisor@somersny.com
www.somersny.com

From: Gary Crispo <gcrispo@infassociates.com>
Sent: Tuesday, May 25, 2021 9:55:12 AM
To: Tom Tooma <ttooma@somersny.com>
Subject: RE: EV Charging Scope Revision - EMAIL 1 of 2

Good Morning Tom,

I received the contractor scope for Ries Park. There is a slight increase primarily driven by a rise in the cost of materials. We will need to add \$1,300.00 to the total project cost to cover the materials.

Let me know what else you need to move this forward? My concern is the longer we wait there is a risk material costs will continue to rise due to supply pressures from COVID.

Best regards,
Gary

Gary Crispo
Chief Operating Officer

M: 914.474.8008
1411 Broadway
16th Floor
New York, NY 10018
gcrispo@infassociates.com



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INF Associates

1116 Main Street
Fishkill, NY 12524 US
info@infassociates.com
www.infassociates.com



Estimate

Project:

Town of Somers
335 Route 202
Somers, New York 10589

ESTIMATE
DATE:

1155
08/03/2021

| DATE | | DESCRIPTION | QTY | RATE | AMOUNT |
|------|----------|--|-----|----------|------------|
| | EV Labor | RE: Revision to Town of Somers Bid Proposal Submitted by INF Associates dated November 30, 2020 | 1 | 1,300.00 | 1,300.00 |
| | | <ul style="list-style-type: none">• Section 4.0 Add \$1,300.00 to \$14,854.00 (Make Ready Price)• NEW Make Ready Infrastructure \$16,154.00 | | | |
| | | TOTAL | | | \$1,300.00 |

Sent to:
TB, TA, TC
10/1/2021
KD

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



September 29, 2021

Memo

TO: Town Board
FROM: Rick Morrissey, Town Supervisor *RRM*
RE: Hourly Rate Adjustments

In light of the minimum wage going to \$15.00 on January 1, 2022 and to retain valuable staff, I would like to propose the following adjustments to the hourly rate:

- Senior Nutrition Department Staff below \$17.50 – adjust hourly rate to \$17.50
- Assistant Assessment Clerk in the Assessor's office – adjust hourly rate to \$17.50

Salary adjustments are to be effective October 4, 2021.

Thank you.

Cc: Patty Kalba ~ Town Clerk
Roland Baroni – Town Attorney
Robert Kehoe – Finance Director

Kd
Z:\Supervisor\kdelucia\Memos\Town Board_Hourly Rate.doc

Sent to:
TB, TA, TC
10/1/2021
KD

CDBG Public Hearing Requirements

The Federal Housing and Community Development Act “encourages citizen participation, with particular emphasis on participation by persons of LMI,” both in the preparation of CDBG applications and throughout the implementation of local CDBG projects.

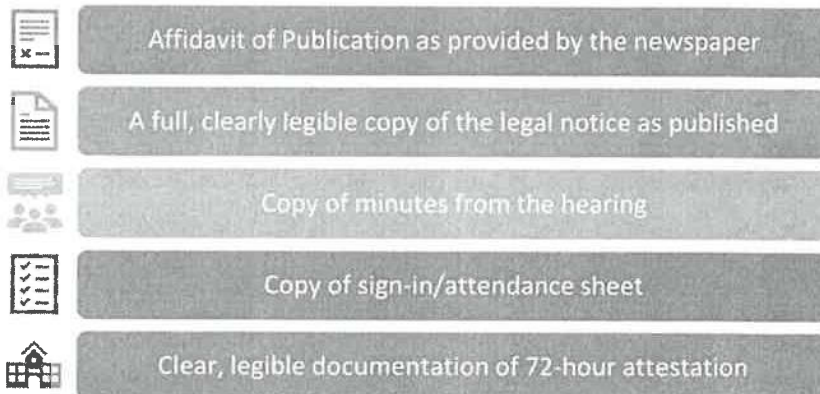
- Public hearings should be held at a time and place convenient to the general public, with accommodations for persons with disabilities
- Two (2) public hearings are required:
 - First hearing must happen between proposal and application (see [template](#))
 - Notice should identify the amount of CDBG funding requested, the program year, and the proposed activities
 - For those awarded, second hearing must be complete before submission of the request for closeout
- Current guidance allows for virtual hearings
- Must be conducted before a quorum of the legislative body (must be the municipality's official legislative body, not a division of local government)
- Municipality must provide a minimum seven (7) day period between the publication of the hearing notice and the hearing itself. Note that the date of publication is day "zero". See below.



- Hearing notice must be conspicuously posted in one or more public locations at least seventy-two (72) hours prior to the actual hearing. This can be a physical posting (e.g. Town hall bulletin board) or on a website. Evidence of posting must be attached to the application.
 - *Acceptable evidence of posting:* Website screenshot or digital photo with date, written attestation, or other clear evidence documenting the above.
- A copy of the application must be available for public inspection at the municipal office(s).
- Municipalities are strongly encouraged to accept comments from the public at least 48 hours after the date of the hearing.
- The public hearing must also disclose the following information to citizens, which includes, but is not limited to:
 - The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated Program Income)
 - A listing of the activities to be undertaken with CDBG funds
 - The estimated amount of CDBG funds proposed for activities that benefit LMI National Objective
 - The proposed CDBG activities likely to result in displacement and the municipality's anti-displacement and relocation plan required under [24 CFR 570.488](#)
 - The amount of funds awarded
 - The types of activities funded
 - Progress towards program goals and objectives

Ready to Submit an Application?

- The following list **MUST** be submitted with all applications to serve as documentation that the Citizen Participation requirements have been fully met:



Community Development Block Grant CARES Act Funding
Authorizing Resolution

At a meeting of the Town of Somers held on _____, 2021, the Board authorized Supervisor Rick Morrissey to sign, submit and execute a contract with New York State Community Development Block Grant (CDBG CARES Act) program for the following projects upon approval of NYSHCR:

Senior Center – Improvements totaling \$1,725,000

1. Passenger Van (\$65,000) - A 13 passenger van will allow seniors to be socially distant while attending doctors appointments going to the pharmacy, and the grocery store.
2. Mini-Cargo Van (\$35,000) - The mini cargo van will allow the nutrition program and Senior Center staff to deliver daily meals directly to seniors.
- 3 Standby Generator (\$50,000) - Generator, propane tank, trenching and connections and filling tank Standby power during emergencies, allowing food service to continue even in the event of a power outage.
4. Crawl Space Modifications (\$100,000) - Excavation and addition of concrete floor, vapor barrier and foam insulation, relocating electrical and waste pipes. Improved air quality for reduced moisture and mold.
5. Mold remediation (\$25,000) - Remove and replace sheetrock in the basement, to improve the Center's air quality making it safer for Seniors.
6. Basement and first floor weatherization (\$50,000) - Improved air quality from moisture management, lower heating and cooling loads for more efficient operation.
7. Exterior drainage improvements (\$40,000) - Redirect gutter stormwater to infiltrators and/or rain gardens in order to avoid moisture content within building envelope. This will improve air quality by reducing moisture and mold.
8. Hazardous materials abatement (\$25,000) - Hazardous materials assessment and removal allowance for upper floors.
9. Second floor renovation for Senior Services offices (\$600,000) - Renovation of approximately 3,000 sf of upstairs space to provide adequate office, meeting, and storage space for Senior Services Department and Nutrition Services.
10. Third floor renovation for storage and weatherization (\$50,000) - Renovation of approximately 1,000 sf of existing space for storage and weatherization.

11. Accessible elevator to second floor offices (\$175,000) - New elevator shaft from first floor to new second floor offices. Provides ADA accessibility to new office space.
12. First floor improvements, including reconfiguration of existing offices (\$175,000) - Renovation of existing offices and first floor spaces to improve spatial flexibility and facility use and make accessibility improvements where needed.
13. Septic system expansion (\$100,000) - Replacement of existing septic tank and addition of new SSTs for increased building space and usage. Required by code.
14. HVAC improvements (\$125,000) - Replacement of existing kitchen HVAC system and aging heating and split units. Comprehensive HVAC upgrade will improve air quality, filtration, efficiency, and COVID-19 safety.
15. Gazebo (\$35,000) - New gazebo to hold outdoor programming, including electrical service, walkway, and site landscaping. Allows for social distant accessible outdoor events under cover in the gazebo and on the grounds.
16. Exterior siding (\$75,000) - Re-side building exterior, including siding previously covered temporarily by vinyl siding.

Village Clerk signature

Notary

Sent to:
TB, B, TC
9/24/2021
KD

Somers Department of Parks & Recreation

PO Box 46 Somers, New York 10589

OFF: (914)-232-8441

FAX: (914)-232-8548

Email: parks@somersny.com


WEB: www.somersny.com



Steven Ralston
Superintendent

September 23, 2021

To: Town Board

From: Steven Ralston 
Superintendent of Parks and Recreation

Re: Request for Approval

Request approval to purchase a Scag mower in the amount of \$11,181.00 (on State Bid Contract) to replace our 1992 Kubota Mower as proposed in the five-year budget projection attached. The purchase has been discussed and vetted with the Director of Finance.

C: Director of Finance
Town Clerk
Park Board



CUTTING EDGE EQUIPMENT
109 OLD ROUTE 6
CARMEL, N.Y. 10512
Tel: 845-306-7597
Fax: 845-306-7683
www.cuttingedge-equipment.com

BUSINESS INVOICE

5817

CUSTOMER INFORMATION

Date:

9/22/21

Company Name:

TOWN OF SOMERS - PARKS

Representative:

Phone:

(914) 232-8441

Type of Business:

Address:

P.O. Box 46

City, State, Zip:

SOMERS, N.Y. 10589

Email:

FAX # (914) 232-8548

| QTY. | DESCRIPTION | PRICE | TOTAL |
|------|-----------------------------------|---------------|-------|
| | * QUOTE * | | |
| | N.Y. STATE CONTRACT - SOURCE WALK | | |
| | CONTRACT # - 031121-SCG | | |
| 1 | SCAG C/ESTAH TL - 72" | - \$11,181.00 | |
| | Mod. - # SC2-II 72V-38FX-EFI | | |
| | LIST \$14,334.00 | | |
| | * QUOTE * | | |

SPECIAL INSTRUCTIONS

ATTN. - STEVE RALSTON

THANK YOU!

TOTAL SUMMARY

Subtotal:

\$11,181.00

Tax:

EXEMPT

Other:

TOTAL:

\$11,181.00

Authorized Signature: _____

Date: _____

SCAG #031121-SCG

Pricing for contract #031121-SCG offers Sourcewell members the following discount on new SCAG qualifying whole-good and accompanying accessory purchases.

- 22% Discount taken off published U.S. MSRP
- Additional 1% on single P.O. orders over \$100,000
- Free delivery within 25 miles of your local authorized SCAG dealer

PARKS AND RECREATION
FIVE YEAR BUDGET PROJECTION
2021 – 2025

OPERATIONS

For normal operating and program expenses, I expect there to be a three to five percent increase, annually. Our vendors will pass on most of their increased expenses to us which will depend on the economy and fuel market and prevailing wage rates, I expect to cover the cost increases in self supporting programs with increased revenue.

SALARIES

Full-time employees' salary increases will be determined by the union contract. Non-union and part-time personnel salaries will be adjusted accordingly.

VEHICLES/MACHINES/EQUIPMENT: All vehicles will be purchased from State Bid and are on a ten-year (more or less) rotation.

- Chevy (dump bed) truck replacement - 2022
- Toro wing mower replacement – 2021
- Ford Tractor Replacement 2021
- Kubota Mower replacement 2022

Van Tassell Park

- Replace the front entrance fence
- Silo - work needs to be completed
- Due to continuously low gallons-per-minute a second irrigation well is needed

Reis Park

- Administration Building exterior block painting
- Construct Splash Pad/Spray Park
- Water system piping needs to be reconfigured
- A separate well is need to separate the irrigation system from the potable water system

Koegel Park Caretakers Residence

- Replace the Roof - 2021
- Stain the exterior – 2021
- Pave Entry Drive - 2021

Bailey Park

- Beatification project - 2021

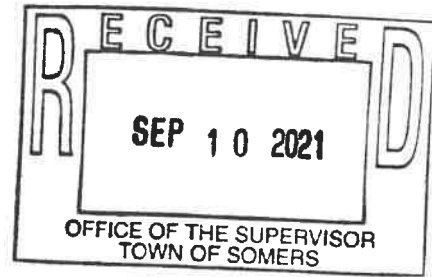
West Somers Park

- Dredge pond

Shenorock Lake Park

- Dredge Lake

Sent to TB - 9/10/2021 + 9/30/2021 - KB
Sent to TA, TC - 9/30/2021
KB



September 10, 2021

Supervisor Rick Morrissey
Town of Somers
335 Route 202
Somers, NY 10589

Mr. Steve Ralston
Superintendent of Parks and Recreation
Town of Somers
335 Route 202
Somers, NY 10589

Dear Supervisor Morrissey and Mr. Ralston:

I hereby resign from all employment with the Town of Somers, including the position of Parks Groundskeeper, effective today, Friday, September 10, 2021.

Sincerely,

Jayme Andersen

Sent to:
TB, TA, TC
10/1/2021
KG

OFFICE OF THE SUPERVISOR

Town of Somers
WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-3637
Fax
(914) 276-0082

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



September 14, 2021

Ms. Barbara Sherry

Dear Ms. Sherry:

As a follow-up to our previous conversation regarding the Secretary to the Planning Board position, after your reduction of hours to zero during the COVID pandemic, you indicated you no longer want to fill all the duties of the position.

The Town is in need of filling this position; however, you must be removed from the title before we can hire someone else.

Please co-sign this letter as an indication you are in agreement with resigning from the Part-time Secretary to the Planning Board position. It is understood you will remain in the Secretary to the Town Superintendent of Highway – PTA position.

Please return the signed notice to my attention at your earliest convenience.

Sincerely,

Kim DeLucia
Confidential Secretary to the Supervisor

Barbara Sherry

Oct 1, 2021
Date

c: Mr. Rick Morrissey – Town Supervisor

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Telephone
(914) 277-5866
Fax
(914) 277-4098

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

Date: October 1, 2021

To: Director of Finance T10(914)

From: Steven Woelfle SW
Engineering Department

RE: **Erosion Control Bond**
Papalia Stormwater Management and Erosion and Sediment Control
Permit and Tree Removal Permit
TM: 37.08-2-2

Attached is a check in the amount of \$500.00 posted by Angela Papalia, mailing
address: in payment of an Erosion Control
Bond.

Att.
cc: Town Board
Town Clerk

Sent to:
TB, TA, TC
9/22/2021
KD

PLANNING AND ENGINEERING DEPARTMENTS

Town of Somers
WESTCHESTER COUNTY, N.Y.

Telephone
(914) 277-5866
Fax
(914) 277-4098

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
svocfle@somersny.com



David B. Smith
Town Planner
directorofplanning@somersny.com

Date: September 20, 2021
To: Town Board
From: Steven Woelfle *SW*
Engineering Department
RE: Route 100 Realty LLC
Somers Mobil Station
TM: 17.18-1-2
Release of Erosion Control Bond
Check received September 5, 2012

This office has no objection to the return of the Erosion Control Bond in the amount of \$3,778.00

Please return to:

Somers Service Station Inc.
P.O. Box 143
Somers, New York 10589

SW/wg
cc: Town Clerk
Director of Finance
Juliette Fourgeot Sussmann, owner

Sent to:
TB, TA, TC
9/14/2021
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoelfle@somersny.com



DATE: September 14, 2021

TO: Town Board
Director of Finance

FROM: Steve Woelfle *SW*
Engineering Department

Re: **Sullivan Wetland Permit**
TM: 27.05-1-19
Refund of SEQRA/Professional Service Fee

The above-mentioned project has been completed. Please refund the SEQRA/Professional Service Fee in the amount of \$107.10, as follows:

Renee M. Sullivan

SD/wg

cc: Town Clerk
Renee M. Sullivan

Z:\PE\wgetting\Return of SEQRA fees.doc



Municipity 5

Search

Old Search

GIS

Admin

Contacts

Calendar

Dashboard

Editors

WordReport

LogiReports

Console

Reminders

Works

Clerk

Concerns

Templates

User Guides

System Info

Parcel 2 ANITA RD

Overview

Owner SULLIVAN, DAVID & RENEE

Property Class 210
 Zone R-40
 Flood Zone No
 FloodZoneName
 Acreage 0.959999978542328
 Neighborhood South Mahopac Avenue

Building Style Raised Ranch
 Building Info
 Land Value 11700
 Total Value 51200
 No. of Bedrooms
 No. of Bathrooms 2

No.
 Sq.
 Yr.
 He.
 Fu.
 Wa.

Refresh Print Map Help Delete

Groups

Address/Tax Info

Address/Tax Info

Property Information

Print Key:

SWIS SBL Key: 5552000270050001019000C

SWIS Code:

Legal Address:

City:

State:

Zipcode:

Comments

Notes

Additional

Sent to:
TB, TA, TC
9/15/2021
KD

PLANNING AND ENGINEERING DEPARTMENTS

Telephone
(914) 277-5366
Fax
(914) 277-4093

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
885 ROUTE 202
SOMERS, NY 10589
www.somersny.com

Steven Woelfle
Principal Engineering Technician
swoeffle@somersny.com



Date: September 14, 2021

To: Town Board

From: Steven Woelfle *SW*
Engineering Department

RE: Erosion Control Bonds – Transfer to General Fund

This office has been in the process of notifying applicants to request the return of their outstanding erosion control bonds that the Town has in the Trust and Agency Account. Attached is a list of payees that the Town attempted to contact however, either the letter has been returned undeliverable or the applicant no longer resides at the property address.

Please be aware that in the event a payee does contact the Town at a future date for the return of the bond, it is my understanding that the bond can still be returned.

Therefore, this office believes that we have exhausted our attempts to locate the individuals and suggests that the bonds listed on the attached sheet be transferred to the General Fund.

SW/wg

Att.

cc: Town Clerk
Town Attorney
Director of Finance

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EROSION CONTROL BONDS - TRANSFER TO GENERAL FUND

September 14, 2021

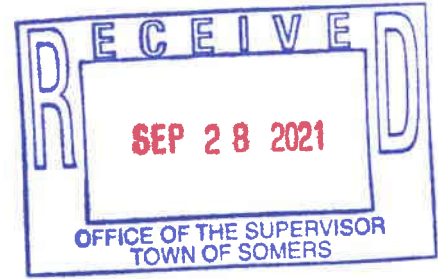
| PARCEL | PAYOR | BOND AMOUNT | <u>DATE</u> | ACTION |
|---------------|--|--------------------|--------------------|-------------------------|
| 18.13-2-28 | Lovell, Lori G. | \$150.00 | September 11, 2000 | Unresponsive to letters |
| 17.20-1-9 | Lande Hardwood Floors Lande, Tom G. | \$100.00 | October 24, 2000 | Unresponsive to letters |
| 16.14-2-86 | Marchigiani, Edward L. | \$300.00 | | |
| 27.16-1-12 | Lipski, Wendy L. | \$100.00 | November 9, 2007 | Unresponsive to letter |

Sent to:
TB, TA, TC
9/30/2021
LD

September 25, 2021

Knights Of Columbus Council 6205
P. O. Box 44
Somers, NY 10589

Mr. Rick Morrissey
Town Supervisor
335 Route 202
Somers, NY 10589



Dear Mr Morrissey:

As we have done since 2013, the members of the Msgr. Raymond M. Collins of the Knights Of Columbus respectfully request permission to erect a temporary illuminated Nativity Scene during the Christmas holiday season from December 5, 2021 through January 10, 2022.

Attached are the completed *Application to Reserve Temporary Use of the Town Green for a Permitted Holiday Display* and *Proposed Event Application Form*.

The proposed Nativity Scene is the same as the one used last year and is approximately 2.6m wide x 2.3m tall x .06m deep. The Council will pay the cost of purchasing and erecting the Nativity Scene. A single floodlight will light the proposed displayed. We will pay for all electrical costs associated with the display. Additionally, the Council will be responsible for putting up and taking down the display. No assistance from government employees will be required.

Please advise if any insurance will be required and the reason for such insurance, and the amount. The Council is willing to pay the reasonable costs associated with the temporary display. We are also willing to post a sign at the display, which states clearly that it is the Council's private display and not the Town of Somers, or any other government entity. The Council is willing to coordinate and cooperate with the Town of Somers on the content, size and location of the sign.

Your favorable consideration of our request will be greatly appreciated.

Sincerely yours,

Dennis J. Crilly
Past Grand Knight

Attachments

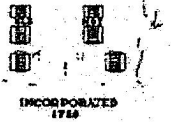
OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers
WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

RICK MORRISSEY
SUPERVISOR



**Application to Reserve Temporary Use of the Somers
Town House Green for a Permitted Holiday Display**

Knights of Columbus
Name of Organization: Map. Raymond Collins Council 6205

Address: P.O. 44
W-

Telephone Number: 4-77-4 E-mail:

Alternate Name: 1 e 1 C 1 P 1

Address 24 L WY 10589

Telephone Number: E-mail:

General Description of Display: A temporary illuminated Nativity
Scene approximately 2.6 m wide x 2.3 m tall

x 0 6

Duration of Display (beginning and ending): 12/5 2021 - 1/10 2022

Requested Area for Use: T

D. Crilly
Signature of Applicant

Town Board Action

Dennis J. Crilly
Print Name

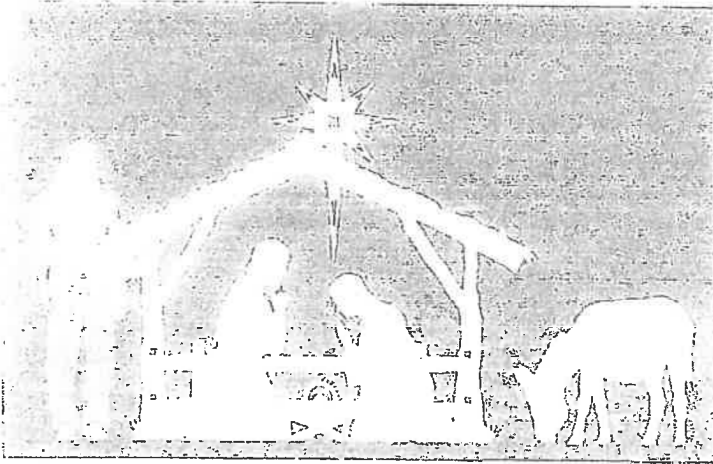
9/25/2021
Date

Date

Z:\Supervisor\Bsherry\Barbara\My Documents\Town House Green Permit Applic...doc

[Miniature](#)
[Medium](#)
[Large](#)
[Life Size](#)

The life size nativity set was new in 2009. It is hard work to get these made and boxed up, but it is just amazing to see the nativity scene in this size. It is totally worth the effort. If you've got the budget and the space (not only display space, but also think about storage space because the box is huge) this is a wonderful display. Most of the Life Size nativity sets I've sold have gone to churches, communities, schools & nursing homes (one went to a military base in Texas, which I thought was cool). But several have gone to homeowners and they have been very happy.



The life size nativity comes with a donkey.

To order, please

102" wide x 92" tall (to top of star) x 24" deep

- Box is 48"x 90" x 6" and it weighs about 120 lbs (or more if you order any Additional Characters). It comes strapped to a 4'x8' wooden pallet.
- Made from 13mm, 16mm & 19mm with critical areas reinforced with an extra 16mm. This should last long enough to become an heirloom.
- Can be assembled in just a few minutes
- No fasteners or screws of any kind are required. Joints slide together and are secured in place by 4 tie-down points and stakes hammered into your soil. Ropes & stakes are provided (but if your soil is particularly sandy or wet, you may need to get larger stakes).