

Proposed Committee Plan of Action Timetable For Review of Police Reform Plan

Because of the tight deadlines, I suggest weekly meetings, scheduled at mutually convenient times to the greatest extent possible to, compile, discuss and formulate a plan. This is just a framework to work with; obviously, if additional meetings are required, they should be scheduled.

Each week a specific category (es) is discussed as outlined in the executive order. They are *deployments, strategies, policies, procedures & practices*.

If someone is unable to attend a meeting, he/she submits their comments about the topic in writing, in advance so their insights can be discussed and included at that time. At the end of each week's session, someone, to be identified, will type the formal recommendation/comment generated from that meeting. The following week, committee will proofread that section and it will be finalized and incorporated into the appropriate section of the report..

Public comments generated in writing or transcribed from public hearings, would be discussed and integrated in the context of the category being discussed that week. For example, if someone had a comment about *procedures*, his/her comment would be discussed at the meeting when *procedures* are being discussed.

One individual should be assigned the task of compiling all public comments, reviewing them to bring them to the meeting appropriate to the comment's topic. A secretary should be designated to formally type the sections for weekly review AND for typing the entire plan for submission.

This timetable is assuming TB does not need further comment after 3/11 submission from committee.

Week of

2/16 - (Meet 2/16) **Agenda: review statistics, review plan outline**

In the plan outline discussion, identify stakeholders and how to solicit their opinions, if they are not represented on the committee, specifically the local office of the DA and local public defender as outlined in the executive order (5th paragraph from end) . Chief Driscoll pointed out that the Town Attorney should review the plan, as well.

2/22 **AGENDA: Discuss topics: Deployments, Strategies, Policies** (incorporate comments, if applicable, from 1/14, 2/11 public hearings & community at large,)

This week, an individual types the recommendations for these three topics for inclusion in the final plan. At the meeting the week of 3/1, members review and finalize that section of the plan.

3/1 **AGENDA: Discuss topics: Procedures & Practices** (incorporate comments, if applicable, from 1/14, 2/11 public hearings & community at large,)

This week, an individual types the recommendations for these two topics for inclusion in the final plan. At the meeting the week of 3/8, members review and finalize that section of the plan.

3/04 Public Hearing on Police Reform

3/8 **AGENDA:** Review final version of plan, including typed section of plan from previous week. (Procedures & Practices) and make any necessary changes If applicable, incorporate public comments from final public hearing into final plan

Submit all materials for final typing and compilation to person designated ..

3/8, 9, 10 Final plan is emailed to committee members for final review/comment. Plan prepared for submission to Town Board.

3/11 final plan to TB for approval and resolution

4/1 on or before this date, Supervisor's Office to send plan to State Budget Director.