

HPFRGC Trustees Meeting 26 June 2023 Minutes

Present: NB/AS/GS/AH/CMud/MH

Apologies: VT/LC/SS/ER/CMad/JM

1. Minutes from 22 May – approved
2. Matters arising
 - a. Village Show printing – contact is Paul.Turner@north-norfolk.gov.uk so just email him the document you wish to print and say who we are. Paul is aware of our normal requirements and will advise when ready and provide invoice. Karen Baker can collect when at work.
 - b. Village Show Judges, all confirmed except celebration baking and creative writing. Agreed to judge baking with another class.
3. Finances – LC's report received with no queries.
4. Village Show
 - a. Flyer required - see above for printing
 - b. School entries confirmed and new head teacher very pleased to be involved. Pupils will be exhibiting and also singing.
 - c. Confirmed layout, as per early VS events, with all exhibits indoors, option for refreshments to be inside or out, depending on weather
 - d. Agreed Trustees meeting on 23 August will finalise details and exact layout.
 - e. Will need Event Plan, to be based on earlier VS, previously circulated.
5. Bookings/Events
 - a. Mandy provided table of bookings to end of August. Essential that all Trustees share the opening and handovers and share via WhatsApp Group and with Mandy via email.
 - b. Run through handovers at next meeting, in July.
6. Repairs and Maintenance
 - a. Vandalism in play area has meant big swings currently out of use. Matt and Rob S planning an initial working day. This will replace broken and rotted timbers but new ground anchors required (Matt procuring these). Work to complete will take 3-4 days, but hopeful to complete before school holidays.
 - b. Can we get wood chip delivered by then, to allow school to participate?
 - c. Trees and hedges being pruned back - Note: Darren Boden advised and agreed to complete asap.
 - d. Main building works
 - i. NB writing to GW Charity re progress
 - ii. NB contacting Inspired to start work on Battery Storage asap.
 - iii. Now have details of work for Phoenix Trust
 - e. Additional minor electrical works - NB will discuss with Dave Skinner to complete
 - f. Vandalism to outside ladies toilets still needs fixing, although usable.
7. AoB - Fireworks

- a. PC has no funds for November fireworks so if it goes ahead, will be entirely run and funded by Charity.
- b. Last year's washout means very little in charity budget for the event, and prices have gone up. We need to look at ticketing/charging and free options.
- c. Agreed that whatever, the event has to pay for itself. If it doesn't, it cannot run in 2024
- d. Agreed for Gemma to book but it will not be on Nov 5th, simply due to cost.
- e. Need a comms plan to village regarding support/payment, etc.

8. Next meeting – Tuesday 25 July.