

TRUSTEES Meeting 21st November 2022.

Present.

Nick Baker, Shirley Sainsbury, Anne Holloway, Gemma Scarborough, Louise Chicken, Viv Tallowin, Tony Swain, Claire Mludginska, Matt Hubbard.

Apologies. Jacky Middleton, Claire Madden, Andrea Hillyer.

Approval Of Minutes - 31st October 2022. Approved.

Matters Arising.

GS reported that Hickling Parish Council would consider underwriting the difference between the amount collected at the 2022 firework display and the cost of 2023 fireworks display plus 50% of any extra costs involved.

The 2023 fireworks maybe a bigger event incorporating Halloween on the 28th October TBC.

Election of Vice Chair – Matt Hubbard was unanimously elected.

Finance.

LC confirmed accounts are now back from our accountant and overall our finances are good. Our hire fees are already up to the 2021/2022 year end level. The play area repair parts have cost £600 so far and NB, TS, MH and Rob Scarborough will undertake repairs. NB confirmed 6 more tables have been ordered at a cost of approx. £500, to alleviate the continued ‘borrowing’ from the Methodist Church.

Community Garden.

AH said all is going well and the garden has had some very favourable comments. The Apple Juicing day was a great success despite the weather. They will reviewing their planting scheme taking into account that this year was very difficult to keep up the watering of plants. They would like more volunteers. They are repeating the ‘Seeded Saturday’, which will also incorporate a Garden Trail around the village on the 2nd July. Their quiz had 60 people attend and raised approx. £300+.

Repairs & Maintenance.

D Skinner is looking at oven door and SS to source a commercial dishwasher engineer for servicing the dishwasher. SS to approach our general cleaner if a

deep clean of the kitchen and floor is within her scope at an extra cost. NB has met with the heating engineer and there could be a problem with a thermostat, so are meeting again ASAP.

The repairs to the front garden posts and lighting is being covered by the car insurance of the person involved and we awaiting a quote to forward asap. All lights temporary have been made safe as being winter the lights are a necessity.

The window winders repairs are in hand.

Health & Safety. Notes on play area have been covered.

Booking Admin.

A 'precis' of the booking clerk tasks have been circulated to all trustees. After much discussion, it was decided that NB & CM would liaise and draft a flyer to be distributed with the local Hickling Herald. This would be to advertise for volunteers to take on the role or split the role if several people are interested. It was felt we are not a big enough community hall to have a salaried person to take on this role.

The barn's website and other local forums to be reviewed alongside an easier and clearer hirer's booking form. NB to contact our existing web manager to see what they can offer us to revamp the website.

Events.

The management of the barn's events are taken on by the trustees but looking for others to oversee various repeat hirers i.e. NWT. Various options were discussed over canvassing for new volunteers – volunteers open day TBA. NB to liaise with volunteer chef Geoff Matthews as to what he would like to be involved with i.e. Burns night.

Future meetings. The third Monday of every month.

AOB. LC to dispose of old PC safely. R Scarbough & Matt Hubbard to organise Hickling School's children to decorate foyer side windows for Christmas. Outside light in rubbish compound to be look at as can be a very dark area to use.