

## **Minutes of HPFRG Trustees' Meeting 21.02.2022**

### **Via Zoom**

#### **Present**

Nick Baker, Shirley Sainsbury, Maggie Prettyman, Louise Chicken, Julie Wones, Harry Purnell, Anne Holloway, Gemma Scarborough

**Apologies** - Viv Tallowin, Claire Madden, Eilish Rothney,

**Minutes of previous meeting** Accepted as a true record.

**Matters arising** – None

#### **Finance**

LC presented the current accounts.

Total overall £69,236 incl Current Account £21,706, Ring Fenced £2080, Reserve Fund £20k.

Recent pyts – Floor Cleaner £140, Survey £385 - Received – NNDC covid grant £2667

#### **Covid Issues**

As covid restrictions are due to be discontinued from the end of February some discussion took place about the barn's RA's. It was deemed sensible to keep some restrictions in place but with discretion over certain requests subject to individual risk assessments and circumstances. The view was broadly 2/3rds capacity, plus organisers. This means 80 sitting or 120 standing with further leeway over the summer months. All agreed that our community should feel comfortable in attending events at the barn.

##### **Action:**

NB/MP to review current RA's to reflect current situation. All information to be displayed on the website.

SS to organise Outside toilets to be open from 9am – 4pm asap.

#### **Correspondence**

A letter from one household in Tate Loke re flooding of their front garden was discussed and it was agreed to have another discussion with them as to the best options.

**Action:** NB to organise.

#### **Fund Raising + Events 2022**

The Queen's Platinum Anniversary (2/5<sup>th</sup> June)

Events have been discussed with the PC. Broad agreement that the charity will providing the venue for the Picnic on Sunday and the lighting of the beacon on the Thursday evening.

Cawdrons' the butchers are prepared to supply hog roast with all the equipment free of charge.

First Aid cover is critical and increasingly difficult to arrange.

##### **Action:**

Further talks with the PC are required to ensure it's a good weekend for all.

NB/MP to write to the OC requesting they underwrite all costs, as anything at the Barn already has embedded costs

Strawberry Fair will combine with the Village Show on the 23/24<sup>th</sup> July.

Croquet Quiz on the 2<sup>nd</sup> April to raise funds for them and the Charity (Community Garden)

**Action:** Volunteers from Charity and Con Garden required – tables/set up/take down.

Gym Quiz date 25<sup>th</sup> June for Charity (Gym) fund raising for new equipment.

Fireworks date 6<sup>th</sup> November. HPC have agreed to purchase fireworks, but with a different supplier due to costs.

**Action:**

RA to be reviewed by NB when received

Grant Applications –

Community Garden project successful with the HPC awarding them £500.

NB applying to the NNDC Sustainable Communities Fund for various 'green' projects under the Charity's remit - Community Garden, EV Charger, Additional PV, Orchard, Possibly ventilation.

### **Health & Safety Update**

Play area – NB has repaired chain link but wider repairs still O/S,

**Action:**

NB to organise.

SS to organise Rospa check when repairs have been completed.

### **Maintenance/Works Programme**

Showerheads have been repaired.

Malcom Abbs to quote for larger works required.

Grass seeding will commence when weather permits.

Car Park posts replacements in hand. Action NB

Community Orchard phase 2

16/17<sup>th</sup> March - Tree felling with chippings available for the play area, plus preparation for planting.

Saturday 19<sup>th</sup> March, Tree Planting

**Action:** Volunteers required for both days

### **Community Garden Update**

The Seedy Saturday fund raising was well attended with result of £235 being raised. Raised beds in place with thanks to NB for the making of and JT for moving the beds. Applying to the National Garden Schemes for a grant for the top soil. Tesco donated £25 worth of goods for refreshments.

### **Trustees Roles, reports, other support,**

Additional support for the Secretary to be revisited. The bookings clerk role to be monitored.

The village survey has had some returns but further emails to go out with a closing date of 28<sup>th</sup> February.

### **5 year Business Plan**

A small working group to review the business plan, date TBA sometime during March or possibly April.

Action – volunteers please!

## **AOB**

Cinema re-opening was discussed and KB happy to start again.

Key issue is that over the last 2 years films have moved very quickly onto TV sites before we can access them.

A suggestion of retro/older films may be of interest to the community, not necessary just new releases.

A date in March/April being reviewed.

Comms to be revisited.

Seating arrangements will comply with need to remain secure for those who are vulnerable.